

RESOLUTION
of the
BOROUGH OF NEW PROVIDENCE
Resolution No 2013-373

Council Meeting Date: 12-16-2013

Date Adopted: 12-26-2013

TITLE: RESOLUTION APPROVING PURCHASE ORDER #47778 FOR HEYER, GRUEL AND ASSOCIATES, FOR DOWNTOWN PLANNING, IN THE AMOUNT NOT TO EXCEED \$20,000.00

Councilperson Galluccio submitted the following resolution, which was duly seconded by Councilperson Muñoz.

BE IT RESOLVED by the Mayor and Council of the Borough of New Providence, in the County of Union and State of New Jersey, that they do hereby approve purchase as follows:

- Purchase Order Number - 47778
- Planning Board - 10-13-001-410-2-07810
- Amount - \$20,000.00

Said purchase order is made and approved in the form as attached hereto and made a part thereof. Funds for said purchase order are certified available from Current Budgeted Appropriations.

APPROVED, this 16th day of December, 2013.

RECORD OF VOTE

	AYE	NAY	ABSENT	NOT VOTING
GALLUCCIO	X			
GENNARO	X			
KAPNER	X			
MADDEN	X			
MUÑOZ	X			
ROBINSON	X			
HERN			TO BREAK COUNCIL TIE VOTE	

I hereby certify that the above resolution was adopted at a meeting of the Borough Council held on the 16th day of December, 2013.

Wendi B. Barry, Borough Clerk



December 9, 2013

Douglas Marvin, Administrator
Borough of New Providence
360 Elkwood Avenue
New Providence NJ, 07974

Re: Proposal – Downtown Strategic Plan

Dear Mr. Marvin:

We are pleased to submit this phased scope of services for the preparation of a Downtown Strategic Plan. We propose that the project be broken down into the following three phases:

Phase I: Existing Conditions

- A detailed analysis of the existing conditions which would be graphically shown on a series of maps. The existing conditions would include the following:
 - Existing Land Use
 - Building Characteristics (eg. height, coverage, building size/square feet)
 - Parking (eg. off street, type and number of spaces)
 - Pedestrian/bicycle network
 - Traffic (eg. Crash data, driveway locations)
 - Environmental Constraints (eg. wetlands, floodplains)
 - Streetscapes, public and private (eg. location and width of sidewalks; obstructions; street furniture including benches, trash, bike racks, outdoor dining; street trees; crosswalks; location of dumpsters)

Phase II: Alternative Development Scenarios

- Preparation of Alternative Development Scenarios based upon existing conditions and a charette process which would include input from the EDC Committee and other stakeholders. Comprehensive Development Scenarios would be graphically shown on a large aerial base map of the study area. Conceptual site plans, elevations, renderings and perspectives would be prepared. The scenarios will include at a minimum:
 - Parking improvements for both shoppers and employees including potential “new” parking locations
 - Proposed Connections
 - Riverwalk
 - Train Station
 - Municipal pool/school
 - Identification of “soft” sites and potential infill opportunities
 - Streetscape improvements both public and private
 - Circulation improvements (eg. bypass road, driveways, shuttle buses, traffic calming)
 - Pedestrian/bicycle improvements



The key product of Phase I would be a comprehensive downtown development plan in graphic form that would be the result of a consensus driven process. The Plan would be used as the basis for Phase II.

Phase III: Strategic Implementation Plan

The Strategic Implementation Plan would include a detailed critical path analysis for the various steps and sequences necessary to implement the Plan. (eg. responsible parties, timing, order of magnitude cost, where relevant)

The strategies would include but not be limited to:

- Redevelopment/Rehabilitation
- Capital Projects
- Public-private partnership opportunities
- Zoning ordinance revisions
- BID/SID
- Infrastructure/Green Acres grants
- County involvement
- Borough Master Plan amendments
- Design Standard revisions

The not to exceed fee for Phase I would be \$20,000. This Phase would be completed within 60 days of authorization to proceed.

The not to exceed fee for Phase II and III would be \$44,000. Phase II and III would be completed within 90 days of authorization to proceed.

The final product of Phases I and II would be a Comprehensive Downtown Strategic Plan.

Should you have any questions or require additional information, please do not hesitate to contact us. We welcome the opportunity to work with the Borough on this exciting and challenging project.

Sincerely yours,
HEYER, GRUEL & ASSOCIATES

Susan S. Gruel, P.P.
Principal

Fred Heyer, P.P., AICP
Principal

BOROUGH OF NEW PROVIDENCE PURCHASE ORDER

47778

360 ELKWOOD AVE

Clerk-3897

HEYERG

NEW PROVIDENCE, NJ 07974-1838

www.newprov.org

SIGN & RETURN TO ADDRESS ABOVE

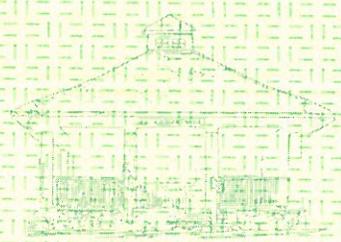
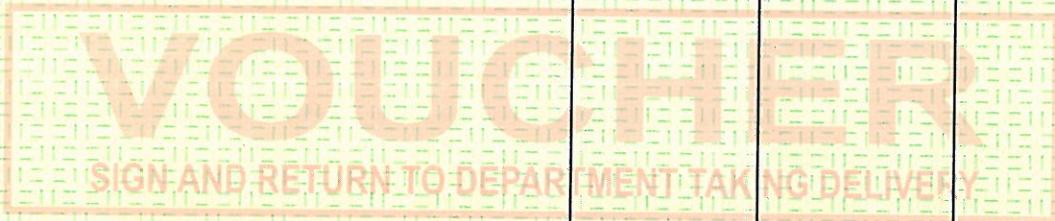
DATE	12/11/2013
PAGE NO.	1
CHECK NO.	
TAX EXEMPT NO. 22-6002132	

VENDOR	SHIP TO
HEYER, GRUEL & ASSOCIATES 236 BROAD ST. RED BANK, NJ 07701	MUNICIPAL CENTER-CLERK 360 ELKWOOD AVE NEW PROVIDENCE, NJ 07974 Attn: DENISE GELORMINI

SPECIAL INSTRUCTIONS

BRC: 0068250

ITEM NO.	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	DOWNTOWN STRATEGIC PLAN - PHASE 1, PROPOSAL DATED 12/9/13. RESOLUTION 2013-121. 10-13-001-410-2-07810	1	20,000.00	20,000.00
NO ORDER VALID UNLESS SIGNED BELOW				TOTAL → 20,000.00



CERTIFICATION OF AVAILABLE FUNDS

PURCHASING AGENT

FINANCE DEPARTMENT

DEPARTMENT HEAD CERTIFICATION

I certify that the materials and supplies have been received or the services rendered.

AUTHORIZED SIGNATURE

DATE

APPROVAL FOR PAYMENT

COUNCIL MEMBER

DATE

ADMINISTRATOR

DATE

VENDOR CERTIFICATION AND DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.



VENDOR SIGN HERE

TITLE

DATE

VENDOR SOCIAL SECURITY NO. OR TAX I.D. NO.

VOUCHER - SIGN AT (X) AND RETURN FOR PAYMENT (SEE CONDITIONS ON REVERSE SIDE)