

**RESOLUTION**  
of the  
**BOROUGH OF NEW PROVIDENCE**  
Resolution No. 2011-195

Council Meeting Date: 07-11-2011

Adopted: 07-11-2011

**TITLE: RESOLUTION AUTHORIZING THE APPLICATION FOR "GREENING UNION COUNTY 2011" GRANT FOR THE BOROUGH OF NEW PROVIDENCE**

Councilperson Galluccio submitted the following resolution, which was duly seconded by Councilperson Cucco.

WHEREAS, the Borough of New Providence, County of Union and State of New Jersey desires to apply for and obtain a grant from Union County for the purchase and installation of 33 trees.

NOW THEREFORE BE IT RESOLVED that the Mayor and Borough Council of the Borough of New Providence does hereby authorize the filing of such a grant application and, upon receipt of the grant agreement from Union County, does further authorize the execution of the grant agreement; and also, upon receipt of the fully executed agreement from Union County, does further authorize the expenditure of funds, pursuant to the terms of said agreement between the Borough of New Providence and Union County.

BE IT FURTHER RESOLVED matching dollars for the grant will come from the following accounts:

Downtown Streetscape Project Phase 1	6 trees	15—248-675-4-42001
Downtown Streetscape Project Phase 2	12 trees	20-10—G37002-2-
Brookside Dr & Maple St Sidewalk Improvements	8 trees	20-9—G379-2-
Municipal Parking Lot	5 trees	15—257-964-3-40039
Senior Center – Site Landscaping	2 trees	30—002-80018--

BE IT FURTHER RESOLVED the Mayor and Borough Clerk be authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement and any other documents necessary in connection therewith.

APPROVED, this 11<sup>th</sup> day of July, 2011.

## RECORD OF VOTE

	AYE	NAY	ABSENT	NOT VOTING
CUCCO	X			
GALLUCCIO	X			
GENNARO	X			
LESNEWICH	X			
MUÑOZ	X			
VYZAS	X			
HERN			TO BREAK COUNCIL TIE VOTE	

I hereby certify that the above resolution was adopted at a meeting of the Borough Council held on the 11th day of July, 2011

Wendi B. Barry, Borough Clerk

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**MEMORANDUM**

To: Doug Marvin, Borough Administrator

From: Mark Demareski, Assistant Borough Engineer *gm*

CC: Wendi Barry, Borough Clerk (w/Attachments)  
Andrew Hipolit, P.E., Borough Engineer

Dated: July 6, 2011

**RE: Request Grant Authorization  
Open Space, Recreation and Historic Preservation Trust Fund  
Downtown Improvements and Various Locations**

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The Engineering Department requests your authorization by Resolution for approval of purchasing trees for various locations from the Union County Open Space, Recreation and Historic Preservation Trust Fund (Attachment 1). The Engineering and Public Works Department along with John Linson, certified arborist will work together to coordinate the tree types, locations, purchase, delivery, installation and final grant reimbursement for the:

- Downtown Streetscape Project Phase 1 (replacement) – Six (6) trees  
Capital Account 15--248-675-4-42001
- Downtown Streetscape Project Phase 2 – Twelve (12) trees  
Federal and State Grant Account 20-10--G37002-2-
- Brookside Drive and Maple Street Sidewalk Improvements – Eight (8) trees  
Federal and State Grant Account 20-9--G379-2-
- Municipal Parking Lot (replacement) - Five (5) trees  
Capital Account 15--257-964-3-40039
- Senior Center –Site Landscaping - Two (2) trees  
Tree Replacement Fund 30--002-80018--

The Engineering Department previously submitted and received grants in:

2007 - \$2,100  
2008 - \$2,990  
2009 - \$2,334  
2010 – Trust Fund not available

I recommend the Mayor and Council authorize by Resolution the Engineering Department to purchase, deliver and install the trees for these various locations through the Union County Open Space, Recreation and Historic Preservation Trust Fund Grant: Greening Union County 2011.

