



State of New Jersey Local Government Services

Year: **Municipal User Friendly Budget**

MUNICIPALITY: Introduced

Municode: **Filename:**

Website:

Phone Number:

Mailing Address:

[Email the UFB if not using Outlook](#) **Municipality:** **State:** **Zip:**

Mayor

First Name	Middle Name	Last Name	Term Expires	Business Email
Al		Morgan	12/31/2016	amorgan@newprov.org

Chief Administrative Officer

Doug		Marvin		dmarvin@newprov.org
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Chief Financial Officer

Ken		DeRoberts		kderoberts@newprov.org
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Municipal Clerk

Wendi	B	Barry		wbarry@newprov.org
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Registered Municipal Accountant

James		Cerullo		jimmycer@optonline.net
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Governing Body Members

First Name	Middle Name	Last Name	Term Expires	Business Email
Michael		Gennaro	12/31/2016	mgennaro@newprov.org
Armand		Galluccio	12/31/2017	agalluccio@newprov.org
Gary		Kapner	12/31/2018	gkapner@newprov.org
Jim		Madden	12/31/2018	jmadden@newprov.org
Robert		Munoz	12/31/2016	rmunoz@newprov.org
Robert	T	Robinson	12/31/2017	rrobinson@newprov.org

Date Acknowledged:

Acknowledged by:

USER FRIENDLY BUDGET SECTION - PROPERTY TAX BREAKDOWN

2015 Calendar Year Property Tax Levies - ALL entities levying property taxes

	Calendar Year Tax Rate	Calendar Year Tax Levy	% of Total Levy	Avg Residential Taxpayer Impact
Municipal Purpose Tax	0.926	\$12,174,812.44	19.98%	\$2,682.46
Municipal Library	0.062	\$815,160.23	1.34%	\$179.60
Municipal Open Space	0.003	\$39,443.24	0.06%	\$8.69
Fire Districts (avg. rate/total levies)		\$0.00	0.00%	\$0.00
Other Special Districts (total levies)		\$0.00	0.00%	\$0.00
Local School District	2.642	\$34,736,343.93	57.01%	\$7,653.42
Regional School District		\$0.00	0.00%	\$0.00
County Purposes	0.973	\$12,792,756.49	21.00%	\$2,818.62
County Library		\$0.00	0.00%	\$0.00
County Board of Health		\$0.00	0.00%	\$0.00
County Open Space	0.028	\$368,136.88	0.60%	\$81.11
Other County Levies (total)		\$0.00	0.00%	\$0.00
Total (Calendar Year 2015 Budget)	4.634	\$60,926,653.20	100.00%	\$13,423.91

Total Taxable Valuation as of	October 1, 2015	<u>\$1,314,774,562.00</u>
<small>(To be used to calculate the current year tax rate)</small>		
Current Year Average Residential Assessment		<u>\$289,683.00</u>

Prior Year to Current Year Comparison

Comparison - Municipal Purposes Tax Rate

Prior Year	Current Year	% Change (+/-)
0.926	0.939	1.39%

Comparison - Municipal Purposes Tax Levy

Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)
\$12,174,812.44	\$12,321,827.00	1.21%	\$147,014.56

Comparison - Impact on Avg. Residential Tax Payment (Municipal Purposes Only)

Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)
\$2,682.46	\$2,719.71	1.39%	\$37.24

Sheet UFB-1

Current Year 2016 Budget

Taxes	Actual/Estimated	Tax Levy
Municipal Purpose Tax	ACTUAL	\$12,321,827.00
Municipal Library	ACTUAL	\$827,184.00
Municipal Open Space	ACTUAL	\$59,059.00
Fire Districts (total levies)		
Other Special Districts (total levies)		
Local School District	ACTUAL	\$35,057,647.00
Regional School District		
County Purposes	ESTIMATED	\$13,757,200.00
County Library		
County Board of Health		
County Open Space	ESTIMATED	\$381,700.00
Other County Levies (total)		

