

RESOLUTION
of the
BOROUGH OF NEW PROVIDENCE
Resolution No 2016-127

Council Meeting Date: 03-21-2016

Date Adopted: 03-21-2016

TITLE: RESOLUTION APPROVING PURCHASE ORDER NO. 53158 FOR AMERICAN FILING SOLUTIONS, IN AN AMOUNT NOT TO EXCEED \$12,713.05 FOR POLICE DEPARTMENT RECORD ROOM

Councilperson Galluccio submitted the following resolution, which was duly seconded by Councilperson Madden.

BE IT RESOLVED by the Mayor and Council of the Borough of New Providence, in the County of Union and State of New Jersey, that they do hereby approve purchase as follows:

- Purchase Order - 53158
- Capital - 15—273-919-2-C2003
- Amount - \$12,713.05

Said purchase order is made and approved in the form as attached hereto and made a part thereof. Funds for said purchase order are certified available from Current Budgeted Appropriations.

APPROVED, this 21st day of March, 2016.

RECORD OF VOTE

	AYE	NAY	ABSENT	NOT VOTING
GALLUCCIO	X			
GENNARO	X			
KAPNER	X			
MADDEN	X			
MUÑOZ				X
ROBINSON	X			
MORGAN			TO BREAK COUNCIL TIE VOTE	

I hereby certify that the above resolution was adopted at a meeting of the Borough Council held on the 21st day of March, 2016.

Wendi B. Barry, Borough Clerk

BOROUGH OF NEW PROVIDENCE PURCHASE ORDER

53158

360 ELKWOOD AVE

Police-2800

AMERIF

NEW PROVIDENCE, NJ 07974-1838

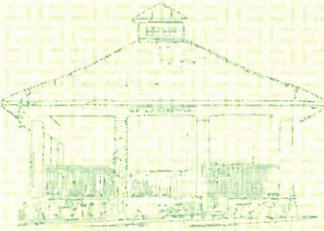
DATE	3/15/2016
PAGE NO.	1
CHECK NO.	
TAX EXEMPT NO. 22-6002132	

www.newprov.org

SIGN & RETURN TO ADDRESS ABOVE

VENDOR	SHIP TO
AMERICAN FILING SOLUTIONS PO BOX 891719 TEMECULA, CA 92589	POLICE DEPARTMENT 360 ELKWOOD AVE. NEW PROVIDENCE, N.J. 07974 Attn: CHIEF ANTHONY BUCCELLI

SPECIAL INSTRUCTIONS

ITEM NO.	ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	Filing system for new records room 15--273-919-3-C2003	1	12,713.05	12,713.05
 <p style="text-align: center;">BOROUGH OF NEW PROVIDENCE SETTLED N 1720</p>			<div style="border: 2px solid red; padding: 10px; color: red; font-weight: bold; font-size: 2em;">VOUCHER</div> <p style="color: red; font-weight: bold;">SIGN AND RETURN TO DEPARTMENT TAKING DELIVERY</p>	
<p>NO ORDER VALID UNLESS SIGNED BELOW</p>			<p>TOTAL →</p>	<p>12,713.05</p>

<p><i>Wendi B. Barry</i></p> <p>_____ PURCHASING AGENT</p>	<p style="text-align: center;">CERTIFICATION OF AVAILABLE FUNDS</p> <p><i>Kathy Herrigel</i></p> <p>_____ FINANCE DEPARTMENT</p>
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DEPARTMENT HEAD CERTIFICATION	
I certify that the materials and supplies have been received or the services rendered.	
_____ AUTHORIZED SIGNATURE	_____ DATE

APPROVAL FOR PAYMENT			
_____ COUNCIL MEMBER	_____ DATE	_____ ADMINISTRATOR	_____ DATE

VENDOR CERTIFICATION AND DECLARATION	
 	<p>I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.</p> <p>_____ VENDOR SIGN HERE</p> <p>_____ TITLE</p> <p>_____ DATE</p> <p>_____ VENDOR SOCIAL SECURITY NO. OR TAX I.D. NO.</p>

