



BOROUGH OF
NEW PROVIDENCE
SETTLED IN 1720

John A. Thoms, Mayor

Wendi B. Barry, Borough Clerk

Douglas R. Marvin, Administrator

December 15, 2008

Honorable John A. Thoms, Mayor
Members of Borough Council
Borough of New Providence
360 Elkwood Avenue
New Providence, NJ 07974

Dear Mayor Thoms and Members of Borough Council:

Shared services have become a high priority for Governor Corzine, members of the legislature and local governing body members. The prospect that shared service agreements can help reduce or control property taxes also enhances the level of interest for all taxpayers.

As you know, the Borough of New Providence is currently involved in four shared service studies:

1. Emergency Service Dispatching with Summit, New Providence and Berkeley Heights
2. Waste Water Treatment with Summit
3. Shared Assessor Services with Summit
4. Shared Municipal Court with Summit, New Providence and Berkeley Heights.

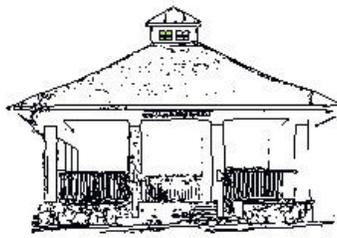
While we are hopeful that these studies will demonstrate further areas of savings for our communities, I wanted to provide for your immediate review and consideration, the 2008 New Providence Management Efficiency Report, which discusses numerous initiatives that the Borough has already undertaken which have resulted in increased efficiencies, reduced costs and taxpayer savings.

I think you will find this report informative and helpful.

Very truly yours,

Douglas R. Marvin
Borough Administrator

DRM: dm



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2008

Borough of New Providence

Management Efficiency Report

Borough of New Providence
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Table of Contents

Topic/Section	Page
Executive Summary	4
Shared Services	5
➤ Waste Water treatment Plant Conversion	6
➤ Board of Health	6
➤ NJ Cooperative Purchasing	6
➤ Sharing of Equipment	6
➤ Board of Education – Sharing facility	6
➤ Computer Classes	7
➤ Volunteer Emergency Services	7
➤ Mobile Police Computers	7
➤ Police Shared Services with Court	7
➤ Rental of Porta-Johns	7
➤ School resource Officer – Board of Education	7
Consolidation of Services	8
➤ Reduction of Personal Days	9
➤ Outsourcing Animal Control Services	9
➤ Outsourcing Payroll	9
➤ Cross-training Personnel	9
➤ Modifying garbage Routes	9
➤ Asphalt Disposal	10
➤ Lawn Maintenance	10
➤ Cleaning Services	10
➤ Micropaving	10
➤ Traffic Signals	10
➤ Street Sweeping Disposal	10
➤ Health Plans	11
➤ Eliminate Longevity	11
➤ Consolidation of Department Staff	11
➤ Technology	12
➤ Reduced Police Overtime	12
➤ Mobil Data Computers	12
➤ Police Overtime – Court Appearances	12
Grants	13
➤ Police Department	14
➤ Community Activities	15
➤ Engineering	16
➤ Recycling	17

Other Initiatives

- Recycling Metals at Department of Public Works 19
- Emergency Management Reimbursements 20

Fundraising and Donations 21

- Centennial Park 22
- 2008 Downtown Improvement Project 22
- Event Sponsorship 22
- Advertising 22
- LoJack Installation – Police Department 22
- Defibrillators 23
- LiveScan Fingerprint System 23
- Community Activities programs 23

Executive Summary

Over the past several years, the Borough of New Providence has launched a number of initiatives that have resulted in increased efficiencies and reduced costs. This report provides an overview of those projects, which yielded considerable savings to our taxpayers. In fact, the recurring annual savings to our municipal budget is more than \$600,000. In addition, grants received by the borough provided over \$4,390,000 to the operating budget. Donations and fundraising provided an additional \$2,188,000.