Total ESTIMATED amount to be raised by taxes \$62,404,617.00

Revenue Anticipated, Excluding Tax Levy	6,691,683.00
Budget Appropriations, before Reserve for Uncollected Taxes	17,063,510.00
Total Non-Municipal Tax Levy	\$49,255,606.00
Amount to be Raised by Taxes - Before RUT	\$59,627,433.00
Reserve for Uncollected Taxes (RUT)	\$1,957,522.78
Total Amount to be Raised by Taxes	\$61,584,955.78

% of Tax Collections used to Calculate RUT 96.82%

If % used exceeds the actual collection % then
reference the statutory exception used

Tax Collections - ACTUAL as of Prior Year

Total Tax Revenue, Collections CY 2015	59,830,823.00
Total Tax Levy, CY 2015	60,148,709.00
% of Taxes Collected, CY 2015	<u>99.47%</u>
Delinquent Taxes - December 31, 2015	<u>\$258,647.00</u>

USER FRIENDLY BUDGET SECTION - ANTICIPATED REVENUE SUMMARY (ALL OPERATING FUNDS)

FCOA		% Difference Current vs. Prior Year	\$ Difference Current vs. Prior Year	Total Realized Revenue (Prior Year)	Total Anticipated Revenue (Current Year)	General Budget	Open Space Budget	Utility	Utility	Utility	Utility	Utility	Utility
08	Surplus	9.39%	\$275,000.00	\$2,930,000.00	\$3,205,000.00	\$3,205,000.00							
08	Local Revenue	-7.09%	(\$69,862.18)	\$984,748.25	\$914,886.07	\$914,886.07							
09	State Aid (without offsetting appropriation)	0.00%	\$0.00	\$1,303,819.00	\$1,303,819.00	\$1,303,819.00							
08	Uniform Construction Code Fees	-31.93%	(\$187,633.00)	\$587,633.00	\$400,000.00	\$400,000.00							
	Special Revenue Items w/ Prior Written Consent												
11	Shared Services Agreements	#DIV/0!	\$0.00		\$0.00								
08	Additional Revenue Offset by Appropriations	#DIV/0!	\$0.00		\$0.00								
10	Public and Private Revenue	-87.34%	(\$511,354.05)	\$585,508.00	\$74,153.95	\$74,153.95							
08	Other Special Items	-8.99%	(\$53,686.60)	\$597,510.46	\$543,823.86	\$543,823.86							
15	Receipts from Delinquent Taxes	-2.70%	(\$6,949.11)	\$256,949.11	\$250,000.00	\$250,000.00							
	Amount to be raised by taxation												
07	Local Tax for Municipal Purposes	-14.98%	(\$2,171,831.37)	\$14,493,658.37	\$12,321,827.00	\$12,321,827.00							
07	Minimum Library Tax	#DIV/0!	\$827,184.00		\$827,184.00	\$827,184.00							
54	Open Space Levy Tax	#DIV/0!	\$0.00		\$0.00								
07	Addition to Local District School Tax	#DIV/0!	\$0.00		\$0.00								
08	Deficit General Budget	#DIV/0!	\$0.00		\$0.00								
	Total	-8.74%	(\$1,899,132.31)	\$21,739,826.19	\$19,840,693.88	\$19,840,693.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

USER FRIENDLY BUDGET SECTION - APPROPRIATIONS SUMMARY (ALL OPERATING FUNDS)

