
MEMORANDUM

To: Doug Marvin, Borough Administrator

From: Andrew Hipolit, P.E., Borough Engineer 

cc: Wendi Barry, Borough Clerk
Keith Lynch, Director of Planning and Development
Jim Johnston, Public Works Manager

Dated: April 27, 2016

RE: Bid Authorization
Oakwood Park Athletic Field Renovation
MC Project No. NPT-555

Maser Consulting is preparing the plans and specifications for the above-referenced project. The construction activities include the installation of the following:

- Synthetic turf baseball / softball and multi-use athletic field
- Sports field lighting for synthetic turf multi-use field
- Sod baseball field
- Irrigation system for sod baseball field
- Various drainage improvements

At this time, I hereby request authorization from the Mayor and Council to go out to bid for the above-referenced project.

The schedule is as follows:

Advertise in the Star Ledger	– May 25, 2016
Opening of Bids	– June 30, 2016
Council Award	– July 11, 2016
Construction Start and Completion	– August 2016 thru November 2016