File: Downtown Improvements / OSRHP Trust Fund



26MAY11 09:10:15

# COUNTY OF UNION

FREEHOLDER TRUST FUND  
STANDING COMMITTEE

May 23, 2011

DANIEL P. SULLIVAN  
*Chairman*

CHRISTOPHER HUDAK  
*Freeholder*

MOHAMED S. JALLOH  
*Freeholder*

BETTE JANE KOWALSKI  
*Freeholder*

PUBLIC ADVISORY  
COMMITTEE

HON. PETER CORVELLI, JR.

DR. FRANK DEO

ARTHUR KOBITZ

HON. JOHN KULISH

JAMES LYNCH

JOHN MALCOLM

RALPH SALERMO

HON. ANTHONY TERREZZA

MIKE YESENKO

Mayor J. Brooke Hern  
Borough of New Providence  
360 Elkwood Avenue  
New Providence, New Jersey 07974

Dear Mayor Hern,

On behalf of the Union County Board of Chosen Freeholders, we are pleased to inform you of an outstanding grant opportunity available to your community through the Open Space, Recreation, and Historic Preservation Trust Fund: **Greening Union County 2011.**

With a continued commitment to our environment, this grant opportunity provides matching funds for municipalities to plant trees, and includes installation by forestry professionals and a one-year maintenance guarantee.

Greening Union County 2011 will improve our environment by lowering air pollution, improving the air we breathe and our overall quality of life, as well as, naturally enhancing our residential neighborhoods and business districts.

We look forward to your participation in this program. Please do not hesitate to contact our office if we can be of any assistance. You may also contact the Trust Fund office at 908-558-2277 with any questions that might arise.

Again, we are pleased to make this generous grant opportunity available to you, and we look forward to working together in the months ahead.

Sincerely,

Deborah P. Scanlon  
Chairman

Daniel P. Sullivan  
Trust Fund Chairman

GEORGE W. DEVANNEY  
*County Manager*

ALFRED J. FAELLA  
*Director of Parks &  
Community Renewal*

JOSEPH A. GRAZIANO, SR.  
*Director of Engineering &  
Public Works*

BARBARA FULLER  
*Office of Cultural &  
Heritage Affairs*

VICTORIA DURBIN DRAKE  
*Trust Fund Administrator*

Cc: Township Administrator; Director of Public Works ✓

# "Greening Union County"

2011

## Grant Application



### **A Service of the Union County Board of Chosen Freeholders**

Deborah P. Scanlon, Chairman  
Alexander Mirabella, Vice Chairman  
Linda Carter  
Angel G. Estrada  
Christopher Hudak  
Mohamed Jalloh  
Bette Jane Kowalski  
Daniel P. Sullivan  
Nancy Ward

May 25, 2011  
Phone (908) 558-2277  
Fax (908) 527-4704

***Your Trust Fund Dollars at Work for You!***

# **Union County Open Space, Recreation & Historic Preservation Trust Fund**

## **2011 Freeholder Standing Committee**

Daniel P. Sullivan, Chairman  
Christopher Hudak  
Mohamed Jalloh  
Bette Jane Kowalski

## **Public Advisory Committee Members:**

Pete Corvelli, Jr.  
Dr. Frank Deo  
Arthur Kobitz  
John Kulish  
James Lynch  
John Malcolm  
Ralph Salermo  
Anthony Terrezza  
Mike Yesenko

Daniel P. Sullivan, Chairman Freeholder Standing Committee  
George W. Devanney, County Manager  
Alfred J. Faella, Director, Parks and Community Renewal  
Barbara Fuller, Office of Cultural and Heritage Affairs  
Joseph A. Graziano Sr., Director, Engineering and Public Works

## **Administration**

George W. Devanney, County Manager  
M. Elizabeth Genievich, Deputy County Manager  
Victoria Durbin Drake, Trust Fund Administrator  
Edith Maree, Administrative Assistant  
Robert E. Barry, Esq., County Counsel  
Burton Zitomer, Esq., Trust Fund Counsel

## **Program Objective**

Through the Greening Union County grant initiative, every tree purchased by your community will be matched by Union County, tree for tree, complete with installation by forestry professionals with a one-year maintenance guarantee.