The types of efficiencies that the borough has implemented are grouped into five broad categories: Shared Services, Consolidation of Services, Grants, Other Initiatives, and Fundraising and Donations. While cost reduction is an ongoing initiative in the borough, this report reflects only those projects that have been completed to date. Four ongoing shared service studies: Emergency Service Dispatching, Waste Water Treatment, Shared Assessor Services, and Shared Municipal Court are not included in this report.



I. Shared Services



Water Treatment Plant Conversion

In 1996 the wastewater treatment plant was converted from a treatment plant to a combination treatment plant/pumping station. Savings to the borough are estimated to be approximately \$2 million since the conversion. Had we not completed the conversion, we would have also had to hire at least one additional employee at approximately \$50,000 per year. Salary and benefit savings resulting from the conversion are an additional \$700,000, including benefit costs.

Board of Health

In 1973 the Summit, New Providence & Berkeley Heights Regional Board of Health was created to provide state mandated health services at a reduced cost. This combined service shared the staff positions of Health Officer and Sanitarian. In 2005 the borough left this regional board and contracted for the same services with the Westfield Board of Health. By switching to the Westfield Board of Health, we receive a higher level of service and save \$23,928 per year, for a cumulative savings of \$95,712.

Cooperative Purchasing

Cooperative purchasing programs save purchasing entities the cost and time associated with preparing and advertising for receipt of bids. Often prices received through a cooperative purchasing program are better than what a municipality would have received if bidding themselves. By participating in these programs, we are able to save both labor and materials costs associated with various purchasing projects.

Borrowing Equipment from Union County, Berkeley Heights, Summit, New Providence School District

Members of the Department of Public Works share equipment on a regular basis with other municipalities, Union County, and other entities. In many cases, this sharing of equipment is done on an “as needed” basis. For example, the Board of Education provides aerating services (equipment and personnel) for municipal fields, while Union County will lend heavy equipment that is required infrequently. These informal sharing arrangements save the borough the expense of purchasing or leasing equipment for various projects throughout the year.

Board of Education Offices (sharing facilities)

Board of Education (BOE) Administrative Offices, along with Special Education Offices, utilize space within the Municipal Center complex. Taxpayers of the borough realize a savings because the Board of Education does not have to utilize space within a school facility (allowing for more instructional space) or rent space in a private building for their offices. The Board of Education originally sold the current Municipal Center building to the borough for one dollar. The BOE, at their own expense, then converted the interior courtyard into useable office space, which is where their offices remain. Because of the BOE’s generous “sale” to the borough, the borough does not collect rent for their use of the space. The BOE does, however, pay for their utilities.

Free Computer Classes through the Union County Police Academy

The borough has been able to send employees for various computer training classes offered at the Union County Police Academy. When space is available in a class, borough employees may attend at no cost. This saves the borough approximately \$99 to \$150 per person per class.

Volunteer Services with Staffing Assistance

The borough has been able to provide emergency response services to residents by permitting borough employees to respond as fire volunteers and/or rescue squad volunteers. Without this benefit, the borough might have to employ a paid ambulance squad and fire department.

Mobile Data Computer Service Contract

Starting in 2007 the Police Department began saving \$2,300 per year by sharing the Mobile Data Computer Service Contract through Union County Police and eliminating the borough InfoCop police server. In 2007, the borough InfoCop server was on the brink of needing replacement, which we did not have to do. The replacement cost of the server alone is \$10,000. Total savings since 2007 are approximately \$14,600.

Police Shared Services with Court

The Police Department reduced costs associated with the use and payment of both the copier and the shredder by sharing these services with the Municipal Court.

