

**RESOLUTION**  
of the  
**BOROUGH OF NEW PROVIDENCE**  
Resolution No. 2016-096

Council Meeting Date: 02-22-2016

Adopted: 02-22-2016

TITLE: RESOLUTION AUTHORIZING THE APPLICATION FOR "GREEN COMMUNITIES GRANT" FOR THE BOROUGH OF NEW PROVIDENCE

Councilperson Galluccio submitted the following resolution, which was duly seconded by Councilperson Muñoz.

WHEREAS, the Borough of New Providence, County of Union and State of New Jersey desires to apply for and obtain a Green Communities Grant from the State of New Jersey, Department of Environmental Protection, State Forestry Service for the development of a Community Forestry Management Plan for the Borough of New Providence.

NOW THEREFORE BE IT RESOLVED that the Mayor and Borough Council of the Borough of New Providence does hereby authorize the filing of such a grant application and, upon receipt of the grant agreement from State of New Jersey, Department of Environmental Protection, State Forestry Service, does further authorize the execution of the grant agreement; and also, upon receipt of the fully executed agreement from State of New Jersey, Department of Environmental Protection, State Forestry Service, does further authorize the expenditure of funds, pursuant to the terms of said agreement between the Borough of New Providence and State of New Jersey, Department of Environmental Protection, State Forestry Service.

BE IT FURTHER RESOLVED matching dollars for the grant will come from the following accounts:

Building and Grounds	10-16-001-321-2-02460	\$3,000.00
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BE IT FURTHER RESOLVED the Mayor and Borough Clerk be authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement and any other documents necessary in connection therewith.

APPROVED, this 22<sup>nd</sup> day of February, 2016.

## RECORD OF VOTE

	AYE	NAY	ABSENT	NOT VOTING
GALLUCCIO	X			
GENNARO	X			
KAPNER	X			
MADDEN	X			
MUÑOZ	X			
ROBINSON	X			
MORGAN			TO BREAK COUNCIL TIE VOTE	

I hereby certify that the above resolution was adopted at a meeting of the Borough Council held on the 22<sup>nd</sup> day of February, 2016.

Wendi B. Barry, Borough Clerk



State of New Jersey  
 Department of Environmental Protection  
 State Forestry Service

SFS use only

**COMMUNITY FORESTRY PROGRAM  
 GREEN COMMUNITIES GRANT  
 APPLICATION**

Applications are accepted on a rolling basis.  
 Grants are awarded on a first come, first served basis contingent on funding availability.  
 This application must be completed in its entirety before it can be processed for an award.

**PROJECT INFORMATION**

Applicant (Check One): <input checked="" type="radio"/> Municipality, Name Borough of New Providence <input type="radio"/> County, Name <input type="radio"/> Other Local Government Agency/Authority, Name	Application Date:  <b>2/23/16</b>
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Project Type – see application details for definitions (Check One): <input type="radio"/> Initial 5-year Community Forestry Management Plan <input checked="" type="radio"/> Subsequent Community Forestry Management Plan	# of CFMP: <b>2</b> (eg. 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> , .....5-year plan)
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Project Location: **New Providence - Union County**  
 (Municipality, County)

Project Manager: **Douglas R. Marvin** Title: **Administrator**  
 (This is the person responsible for managing the development and submission of the CFMP)

Organization: **Borough of New Providence**

Phone: **908-665-1400 X 0** E-mail: **douglas.marvin@newprov.org**

Address: **360 Elkwood Avenue** City: **New Providence** State: **NJ** ZIP: **07974**  
 (Must be a government address to the executed CFMP will be directed)

Grant Request: \$ <b>2500</b> (Maximum grant amount is \$3,000)	Match (100% match of the grant amount is required): In-Kind <u>    </u> % In-Cash <u>100</u> %	Project Total: \$ (Grant Request + Match = Project Total) <b>\$5000</b>
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**APPLICANT INFORMATION**

Type of Governing Body: **Mayor and Council**  
 (eg. Mayor and Council, Township Committee, Board of Commissioners, Board of Freeholders, etc.)

Accounting Method: <input checked="" type="radio"/> Cash <input type="radio"/> Modified Accrual <input type="radio"/> Accrual <input type="radio"/> Other	Fiscal Year:
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Federal ID Number: **22-6002132** DUNS Number: **089205181**

Grant Executor: **Douglas R. Marvin** Title: **Administrator**  
 (Person authorized to sign the grant agreement of behalf of the applicant, eg. Mayor, Business Administrator)

Resolution Certifier: **Allen B. Morgan** Title: **Mayor**  
 (Person that will sign to certify that the resolution to accept the funding was passed, eg. Municipal/County Freeholder clerk. This person cannot be the same as the Grant Executor.)

Clerk: **Wendi B. Barry**  
 (Municipal, County Freeholder, other. This is the person responsible for grant contract documents)

Phone: **908-665-1400 x 0** E-mail: **wendi.barry@newprov.org**

Address: **360 Elkwood Avenue** City: **New Providence** State: **NJ** ZIP: **07974**  
 (Must be where contracts are to be delivered)

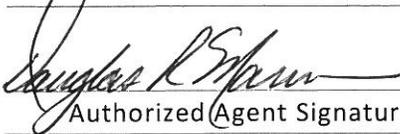
Chief Financial Officer: **Kenneth DeRoberts**

Phone: **908-665-1400 x 0** E-mail: **kenneth.deroberts@newprov.org**

Address: **360 Elkwood Avenue** City: **New Providence** State: **NJ** ZIP: **07974**  
 (Must be where checks are to be delivered)

Is the applicant a Tree City USA?  Yes  No

As the official representative of the above named applicant, I hereby authorize the application submitted for this grant, and certify that the information provided within this application form is complete and true.