FCOA	Budgeted Full-Time	Positions Part-Time	% Difference Current v. Prior Year	\$ Difference Current v. Prior Year	Total Modified Appropriation for Service Type (Prior Year)	Total Appropriation for Service Type (Current Year)	General Budget	Public&Private Offsets	Open Space Budget	Utility	Utility	Utility	Utility	Utility	Utility
20	7.00	12.00	9.28%	\$128,230.00	\$1,381,450.00	\$1,509,680.00	\$1,509,680.00								
21			-4.62%	(\$3,000.00)	\$64,975.00	\$61,975.00	\$61,975.00								
22	2.00	7.00	5.29%	\$21,874.80	\$413,625.00	\$435,499.80	\$435,499.80								
23			-5.94%	(\$108,433.44)	\$1,825,773.44	\$1,717,340.00	\$1,717,340.00								
25	26.00	21.00	6.06%	\$237,270.00	\$3,913,590.00	\$4,150,860.00	\$4,150,860.00								
26	13.00		-8.55%	(\$228,337.05)	\$2,669,374.00	\$2,441,036.95	\$2,441,036.95								
27		2.00	0.73%	\$1,000.00	\$137,475.00	\$138,475.00	\$138,475.00								
28		75.00	22.32%	\$52,199.80	\$233,850.00	\$286,049.80	\$286,049.80								
29	6.00	16.00	-11.34%	(\$3,527.56)	\$31,111.56	\$27,584.00	\$27,584.00								
30			-40.00%	(\$100,000.00)	\$250,000.00	\$150,000.00	\$150,000.00								
31			3.50%	\$25,000.00	\$715,000.00	\$740,000.00	\$740,000.00								
32	4.00		8.33%	\$109,600.00	\$1,315,700.00	\$1,425,300.00	\$1,425,300.00								
35			0.00%	\$0.00	\$500.00	\$500.00	\$500.00								
36			4.12%	\$58,906.00	\$1,431,220.00	\$1,490,126.00	\$1,490,126.00								
37			#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00								
42			0.00%	\$0.00	\$15,000.00	\$15,000.00	\$15,000.00								
43	1.00	6.00	6.53%	\$10,370.00	\$158,800.00	\$169,170.00	\$169,170.00								
44			-32.43%	(\$120,000.00)	\$370,000.00	\$250,000.00	\$250,000.00								
45			3.87%	\$76,523.00	\$1,978,390.00	\$2,054,913.00	\$2,054,913.00								
46			#DIV/0!	\$0.00		\$0.00									
48			#DIV/0!	\$0.00		\$0.00									
50			2.63%	\$50,000.00	\$1,900,000.00	\$1,950,000.00	\$1,950,000.00								
55			#DIV/0!	\$0.00		\$0.00									
Total	59.00	139.00	1.10%	\$207,675.55	\$18,805,834.00	\$19,013,509.55	\$19,013,509.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

ASSESSED PROPERTY VALUATIONS - EXEMPT PROPERTY - PROPERTY TAX APPEAL DATA

<u>Property Tax Assessments - Taxable Properties (October 1, 2015 Value)</u>				<u>Property Tax Assessments - Exempt Properties (October 1, 2015 Value)</u>			
	# of Parcels	Assessed Value	% of Total		# of Parcels	Assessed Value	% of Total
1 Vacant Land	93	\$10,671,200.00	0.81%	15A Public Schools	4	\$34,886,800.00	33.49%
2 Residential	3,703	\$1,072,696,100.00	81.59%	15B Other Schools	1	\$5,735,900.00	5.51%
3A/3B Farm			0.00%	15C Public Property	89	\$39,586,300.00	38.00%
4A Commercial	128	\$120,542,792.00	9.17%	15D Church and Charities	17	\$21,523,700.00	20.66%
4B Industrial	26	\$57,710,000.00	4.39%	15E Cemeteries & Graveyards	1	\$125,100.00	0.12%
4C Apartments	14	\$50,807,100.00	3.86%	15F Other Exempt	8	\$2,311,100.00	2.22%
5A/5B Railroad			0.00%				
6A/6B Business Personal Property	1	\$2,347,370.00	0.18%				
Total	3,965	\$1,314,774,562.00	100.00%	Total	120	\$104,168,900.00	100.00%
Average Ratio (%), Assessed to True Value				Percentage of Exempt vs. Non-Exempt Properties			
52.04%				7.92%			
Equalized Valuation, Taxable Properties				7.92%			
\$2,526,469,181.40							
Total # of property tax appeals filed in 2015				County Tax Board			
				28.00			
				State Tax Court			
				10.00			
Number of 2015 County Tax Board decisions appealed to Tax Court				Number of 2015 County Tax Board decisions appealed to Tax Court			
				2.00			
Number of pending property tax appeals in State Tax Court				Number of pending property tax appeals in State Tax Court			
				12.00			
Amount paid out by municipality for tax appeals in 2015				Amount paid out by municipality for tax appeals in 2015			
				\$711,245.07			