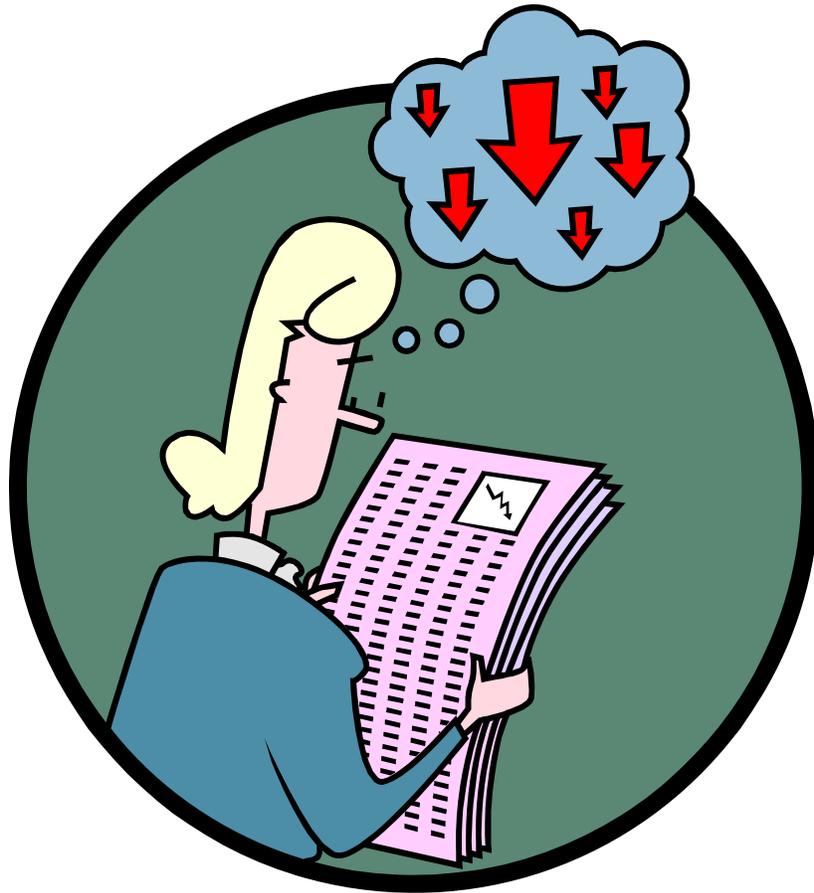
Rental of Porta Johns

The Community Activities Department has joined with the New Providence Soccer Club and New Providence P.A.L. to provide porta johns at the borough fields. This provides bathroom facilities for borough sponsored recreation programs, while the Community Activities Department only has to pay a third of the cost.

School Resource Officer – Board of Education Technology Services

Through cooperation of the Board of Education and the Borough of New Providence, a number of resources are shared to the benefits of local taxpayers. A \$125,000 School Resource Officer grant was received in 2001 toward the hiring of a School Resource Officer. Upon expiration of the grant, the Board of Education and the Borough of New Providence worked out an agreement where the police department would continue to assign a school resource officer in return for technology support by the staff of the Board of Education. This sharing of service eliminated the need to hire a computer company to manage the computers systems and networks for the Borough. In addition, the Board of Education shares the Borough's Code Red System eliminating the need for the BOE to purchase a separate service.

II. Consolidation of Services



Reduction of Personal Days for Employees from Five Days to Three Days

Effective in 1996, employees hired after this date received three personal days, rather than five. This means that for an employee earning \$50,000 per year, the borough saves approximately \$192 per day or \$384 for two days. Since approximately 70% of our workforce has been hired since 1996, the savings to the borough amounts to approximately \$13,440 per year.

Outsourcing Animal Control Services

The borough utilizes the services of St. Hubert's Giralda to provide animal control services. By outsourcing the contract, the borough does not have to maintain and operate an animal shelter, nor does it have to hire and train personnel, thus saving on operating and personnel costs. This saves the borough approximately \$75,000 annually.

Outsourcing Community Activities Instruction

The Community Activities Department has found that they can provide a wider range of classes by hiring companies to handle the class instruction. These companies then provide all the instructors, saving the borough from advertising, interviewing and supervising the instructors. The costs associated with the programs are funded through the fees collected from the participants, thereby reducing costs to taxpayers.

Outsourcing Payroll

The borough processes payroll services through a third party vendor. This allows the borough to employ a part-time payroll specialist. The process also enables the payroll specialist to manage other human resource projects, such as training, attendance, workers compensation and pension benefits. By restructuring this position to part-time, the borough saves approximately \$50,000 per year on salary and benefits.

