

RESOLUTION
of the
BOROUGH OF NEW PROVIDENCE
Resolution No. 2014-376

Council Meeting Date:

Date Adopted:

TITLE RESOLUTION ACCEPTING THE PROPOSAL OF MASER
CONSULTING P.A. FOR PROFESSIONAL ENGINEERING SERVICES
FOR THE ADDITIONAL PARKING & BASKETBALL COURT
IMPROVEMENTS PROJECT

Councilperson Gennaro submitted the following resolution, which was duly seconded by
Councilperson Muñoz.

WHEREAS, the Borough of New Providence has a need to acquire Professional Engineering Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19-44A-20.5; and

WHEREAS, Maser Consulting P.A. has submitted a proposal dated August 5, 2014 indicating they will provide professional engineering and inspection services relating to the Additional Parking & Basketball Court Improvements Project, for an amount not to exceed \$38,500.00; and

WHEREAS, Maser Consulting was awarded a contract with the Borough of New Providence via Resolution 2014-23, and fees assessed with this project are contained in said contract; and

WHEREAS Maser Consulting has completed and submitted a Business Entity Disclosure Certificate which certifies that Maser Consulting has not made any reportable contributions to a political or candidate committee in the Borough of New Providence in the previous one year, and that the contract will prohibit Maser Consulting from making any reportable contributions through the term of the contract, and

WHEREAS, the maximum amount of the contract is not to exceed \$38,500.00, and said funds are available from accounts 15—271-908-4-42001 and 15—267-969-4-42001 and have been certified by the Chief Financial Officer; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of New Providence that they hereby approve and authorize the professional services included in the Maser Consulting Services proposal dated August 5, 2014.

APPROVED, this 17th day of November, 2014.

RECORD OF VOTE

	AYE	NAY	ABSENT	NOT VOTING
GALLUCCIO	X			
GENNARO	X			
KAPNER	X			
MADDEN	X			
MUÑOZ	X			
ROBINSON	X			
HERN			TO BREAK COUNCIL TIE VOTE	

I hereby certify that the above resolution was adopted at a meeting of the Borough Council held on the 17th day of November, 2014.

Wendi B. Barry, Borough Clerk

B O R O U G H O F
NEW PROVIDENCE

SETTLED IN 1720

J. Brooke Hern, Mayor

Andrew R. Hipolit, Borough Engineer

Margaret Koontz, Administrative Assistant

MEMORANDUM

To: Wendi Barry, Borough Clerk

From: Andrew Hipolit, P.E., Borough Engineer 

cc: Doug Marvin, Administrator
Keith Lynch, Director of Planning & Development

Dated: August 5, 2014

RE: Additional Parking at Municipal Complex & Village Center, New Providence Community Pool Basketball Court Improvements and Lincoln Field Basketball Court Improvements - Resolution for Rejection of Bids, Authorization to Re-Bid & Additional Engineering and Inspection Services

Rejection of Bids

As you are aware, bids for the Additional Parking at Municipal Complex & Village Center project were received on Tuesday, July 22, 2014 at 11 AM. Three (3) contractors submitted bids for the project which are detailed in the attached Summary of Bids provided for your reference. The apparent low bidder is Ralph Checcio, Inc. with a combined bid in the amount of \$181,692.25. The Engineer's Estimate for the combined bid as prepared for the project totals \$155,421.00.

Because the low project bid exceeds the funding allocated, it is recommended that the bids received be rejected in the form of a resolution. Therefore, I hereby request authorization from the Mayor and Council to reject the current project bids.

Authorization to Bid

In an effort to procure lower pricing for the Borough, it is our recommendation that the Additional Parking at Municipal Complex & Village Center, New Providence Community Pool Basketball Court Improvements and Lincoln Field Basketball Court Improvements be combined into a single bid package. This creates a larger project, with similar construction activities concentrated in a limited area within the Borough. It is anticipated that this bid package may be more appealing to potential bidders and generate additional interest in the project. It should be noted that relocation of the electric service to the New Providence Community Pool building will be removed from the project as that scope was the subject of a Request For Proposal which has

been awarded and is scheduled for construction in September. In addition, it is our understanding that the project will include an alternate for milling and achieving of the entire Municipal parking lot. Total estimate for the combined project is \$435,000.

The schedule is as follows:

Advertise in the Star Ledger	August 18, 2014
Opening of Bids	September 11, 2014
Council Award	September 22, 2014
Construction Start and Completion	October 2014 thru December 2014

At this time, I hereby request authorization from the Mayor and Council to go out to bid for the combined project as referenced above.

Additional Engineering and Inspection Services

Based on the combined bid package detailed above, additional engineering services will be required. Additional services include plan revisions to remove the relocated electric service scope from the New Providence Community Pool Basketball Court Improvement Plans, preparation of a location map and details for the Lincoln Field Basketball Court Improvements, preparation of a location map with details for milling and paving of the entire Municipal parking lot, revisions toward the preparation of a single comprehensive bid specification and a revised cost estimate. In addition, the following bidding and construction administration services are required:

- Attend the bid opening;
- Review the bids submitted and prepare a Recommendation of Award to the Mayor & Council;
- Review of shop drawings as submitted by the contractor;
- Provide correspondence and coordination to address requests for information from the contractor;
- Schedule and attend a preconstruction meeting with the contractor and required Borough representatives;
- Perform site inspections;
- Process pay requests and prepare project closeout documents.

The Engineering and Inspection services described above can be completed for a **Fee Not To Exceed \$38,500.**

At this time, I hereby request authorization from the Mayor and Council to proceed with the Engineering and Inspection Services detailed above.