VOUCHER - SIGN AT (X) AND RETURN FOR PAYMENT (SEE CONDITIONS ON REVERSE SIDE)

American Filing Solutions
P.O. Box 891719
Temecula, CA 92589
D-U-N-S # 78-489-6722



Estimate

Date	Estimate #
2/24/2016	1618

Name / Address
New Providence Police Department Sean Bubb 360 Elkwood Ave New Providence, NJ 07974

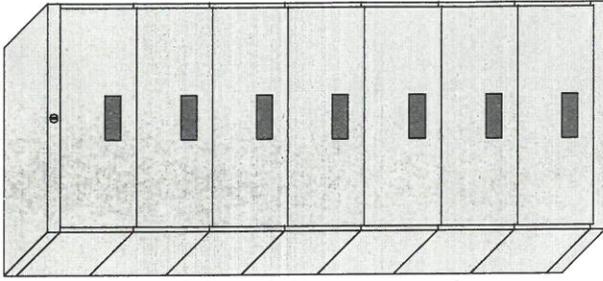
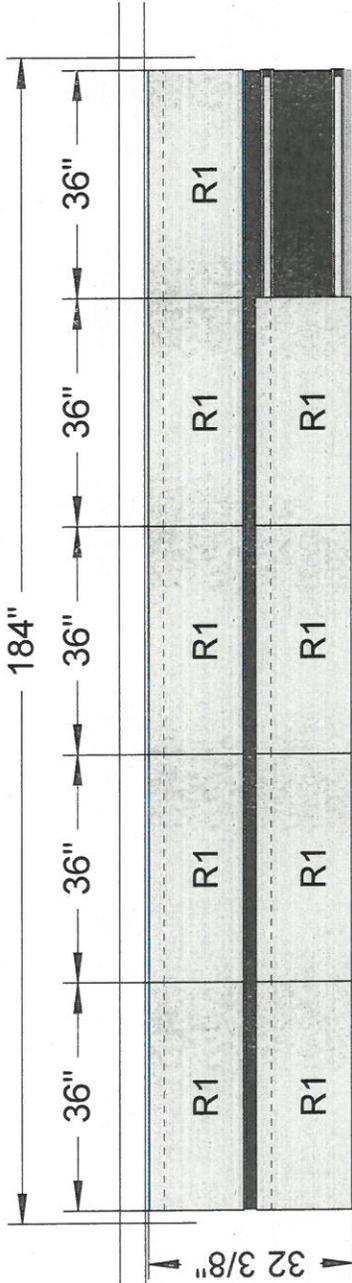
Ship To
New Providence Police Department Sean Bubb (908)665-1111 360 Elkwood Ave New Providence, NJ 07974

P.O. No.	Terms	Rep	FOB	Other
Sean Bubb	Company Check	RB	Origin	

Qty	U/M	Description	Price	Total
1	LOT	SRM21842SAF Stak-N-Lok Cabinet Trackslider Filing System per drawing specifications. Price: 17,820.00 less 45% Discount, Paint Color: TBD, System Assembly Required.	9,801.00	9,801.00
1	EA	Freight - Factory Freight charge is for Dock to Dock Delivery Only.	422.05	422.05
1	LOT	WGDS White Glove Delivery & Installation Services. * Includes our receiving of your inbound freight, inspection for damages, filing of any freight claims, inside delivery, system assembly, installation and removal of all packaging in clients dumpster. Work to be performed by non-union labor during normal business hours. Elevator to be made available if applicable, no stair carry, no steps. Work space must be clear of existing furniture and or construction debris prior to installers arrival.	2,490.00	2,490.00
1	EA	APPROVAL To accept this estimate and process it into an order, please sign below and return via e-mail or fax. Once we enter your order you will receive an order acknowledgement usually within 24-48 hours. You will also receive a scheduled ship date within 72 hours once our factory has entered your order into production. Approved by: <u><i>[Signature]</i></u>	0.00	0.00
1	EA	CHECK PAYMENT - PLEASE SEND YOUR PAYMENT VIA FEDEX TO: AMERICAN FILING SOLUTIONS * 41305 PROMENADE CHARDONNAY HILLS * TEMECULA CA 92591 NOTE: When sending a Company check, make a copy and either E-mail to sales@filingtoday.com or fax it to 951-506-7717 along with this approved order form and we will expedite your order into production. Checks not received within 48 hours will place your production order on HOLD until received. Out-of-state sale, exempt from sales tax	0.00	0.00
			0.00%	0.00