Cross-training Personnel

This training enables the borough to eliminate the hiring of seasonal help. Cross training also gives the borough the ability to provide office coverage without hiring temporary help. Seasonal employees or temporary employees can cost the borough \$15 to \$30 per hour.

Modifying Garbage Routes

All the garbage routes were adjusted in 2007 to make them more efficient. By redistributing the routes, the trucks now pickup up about the same amount of garbage tonnage each day instead of having uneven workloads from day to day. These modifications enabled us to eliminate one truck per week. The savings over the five year contract period as a result of this streamlining will be \$231,161.

Changing Asphalt Disposal Locations

Previously, we brought our old asphalt diggings to Weldon Materials, Inc. When Weldon increased their price from \$150 to \$225 per single axle truck, we sought less expensive alternatives. We now bring the old diggings to the Meadowland landfill, which charges \$100 per tandem. A tandem holds two of our trucks. (So every load we bring to the Meadowlands is equivalent to bringing two loads to Weldon.) We have also arranged to borrow the county's tandem in order to take advantage of these savings. By changing the disposal location, we save \$17,750 per year.

Contracted Lawn Maintenance

Previously we had four full time employees doing lawn maintenance. We contracted out grass cutting and spring and fall cleanups on borough properties to a landscape service and eliminated those full-time positions. The landscaping service charges about \$30,000 per year. We were paying about \$188,000 for four full-time salaries plus benefits. Cost savings are approximately \$158,000 per year.

Contracted Cleaning Services

Previously a full-time night janitor was employed to perform cleaning services of the municipal center. The services were contracted to a cleaning service, and were then expanded to include cleaning the Police Department, which had been cleaned by a borough employee. The full time janitor position and partial borough employee time were eliminated, saving full time salary and benefits, and yielding a net saving to the borough of approximately \$63,355 per year.

Micropaving

Micropaving is a process in which the stabilized road surface is sealed with an emulsion to increase the life of the roadway. We now micropave most of our streets, due to the rising cost of asphalt. We were able to micropave 16 roads this year at approximately the same cost as using traditional methods to pave two streets.

Upgraded Light Bulbs

Incandescent light bulbs in traffic signals were a costly and often unreliable method of controlling traffic at intersections. Over the past several years, we replaced all of our traditional traffic light bulbs with LED bulbs. The LED bulbs use 60% less electricity than traditional bulbs.

Street Sweeping Disposal

We changed how we dispose of street sweepings. We have a dumpster service supply us with a dumpster and we then have them take the sweepings to the landfill for cover. This saves \$183 per dumpster. We averaged ten dumpsters per year for an annual savings of \$1,830.

Health Plan Changed to POS (Point of Service) Type in 2003

As part of the collective bargaining process with employee unions in 2003, the borough successfully negotiated with employees to make an important cost-cutting change in health benefits coverage. At that point, employees had the option to select either Traditional, PPO or Point of Service plans. The borough's objective was to eliminate Traditional and PPO coverage and have all employees in POS – the most cost effective of the three plans. The key driving force behind this initiative was to lower annual increases. The inflation rates for Traditional and PPO had been significantly higher than POS.

Those employees in Traditional and PPO receive an annual stipend to compensate them for the switch to POS. Additionally, the borough upgraded the POS plan to lower the maximum out-of-pocket costs.

Thanks to the cooperation of all borough employees, the Mayor and Council succeeded in lowering annual health insurance increases. The estimated net savings to the borough exceed \$50,000 annually.

Eliminated Longevity for New Hires in 1996

One of the most common fringe benefits in local government, Longevity was intended to be an inducement for employees to continue their employment. Longevity typically gives employees an additional percentage of their salary at various intervals of service – most common is every five years of service. This additional compensation is added to the employee's pensionable salary base.

Previously, public sector salaries lagged behind the private sector. Longevity helped to maintain a qualified and competent workforce. However, today public sector salaries are much more competitive and the need for longevity – as an inducement – is no longer as important.

The Mayor and Council, in cooperation with borough employees, imposed a sunset on longevity benefits. New employees beginning in 1999 were no longer eligible to receive this benefit.