	Douglas R. Marvin	2-23-16
Authorized Agent Signature	Printed Name & Title	Date

**Green Communities Grant**  
**Application Details and Submission Instructions**

**Purpose of Funding**

The Green Communities Grant is to assist local governments in the development of a Community Forestry Management Plan (CFMP) through the hiring of a forester, tree expert, or other professional (consultant). A CFMP is a document for action, guiding communities to establish and maintain healthy, safe and sustainable urban and community forests. An approved CFMP is the first step toward compliance with the Shade Tree and Community Forestry Assistance Act. Compliance with the Act affords your community increased liability protection. For detailed guidelines on the Act and developing and submitting a CFMP for approval go to [www.communityforestry.nj.gov](http://www.communityforestry.nj.gov).

**Statutory Reference**

N.J.S.A. 13:1L-17.1 et. seq. and N.J.S.A. 13:1D-9

**Funding**

Funding is provided by the USDA Forest Service Urban and Community Forestry Program. The maximum grant award is \$3,000 for two years. A 100% match of the grant amount is required in-cash or in-kind services. No federal funds from any source are permitted to be used as a match. Grants are paid out on a reimbursement basis only. No funds will be released until the CFMP is approved by the State Forester and all the required financial reporting documentation is received.

**Who is Eligible?**

Local government and Shade Tree Commissions. Local government means a municipality, county or other political subdivision of the State, or any agency thereof.

**Application and Award Process**

Applications are available online at [www.communityforestry.nj.gov](http://www.communityforestry.nj.gov), and are accepted on a rolling basis. All applications must be completed in their entirety and will be awarded on a first-come, first-served basis, contingent upon funding availability. Once complete, **submit applications electronically to:** [carrie.sargeant@dep.nj.gov](mailto:carrie.sargeant@dep.nj.gov).

**For more information, contact:**

Carrie Sargeant, Urban & Community Forestry Coordinator  
(609) 633-2320  
[Carrie.Sargeant@dep.nj.gov](mailto:Carrie.Sargeant@dep.nj.gov)

# The Shade Tree Department LLC

February 5, 2016

Borough of New Providence  
Att: Douglas R. Marvin, Administrator  
360 Elkwood Avenue  
New Providence, NJ 07974

Dear Mr. Marvin,

The **New Jersey Shade Tree and Community Forestry Act** was enacted by the Senate and General Assembly of the State of New Jersey in 1996. Recognizing the environmental, social and economic value that shade trees and forests provide to the welfare of the state, the purpose of the Act was to enhance the management of municipal and county shade trees through technical and financial assistance overseen by the NJ Forest Service and by promoting properly planned and implemented local **community forestry** programs to reduce or eliminate municipal and county exposure to tree related litigation.

The Act is mostly funded through a "Treasure Our Trees" license plate program.

Over 200 of New Jersey's 366 municipalities have participated in this program by implementing a **Community Forestry Management Plan**. The reason you are getting this letter is because your municipality so far has not participated in this program.

I am an urban forestry consultant with 38 years of municipal experience in the field. I have written Community Forestry Management Plans for over 20 municipalities through its **Green Communities Grant** program. The state grants offer up to \$3,000 as a 50% match toward the writing of a Community Forestry Management Plan.

My plans differ from those of other consultants due to my years of hands on experience in public works. In most of my plans, I conduct a **windshield tree survey** of every mile of public right-of-way giving each municipality specific tree pruning, removal and planting maintenance needs with prioritized recommendations for abatement.

Please feel free to contact me if you are interested in pursuing the writing of a Community Forestry Management and securing the benefits it would provide to the Borough of New Providence.

I would be happy to schedule an appointment with you to show you examples of Community Forestry Management Plans I have written and demonstrate other urban forestry services that I provide. Contact information is provided below.

Sincerely,

*John D. Linson*

John D. Linson  
NJ Certified Tree Expert #198  
International Society of Arboriculture  
Approved Arborist #NJ0806A  
NJ Approved Forester

**The Shade Tree Department LLC**

**PO Box 6089 WOB**

**West Orange, NJ 07052**

[theshadetreedepartment@live.com](mailto:theshadetreedepartment@live.com)

(973) 766-2143

# The Shade Tree Department LLC

February 9, 2016

Borough of New Providence  
Att: Douglas R. Marvin, Administrator  
360 Elkwood Avenue  
New Providence, NJ 07974

17 FEB '16 PM 12:31

## **RE: Community Forestry Management Plan**

Dear Mr. Marvin,

The Shade Tree Department LLC proposes to write a Community Forestry Management Plan for the Borough of New Providence pursuant to N.J. Forest Service standards.

The turn-key Community Forestry Management Plan will include conducting a Windshield Tree Survey of all Borough right-of-way streets, extensive research and detailed report of recommendations presented in an Excel format.

Cost for the above services will be \$5,000; work will commence upon receipt of a purchase order.

Please do not hesitate to contact me should you have additional questions.

Sincerely,

*John D. Linson*

John D. Linson  
NJ Certified Tree Expert #198

**The Shade Tree Department LLC**  
**PO Box 6089**  
**West Orange, NJ 07052**  
[theshadetreedepartment@live.com](mailto:theshadetreedepartment@live.com)  
(973) 766-2143