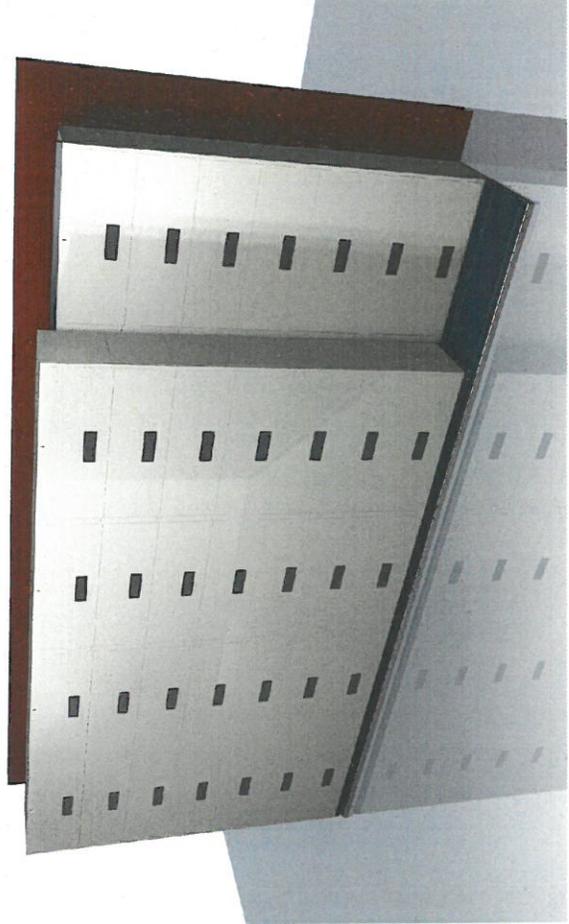
Estimate production lead-time 3-4 Weeks	Subtotal	\$12,713.05
Our minimum shipping/handling charge is \$15.95; California sales tax or estimated shipping charges will be invoiced/charged upon completion of your order if applicable.	Total	\$12,713.05

Phone #	Fax #	E-mail	Web Site
951-694-4150	951-506-7717	Rudybsr@verizon.net	www.FilingToday.com



R1
 36"W x 15"D
 H=88"
 100 Series

STAK-N-LOK CABINET, 36"W, LETTER, 7H, LOCKING, 100 SERIES
 TOTAL SYSTEM WEIGHT EXCLUDING MEDIA 2,177
 TOTAL LINEAL FILING INCHES 2174"
 Paint color must be specified prior to order entry.



