



JOB ANNOUNCEMENT

IMMEDIATE OPENING FOR A FULL TIME COMMUNICATIONS OFFICER

Works as essential staff members of the agency as the first of the first responders that the community interacts with in reporting emergencies in New Providence, Summit and Millburn.

- ☑ Answers 9-1-1 emergency and other calls from the community as well as dispatching police, fire and EMS and other resources.
- ☑ Trains to make lifesaving decisions and provide clear direction and advice, including pre-arrival medical instruction to callers reporting medical emergencies.
- ☑ Uses a wide variety of cutting-edge technology systems like computer aided dispatch (CAD), 9-1-1 telephone and text messaging, GIS mapping and aerial photography, multi-channel radio systems, law enforcement data systems, etc.
- ☑ Receives extensive paid training to gain the knowledge, skills and abilities that will allow them to be independent decision makers while adhering to established policies and procedures. The training provided will allow entry level CO I's to advance and be promoted to the higher CO II and CO III designations through on the job training.

In addition to a challenging work environment and growth opportunities, Mountain Valley Emergency Communications offers an attractive and comprehensive benefits program. As an employee of MVECC, you would be eligible for numerous benefits (Employee Benefits Summary) Participation in the New Jersey Public Employees Retirement System, generous medical and dental benefits, 457 Roth & 457 Deferred Compensation Plans. CO's work only 182 days in a calendar year allowing abundant time for educational or other pursuits. Other available benefits include, but are not limited to, paid time off and 12 paid holidays, flexible spending programs, life insurance, fixed work shifts and opportunities to work overtime.

Starting salary for a full-time Communication Officer I begin at \$40,000 / year

These positions are designated as emergency service personnel and, as such, must report to work even when inclement weather or another emergency is declared, as well as be expected to work nights, weekends, and holidays.

REQUIRED CERTIFICATIONS: 40-Hour Basic 9-1-1 Telecommunicator, CPR, and Emergency Medical Dispatcher. **Please submit your letter of interest and resume to info@npsm911.org.**