Our countywide tree-planting program, available to each of the 21 municipalities, will be administered through the Union County Open Space, Recreation & Historic Preservation Trust Fund.

This **Greening Union County** grant will help improve the environment of this county through lowering air pollution, improving the air that we breathe and improving the overall quality of life.

## **Program Guidelines**

The County of Union has bid specifications for the purchase and installation of the trees. Copies are available upon request. Individual municipalities who chose not to participate in the County cooperative bid process may still participate in this program.

Each municipality will be responsible for payment to the vendor for their municipality's tree planting program in full. Municipalities may participate in one of two ways:

\*Option 1. If the municipality participates in the county cooperative bid, the County will reimburse the municipality 50% of the total cost of the purchase of trees, as indicated in the award letter. Individual contracts must be formulated by the municipality with the awarded vendor, and stated contracts must be forwarded to the Open Space, Recreation and Historic Preservation Trust Fund. Proof of payment and contract is required for reimbursement.

\*Option 2. Each municipality may use their own vendor as long as specifications, installation and one-year maintenance criteria are met.

The municipality is subject to a site visits by the Trust Fund office personnel.

***Copies of signed vouchers and verification of payment must be mailed to the Office of the Trust Fund for reimbursements.***

***Please remember that this is a matching grant and you will be reimbursed for half of the amount of the bills that you submit.***

## Program Requirements

1. Completed application, along with original signatures on the Certification of Matching Funds form.
2. Copy of Resolution authorizing the municipality to participate in the County of Union's "Greening Union County" tree planting program.
3. Provide town map depicting the location of installation of requested trees. (Narrative description of locations may be accepted with prior approval)
4. Trees must be planted during the 2011 fall planting cycle, or the 2012 spring planting cycle.

**Please note that although the Office of the Trust Fund realizes that it does take time to obtain vouchers from certain vendors, we ask you to please be considerate and submit your bills for your tree planting reimbursement before December 31, 2012.**

### PART A: Municipal Information

Municipality \_\_\_\_\_

Address: \_\_\_\_\_

#### Project Manager Information

Contact Name and Title: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Contact Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**PART B: Tree Request**

**Option 1:**

- 1) Number of trees requested from County \_\_\_\_\_
- 2) Number of trees matched by Municipality \_\_\_\_\_
- 3) Total Number of Trees to be planted throughout the municipality: \_\_\_\_\_
- 4) Total Funds Requested: \$ \_\_\_\_\_

**Option 2:**

- 1) Total amount of funds requested from County \$ \_\_\_\_\_
- 2) Total amount of funds matched by Municipality \$ \_\_\_\_\_
- 3) Total Number of Trees to be planted throughout the municipality: \_\_\_\_\_

List specific *genus species* and *quantity* intended for planting, and indicate fall 2011 or spring 2012 planting:

	<u>Genus</u>	<u>Quantity</u>	<u>Fall2011/Spring 2012</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
8.	_____	_____	_____
9.	_____	_____	_____
10.	_____	_____	_____

**Part C: Certification of Matching Funds**

I, \_\_\_\_\_, the Chief Financial Officer  
for \_\_\_\_\_ (municipality) certify  
available matching funds in the amount of \$ \_\_\_\_\_ .00  
in compliance with the Union County "Greening Union County" grant  
program.

\_\_\_\_\_  
Signature of CFO or Equivalent

\_\_\_\_\_  
Date

**CFO Information:**

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Phone/fax

**PART D: Certification of Application**

I, \_\_\_\_\_ (name of authorized official\*)  
hereby certify that the information provided within this application form is  
complete and true to the best of my knowledge.

\* Mayor or Business Administrator only

## **PART E: Applications**

Complete in full and submit with attachments to:

Victoria Durbin Drake, Trust Fund Administrator  
Office of the Trust Fund/ "Greening Union County"  
Union County Administration Building, 6<sup>TH</sup> Floor  
10 Elizabethtown Plaza  
Elizabeth, New Jersey 07207

**Deadline for all applications is July 22, 2011**