Based on today's salary structure, if the borough had to continue paying an average of 3% longevity to new hires, the additional cost to taxpayers would have been approximately \$75,000 per year. Hence, by eliminating this Longevity benefit, taxpayers have realized a cost saving of \$75,000 per year.

Consolidating Departmental Staff

By eliminating staff positions and replacing full-time employees with contract professionals and part-time employees, the borough was able to reduce costly benefit expenses, more precisely align work needs, and increase productivity and professionalism. Staff consolidations in the Finance, Community Activities, and

Engineering Departments allowed us to add the part-time position of Public Information Officer, while still realizing a net cost benefit of \$470,516 over the past four years.

Using Technology to Keep Pace with Growing Regulatory Environment

Over the years, the borough has sought opportunities to reduce the size of its workforce or replace full-time employees with part-time workers. This occurred despite significantly increased regulatory and legal requirements placed on all departments and agencies.

One of the key factors in achieving this goal is the use of technology. This helped the borough to not only keep pace with increased reporting and regulatory demands imposed by the state, but also execute its business more efficiently.

The Mayor and Council, working closely with department heads, continuously explore new opportunities to upgrade work procedures. Part of this ongoing process is evaluating the cost of technology versus the management value. By utilizing technology, the borough did not have to add employees in either Police or general administration. This results in a conservative savings estimate of more than \$150,000 annually.

Reduced Police Overtime

In early 2002, a reorganization of the Detective, Traffic and Juvenile Bureaus of the Police Department allowed greater efficiency and coverage. Overtime costs were significantly reduced by using members of the newly created Community Service Bureau (CSB) to supplement patrol officers in times of call overloads or emergencies.

Reduced Police Mobile Data Computer Costs

The Police Department previously used heavy duty X-PLORE computer tablets for their in-car computer system. Recently, a switch to regular laptop computers from the X-PLORE tablets saved \$4,000 for each mobile data computer that was replaced, for a total savings of \$16,000 to date.

Reduced Police Court Overtime Costs

Scheduling court cases for police officers can be a challenging task, especially considering the officers' rotating schedules and unusual hours. The New Providence Court Administrator does an excellent job in minimizing Police Department overtime when scheduling officers for court. The Court Administrator schedules officers for court when they are either on-duty, or at a time that is contiguous with the beginning or end of a shift. Using this method avoids significant overtime for officers who are called in to court on their day off.

III. Grants



Police Department

Over \$454,000 in grant monies was received by the Police Department over the past ten years, with an additional \$447,000 pending receipt.

Grants Applied For By Police Department		
Organization/Grant	Purpose	Amount Received
Pedestrian safety grant	For flashing pedestrian crossing beacons	\$100,000
Bulletproof vest grants 1998 - 2007	(\$23,410 state; \$27,611 federal =)	\$51,021
COPS More 2001 Technology Grant	To purchase mobile data computers	\$129,022
COPS in Schools Grant	2002 funded SRO program	\$125,000
DWI Grants	2000-2007	\$19,971
Domestic Violence Grants	2005, 2006	\$5,000
Click It or Ticket Grants	(\$4,000/year for five years =)	\$20,000
Cops in Shops Grant		\$2,000
2007 Pedestrian Safety Grant		\$2,690
	TOTAL	\$454,704
		Amount Pending
2007 Safe Routes to School Infrastructure Grant		\$234,025
2008 Safe Routes to School Infrastructure Grant		\$211,025
Emergency Management Grant		\$2,500
	TOTAL	\$447,550

Community Activities Department

From 2004 through 2008, the Community Activities Department received in excess of \$410,000 in grant monies.