<u>Prior Budget Year's Payments in Lieu of Tax (PILOT) - 5 Year Exemptions/Abatements</u>				
	# of Parcels	PILOT Billing/Revenue	Assessed Value	Taxes if Billed in Full 2015 Total Tax Rate
G Commercial/Industrial Exemption				
I Dwelling Exemption				
J Dwelling Abatement				
K New Dwelling/Conversion Exemption				
L New Dwelling/Conversion Abatement				
N Multiple Dwelling Exemption				
O Multiple Dwelling Abatement				
Total 5 Yr Exemptions/Abatements	0	0.00	0.00	0.00

**USER FRIENDLY BUDGET SECTION
BUDGETED PERSONNEL COSTS**

Organization / Individuals Eligible for Benefit	# of Full-Time Employees	# of Part-Time Employees	Total Personnel Cost	Base Pay	Overtime and other Compensation	Pension (Estimate)	Health Benefits Net of Cost Share	Employment Taxes and Other Benefits
Governing Body	0.00	7.00	37,397.90	\$33,000.00	\$0.00	\$560.00		\$3,837.90
Supervisory Staff (Department Heads & Managers)			823,902.00				\$823,902.00	
Police Officers (Including Superior Officers)	24.00	0.00	3,561,371.98	\$2,581,453.00	\$70,000.00	\$601,555.00		\$308,363.98
Fire Fighters (Including Superior Officers)			0.00					
All Other Union Employees not listed above	15.00	0.00	1,422,532.40	\$1,028,000.00	\$130,000.00	\$129,857.00		\$134,675.40
All Other Non-Union Employees not listed above	19.00	50.00	2,868,929.44	\$2,327,880.00	\$10,000.00	\$259,154.00		\$271,895.44
Totals	58.00	57.00	8,714,133.73	\$5,970,333.00	\$210,000.00	\$991,126.00	\$823,902.00	\$718,772.73

Is the Local Government required to comply with NJSA 11A **(Civil Service)**? - YES or NO

NO

Note - **Base Pay** is the annualized rate of pay to which overtime (if eligible) and/or pension is calculated. Either calculation is fine at the discretion of the Local Unit. Overtime and other compensation is any other item that is charged as a salary and wage expense but not included in Base Pay.

USER FRIENDLY BUDGET SECTION - HEALTH BENEFITS

	Current Year # of Covered Members (Medical & Rx)	Current Year Annual Cost Estimate per Employee	Total Current Year Cost	Prior Year # of Covered Members (Medical & Rx)	Prior Year Annual Cost per Employee (Average)	Total Prior Year Cost
<u>Active Employees - Health Benefits - Annual Cost</u>						
Single Coverage	12.00	\$13,116.00	\$157,392.00	16.00	\$13,750.00	\$220,000.00
Parent & Child	10.00	\$19,360.00	\$193,600.00	4.00	\$20,300.00	\$81,200.00
Employee & Spouse (or Partner)	6.00	\$29,197.00	\$175,182.00	9.00	\$30,602.00	\$275,418.00
Family	17.00	\$33,984.00	\$577,728.00	19.00	\$35,620.00	\$676,780.00
Employee Cost Sharing Contribution (enter as negative -)			(\$280,000.00)			(\$260,000.00)
Subtotal	45.00		\$823,902.00	48.00		\$993,398.00
<u>Elected Officials - Health Benefits - Annual Cost</u>						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative -)						
Subtotal	0.00		\$0.00	0.00		\$0.00
<u>Retirees - Health Benefits - Annual Cost</u>						
Single Coverage	2	\$10,521.00	\$21,042.00	2	\$10,925.00	\$21,850.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)	1	\$21,748.00	\$21,748.00	2	\$22,505.00	\$45,010.00
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative -)						
Subtotal	3.00		\$42,790.00	4.00		\$66,860.00
GRAND TOTAL	48.00		\$866,692.00	52.00		\$1,060,258.00

