

RESOLUTION
of the
BOROUGH OF NEW PROVIDENCE
Resolution No. 2013-099

Council Meeting Date: 03-11-2013

Date Adopted: 03-11-2013

TITLE RESOLUTION ACCEPTING THE PROPOSAL OF MASER
CONSULTING P.A. FOR PROFESSIONAL ENGINEERING SERVICES
FOR THE WASTEWATER TREATMENT PLANT NJPDES PERMIT
RENEWAL

Councilperson Galluccio submitted the following resolution, which was duly seconded by Councilperson Muñoz.

WHEREAS, the Borough of New Providence has a need to acquire Professional Engineering Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19-44A-20.5; and

WHEREAS, Maser Consulting P.A. has submitted a proposal dated March 5, 2013 indicating they will provide professional engineering services to for the renewal of the Wastewater Treatment Plant NJPDES Permit, for an amount not to exceed \$5,000.00; and

WHEREAS, Maser Consulting was awarded a contract with the Borough of New Providence via Resolution 2011-23, and fees assessed with this project are contained in said contract; and

WHEREAS Maser Consulting has completed and submitted a Business Entity Disclosure Certificate which certifies that Maser Consulting has not made any reportable contributions to a political or candidate committee in the Borough of New Providence in the previous one year, and that the contract will prohibit Maser Consulting from making any reportable contributions through the term of the contract, and

WHEREAS, the maximum amount of the contract is not to exceed \$5,000.00, and said funds are available and have been certified by the Chief Financial Officer; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5) requires that the resolution authorizing and awarding of contracts for "professional services" without competitive bids and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of New Providence that they hereby agree as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute the attached agreement with Maser Consulting for Professional Engineering and Inspection Services.
2. Such contract is awarded without competitive bids as a "professional service" in accordance with N.J.S.A. 40A:11-5(1) (a) of the Local Public Contracts Law, because the services to be rendered are professional in nature and are unspecifiable as to requirements for performance. Such services must be rendered by a person particularly trained and licensed in this area, which requires extensive specific education and long experience in both the Federal and State procedural requirements.
3. A notice of this action shall be published once in the Courier News.

APPROVED, this 11th day of March, 2013.

RECORD OF VOTE

	AYE	NAY	ABSENT	NOT VOTING
GALLUCCIO	X			
GENNARO	X			
KAPNER	X			
LESNEWICH			X	
MUÑOZ	X			
ROBINSON	X			
HERN			TO BREAK COUNCIL TIE VOTE	

I hereby certify that the above resolution was adopted at a meeting of the Borough Council held on the 11th day of March, 2013.

Wendi B. Barry, Borough Clerk



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

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www.maserconsulting.com

March 5, 2013

Douglas R. Marvin, Administrator
Borough of New Providence
360 Elkwood Avenue
New Providence, NJ 07974

Re: Proposal for Professional Engineering Services
NJPDES Permit Renewal for Wastewater Treatment Plant
Borough of New Providence, Union County, New Jersey
MC Proposal No. NPT-390

Dear Mr. Marvin:

Maser Consulting P.A. is pleased to present this proposal to provide professional engineering services for the submittal of the renewal application for the New Jersey Pollutant Discharge Elimination System (NJPDES) Permit for the Borough of New Providence Wastewater Treatment Plant.

The Borough's NJPDES Permit expires on October 31, 2013 and a Permit Renewal Application must be submitted to the NJDEP by May 1, 2013.

The following scope of work is included:

1. Review of existing NJPDES Permit and conditions.
2. Review of the Borough's Wastewater Treatment Plant monitoring reports for the past five (5) years.
3. Copying of monitoring reports, industrial discharge reports and other documents necessary to prepare the Permit Renewal Application.
4. Completion of the NJPDES Application forms, including NJDES-1, Standard Format, Residuals, Form R, Form SIU-1 and the Checklist.
5. Preparation of submittal package, transmittal and associated attachments.
6. Response to requests for additional information.

It is recommended that a budget be established for reimbursable expenses to cover printing and delivery charges.

FEE PROPOSAL

PREPARATION AND FOLLOW-UP NOT TO EXCEED

\$ 5,000.00



Douglas R. Marvin, Administrator
MC Proposal No. NPT-390
March 5, 2013
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ADDITIONAL SERVICES

If additional services beyond the scope presented herein are required and authorized, then such work shall be provided after approval of the Borough is received.

If new permit limits are proposed by NJDEP which require research, meetings, evaluation of plants, or other additional work, a separate proposal will be submitted for the additional work.

If you find this proposal acceptable, please forward a copy of the Resolution of Approval for this proposal to this office. This will constitute approval of the proposed work.

We thank you very much for the opportunity to offer our services and look forward to working with you on this and future projects. In the meantime, should you have any questions regarding this proposal, please feel free to contact me.

Very truly yours,

MASER CONSULTING P.A.

A handwritten signature in black ink, appearing to read 'Andrew R. Hipolit', is written over the printed name.

Andrew R. Hipolit, P.E.
Borough Engineer

SSB/smk
Enclosure
cc: Anthony Carnevale, Jr., Superintendent WWTP
Susan Brasefield, P.E., Maser Consulting, P.A.

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