Grants Received by Community Activities		
Organization / Grant	Purpose	Amount Received
Community Development Block Grant - Year 34	Seniors Transportation	\$5,000
Community Development Block Grant - Year 34	Seniors Exercise & Art	\$6,050
Community Development Block Grant - Year 33	Seniors Transportation	\$8,069
Community Development Block Grant - Year 33	Seniors Exercise & Art	\$6,050
Community Development Block Grant - Year 32	Seniors Exercise & Art	\$6,050
Community Development Block Grant - Year 31	Adult Special Needs Programs	\$7,375
Community Development Block Grant - Year 31	Seniors Exercise & Art	\$6,585
Community Development Block Grant - Year 30	Adult Special Needs Programs	\$8,400
Community Development Block Grant - Year 30	Seniors Exercise & Art	\$7,500
Kids Recreation Trust Fund - 2008 / Equipment	Equipment for Rec, BOE, PAL & NPSC	\$27,350
Kids Recreation Trust Fund - 2008 / Fields	Oakwood Park Renovation Planning	\$75,000
Kids Recreation Trust Fund - 2008 / Scholarships	Summer '09 Programs	20 Slots*
Kids Recreation Trust Fund - 2007 / Equipment	Equipment for Rec, PAL & NPSC	\$15,482
Kids Recreation Trust Fund - 2007 / Playgrounds	Playground for BOE, Park Benches/Tables	\$14,519
Kids Recreation Trust Fund - 2006 / Fields	Oakwood/Lieder Fields Renovations	\$100,000
Kids Recreation Trust Fund - 2005 / Equipment	Equipment for Recreation	\$3,750
Kids Recreation Trust Fund - 2005 / Lighting	Lights for Tennis Courts	\$50,000
Kids Recreation Trust Fund - 2004 / Fields	Various Field Improvements	\$50,000
Union County HEART Grant - 2008	Live Music for Music & Art Street Festival	\$1,000
Junior League of Summit - 2007	Hang-Out	\$2,200
Junior League of Summit - 2005	Hang-Out	\$2,000
Summit Area Public Foundation - 2004	Hang-Out	\$5,000
United Way Summit, NP & BH 2008**	Special Needs Art Classes	\$2,250
United Way Summit, NP & BH 2007**	Special Needs Art Classes	\$1,200
TOTAL		\$410,829
Pending		
Community Development Block Grant - Year 35	Seniors Transportation	TBD
Community Development Block Grant - Year 35	Seniors Exercise & Art	TBD
NJ DEP Trails Grant	Fitness Trail Upgrades	TBD
20 scholarships will be awarded for County and Borough summer 2009 programs –		TBD
** Grant received by Arts Unbound; Recreation able to offer classes at 25% of cost.		TBD

Engineering Department-

Since 2002, the Engineering Department has been awarded over \$3,010,000 in grants.

Grants Applied for by the Engineering Department		
Organization / Grant	Purpose	Amount Received
2004		
New Jersey Department of Transportation (TEA-21)	Murray Hill Train Station Improvement	\$300,000.00
New Jersey Department of Transportation	Kiss and Drop Parking Area	\$188,360.16
Public Library Project Grant	Library Addition and Renovation	\$237,262.00
State Local library Aid	Library Addition and Renovation	\$39,953.07
Community Development Block Grant - Year 29	Borough Hall ADA Entrance	\$38,629.00
Community Development Block Grant - Year 29	Senior Center ADA Entrance	\$14,831.00
Community Development Block Grant - Year 29	Senior Center Parking Area	\$35,000.00
Community Development Block Grant - Year 29	Library ADA Restrooms	\$35,000.00
New Jersey Department of Transportation	Southgate Road Improvement	\$150,000.00
U.S. Environmental Protection Agency	Force Main and Stream Bank Project	\$374,645.83
2005		
New Jersey Department of Transportation	Floral Avenue Improvement	\$160,000.00
New Jersey Department of Environmental Protection	Storm water Tier A Grant Certification	\$10,207.00
2006		
New Jersey Department of Transportation	Spring Street Improvement	\$126,352.50
New Jersey Department of Environmental Protection	Storm water Tier A Grant Certification	\$10,207.00
2007		
Kids Recreation Trust Fund	Tennis Court Lighting Project	\$43,000.00
Union County – Intersection Improvements	Downtown Improvement Project	\$89,890.76
Union County – Tree Grants	Downtown Improvement Project	\$2,100.00
New Jersey Department of Transportation	Livingston Ave Improvement (Phase I)	\$196,000.00
Green Acres Award	Open Space Acquisition	\$300,000.00
PSE&G and New Jersey Tree Foundation	Union County Class attended	\$250.00
	TOTAL	\$2,351,688.32
Organization / Grant	Purpose	Amount Pending
2008		
New Jersey Department of Transportation	Downtown Streetscape Improvement	\$250,000.00
New Jersey Department of Transportation	Ryder Way Improvement (Phase II)	\$215,000.00
Union County – Tree Grants	Rescue Squad Project	\$5,980.00
Green Communities Phase I	Community Forestry Management Program	\$3,000.00
2009		
New Jersey Department of Transportation	Livingston Ave Improvement(Phase II)	\$185,000.00
	TOTAL	\$658,980.00