Note - other health insurances such as dental and vision are not included in this analysis unless included in the employees total premium. Therefore, the total from this sheet may not agree with the budgeted appropriation.

Is medical coverage provided by the SHBP (Yes or No)?

NO

Is prescription drug coverage provided by the SHBP (Yes or No)?

NO

USER FRIENDLY BUDGET SECTION - OUTSTANDING DEBT; PER CAPITA AND BUDGET IMPACT

	Gross	Deductions	Net				
	Debt		Debt	Current Year	2017	2018	All Additional Future
				Budget	Budget	Budget	Years' Budgets
Local School Debt	\$8,920,000.00	\$8,920,000.00	\$0.00				
Regional School Debt			\$0.00				
Utility Fund Debt							
0			\$0.00				
0			\$0.00				
0			\$0.00				
0			\$0.00				
0			\$0.00				
0			\$0.00				
<u>Municipal Purposes</u>							
Debt Authorized	\$19,842,565.00	\$183,394.00	\$19,659,171.00				
Notes Outstanding	\$0.00	\$0.00	\$0.00				
Bonds Outstanding	\$19,360,000.00	\$19,360,000.00	\$0.00				
Loans and Other Debt	\$0.00	\$0.00	\$0.00				
Total (Current Year)	\$48,122,565.00	\$28,463,394.00	\$19,659,171.00				
Population (2010 census)	12,300						
Per Capita Gross Debt	\$3,912.40						
Per Capita Net Debt	\$1,598.31						
3 Yr. Average Property Valuation		\$2,456,212,141.00					
Net Debt as % of 3 Year Avg Property Valuation		0.80%					
Utility Fund - Principal							
Utility Fund - Interest							
Bond Anticipation Notes - Principal							
Bond Anticipation Notes - Interest							
Bonds - Principal	\$1,425,000.00	\$1,425,000.00	\$1,425,000.00	\$1,425,000.00	\$1,425,000.00	\$1,425,000.00	\$15,085,000.00
Bonds - Interest	\$629,913.00	\$533,490.00	\$488,265.00	\$629,913.00	\$533,490.00	\$488,265.00	\$1,937,988.00
Loans & Other Debt - Principal							
Loans & Other Debt - Interest							
Total	\$2,054,913.00	\$1,958,490.00	\$1,913,265.00	\$2,054,913.00	\$1,958,490.00	\$1,913,265.00	\$17,022,988.00
Total Principal	\$1,425,000.00	\$1,425,000.00	\$1,425,000.00	\$1,425,000.00	\$1,425,000.00	\$1,425,000.00	\$15,085,000.00
Total Interest	\$629,913.00	\$533,490.00	\$488,265.00	\$629,913.00	\$533,490.00	\$488,265.00	\$1,937,988.00
% of Total Current Year Budget	10.81%						
Description	Debt Not Listed Above						
Total Guarantees - Governmental							
Total Guarantees - Other							
Total Capital/Equipment Leases							
Total Other							
<u>Bond Rating</u>	<u>Moody's</u>	<u>Standard & Poors</u>	<u>Fitch</u>				
Rating	Aa1	AAA	AAA				
Year of Last Rating	2015	2015	2015				
Mark "X" if Municipality has no bond rating							

USER FRIENDLY BUDGET SECTION - Notes

(Press ALT-Enter to go to a new line in each cell)