Recycling Grants

The borough has received nearly \$66,000 in recycling grants from the New Jersey Department of Environmental Protection Yearly Recycling Grant program. Because the amount of garbage tonnage recycled in the borough has increased every year, the borough had a corresponding savings of over \$20,000 in garbage disposal costs.

<u>Year</u>	<u>Recycling Grant Amount</u>
2003	\$7,824
2004	\$12,033
2005	\$18,294
2006	<u>\$27,621</u>
Total	\$65,772

PARIS Grants (Public Archives and Records Infrastructure Support)

Union County has been successful in obtaining several PARIS grants, which have provided professional services to municipalities within Union County. The first two grants enabled the borough to receive a Records Management Needs Assessment and a Disaster Recovery Needs Assessment. The next grant will provide staff to complete the disposal process of documents ready for destruction. All three grants provided professionals to conduct the work at no cost to the borough.

IV. Other Initiatives



Recycling Metal at DPW

We put a dumpster at the DPW yard for residents to dump their metal items year-round. We used to pay for the dumpster, but starting September 2008, we began using a dumpster service that gives us the dumpster for free and pays us for the metal. Average revenue per dumpster is about \$200.

Reducing Garbage Tonnage

While reducing garbage tonnage seems like a mundane way of saving money, the borough has successfully increased recycling, resulting in reduced garbage tonnage. Several years ago, we hired part-time personnel to canvass residential borough streets on recycling days. Their mission was to determine which households were not putting materials out to be recycled. In order to enforce our recycling ordinance, we compiled a list of households that had not recycled for two consecutive weeks and sent those residents a letter informing them of the recycling ordinance and the associated fines. As a result of these measures, we reduced garbage tonnage by increasing recycling. Over the three year period from 2004 to 2007 we saved 318.48 tons of garbage for a total savings of \$20,415.

2008 Lighting System Upgrades and Occupancy Sensor Installation

The energy efficient lighting work includes replacement of the existing ceiling lights and installation of timers and motion sensors at the Municipal Center, Fire House and Senior Center. Below is a summary of Metro Energy Solution's projected savings and construction cost estimates. We will apply for the NJ Clean Energy Program CORE Rebate Program under this project. These projects will break even over the next two to three years, as noted below under. The savings will be fully realized beyond the 2-3 year period.

<u>Locations</u>	<u>Municipal Center</u>	<u>Senior Center</u>	<u>Fire House</u>
kWh saved	175,042kWh	33,471 kWh	22,345 kWh
\$ saved	\$28,006.00	\$ 6,025.00	\$ 4,916.00
Rebates	\$ 7,620.00	\$ 1,100.00	\$ 980.00
Simple Payback	2 years	2.5 years	2.25 years
Construction Cost	\$70,908.00	\$16,262.00	\$11,130.00

Emergency Management Reimbursements

Since 1999, the Emergency Management Coordinator (Chief of Police) has worked with Local, County, State and Federal Officials to obtain approximately \$300,000 in reimbursements to the borough through the Federal Emergency Management Administration (FEMA), insurance, and grants, mostly due to storm related activities.

2008 Energy Audit

New Jersey Clean Energy Program is currently offering a Local Government Energy Audit. This audit includes analyzing the current energy usage in all government buildings and making recommendations on how to decrease that energy usage. This program will also subsidize the cost (up to 100%) of implementing recommendations from the audit. These costs may include installing new or retrofitting current mechanical and electrical equipment and installing renewable technologies (solar panels, etc.).

V. Fundraising and Donations



Centennial Park Renovation

Beginning in 2000, Centennial Park was completely renovated. A large gazebo was installed, pathways, a pergola and picnic tables were added, and significant masonry work was completed. In addition, our sister town, Flower Mound, Texas, donated a large granite memorial plaque for the victims of September 11, which was installed at no charge by local contractors. The borough was awarded \$150,000 from the NJ Department of Community Affairs Special Legislative for Park Creation. The borough also raised \$230,409 by selling brick pavers, benches, lamp posts, flag poles, tree plaques and picnic tables and by soliciting general donations through the New Providence Centennial Park Fund. As a result of donated labor, materials and money, Centennial Park was completely renovated at no cost to the borough. The total value of these donations is in excess of \$1 million.

2008 Downtown Improvement Project

The borough received nearly \$1 million in donations of general construction items from the New Providence Business & Professional Association (\$855,750 donated) through the creation of a Special Improvement District (SID). The Presbyterian Church also provided a donation of \$135,442 to improve their corner through a special PILOT (Payment In Lieu of Taxes) agreement. These donations enabled the downtown "Streetscapes" project to be completed at minimal cost to the borough.

Event Sponsorships

In order to offset the costs of borough events, such as the 5K Race, the Summer Concert Series, the July 3rd Celebration, and the Music & Art Street Festival, the borough has sold event sponsorships to local businesses, corporations and professionals. These sponsorships offer businesses the opportunity to increase visibility and awareness within the community, and also provide the borough with additional event funding. Since 2004 the borough has raised nearly \$100,000 in event sponsorships.

Advertising

As a means of reducing production costs associated with the Borough Quarterly Newsletter and Annual DPW Services and Recycling Brochure, the borough sells advertising space in these publications. On average, 61% of production costs are funded through advertising dollars.

LoJack System Installation

LoJack is the only Stolen Vehicle Recovery System operated by the Police. With LoJack, Police have a 90% chance of recovering stolen vehicles -- usually within 24 hours and often within just a few hours. Because a borough Patrolman has contacts at the LoJack Company, the New Providence Police Department was able to obtain at no cost two LoJack Tracking systems, which were installed in our two newest patrol cars. These tracking units are valued at \$4,600 (\$2,300 each) and will enable us to discover and track stolen vehicles in our area that have been equipped with the LoJack anti-theft system.

Defibrillator Donations

When portable defibrillators were a relatively new item to the market, they were extraordinarily expensive. While everyone appreciated the life savings benefit of the devices, the cost to obtain them was prohibitive. The police chief at the time began a fund raising effort to acquire the defibrillators for the police cars. The goal was to raise \$25,000 to purchase five of the units for the first responding police vehicles.

Through the generosity of the citizens of the community, local charitable organizations, and local foundations, the borough was able to raise enough money to purchase five defibrillator units. Within months of training all officers on the use of the defibrillator and deploying them in the police cars, police officers were able to effectively utilize the device and save the life of a man who collapsed while on his way to work.

LiveScan Fingerprint System

The borough had been trying to purchase a LiveScan fingerprint system for many years. In 2008 it was added to the budget as a capital purchase for \$20,000. In November, a police department Investigator, as a favor to CR Bard Corporation, was fingerprinting their corporate staff using rolled ink. He struck up a conversation with the CEO and advised him that the borough was trying to purchase the LiveScan system. The CEO stated that CR Bard would be willing to donate this piece of equipment to us in return for the excellent service provided to their company. This donation, valued at approximately \$20,000 will be made in early 2009. The LiveScan technology will permit the police department to enter fingerprints of arrested persons into the state and federal data bases and get an immediate response on their identity. This becomes important in cases where persons may give bogus names, are wanted persons, or are persons on terrorist watch lists.

Community Activities Programming

Since 2006 the Community Activities Department received over \$3,000 in donations from Knights of Columbus for Special Needs Programming. The department also received \$500 from the Ladies Auxiliary of the Paca Club to support the Teen Hang Out.