DEALER American Filing Solutions Rudy Blasich		TITLE #1618	
CUSTOMER	AREA REFERENCE	SCALE 1:29	DATE
IT IS THE RESPONSIBILITY OF THE END USER TO VERIFY ALL DIMENSIONS SHOWN ON THIS DRAWING. ESPECIALLY THOSE SUPPLIED BY THE CUSTOMER. ANY ORDER PLACED FROM THIS DRAWING INDICATES THAT THE DIMENSIONS SHOWN HERE ARE CORRECT. PLEASE SIGN THIS DRAWING BELOW TO VERIFY ALL ITEMS ARE CORRECT. DATE IT AND SEND ALONG WITH YOUR ORDER.		REVISED BY SRM	DRAWING NUMBER SRM21842SAF
APPROVED BY	DATE	REP CODE SRM	DATE 2.18.16
<p>WWW.FILING TODAY.COM</p> <p>American Filing Solutions</p>			
<p>THIS DOCUMENT CONTAINS PROPRIETARY INFORMATION AND IS LOANED SUBJECT TO RETURN UPON DEMAND AND UPON THE EXPRESS CONDITION THAT IT WILL NOT BE USED IN ANY WAY DETRIMENTAL TO THE INTEREST OF AMERICAN FILING SOLUTIONS</p>			



1622 Edinger Ave. Suite F, Tustin CA 92780 | Phone: 714-258-4656 Fax: 714-258-4660

March 3, 2016

EMAIL TRANSMITTAL

To: Sean Bubb
Company: New Providence Police Department
Email Address: SBUBB@newprov.org

From: Scott Moll
Email Address: scott@vitalvalt.com

RE: Trackslider Filing System

SRM21842SAF Stak-N-Lok Cabinet Trackslider Filing System per drawing specifications.

Materials	\$13,365.00
Shipping & Handling	\$436.90
Assembly (normal hours) non-union	\$2,600.00
Total	\$16,401.19

Lead Time: 3 to 4 weeks

You are responsible to pay Use-Tax in the State of New Jersey.

Terms: 50% deposit is required with the order as these systems are custom. The balance is due upon completion. If the discounted price in this quote is paid by credit card please add 4% to the total price of the order. Late payments are subject to interest charges at a rate of 1.5% per month. Prices good for 30 days.

Return Policy: All orders are custom; there are no returns or refunds. Factory defects are the factories responsibilities. We will make every effort to assist our customers when these situations occur however the factory has the ultimate responsibility with warranty issues. We will assist in getting a Returns Goods Authorization (RGA) number to return any defective materials if they cannot be repaired and a replacement will be sent via the factory.



Vital Valt is considered a **small business concern #33356**.

Excluded items to be supplied by others if required:

1. Plan Check, permit, and special inspection fees, engineering calculation fees, if required.
2. Clear area to work, including staging & storage area as required.
3. Customer to confirm they are ready before product is released to be shipped.
4. All labor quoted is NON Union or NON Prevailing wage.
5. The installation room must be cleared of any existing furniture and or files prior to our arrival. No other furniture or labor has been included under this proposal. If we are relocating shelving, all folders or other stored materials must be cleared off the shelves before we arrive to do the work.
6. Freight damage, Vital Valt will file freight claims and re-order damaged items. But under no circumstances will Vital Valt be responsible to pay customers for delays caused by the trucking industry or damage.
7. We must be notified if the floor is a post cable tension floor as these floors have special anchor needs and any price to install on these types of floors is not included unless specifically noted.
8. The assembly prices are for ground floor installations or elevator access only. Please call for add on cost if we must carry upstairs.
9. Vital Valt offers our standard insurance package for all projects. Customers that request higher insurance or special endorsements will be invoiced at our cost for their additional needs. Any certificate of Insurance requirements must be given to us with enough time to prepare prior to the installation date.
10. If security clearances are require all clearances are to be completed prior to installers leaving for the job site.
11. Customer is to confirm all installation addresses, Phone number for the point of contact (POC) with ORDER ENTRY.

Sincerely,

A handwritten signature in cursive script that reads "Scott Moll".

Scott Moll

Email: scott@vitalvalt.com

Web Site: www.vitalvalt.com

Bubb, Sean - Sergeant

From: Datum Storage Solutions <info@datumstorage.com>
Sent: Friday, March 04, 2016 1:23 AM
To: Bubb, Sean - Sergeant
Subject: Thank You For Contacting Datum

[About Datum](#)

[Contact Us](#)



THANK YOU FOR YOUR INQUIRY

Thank you for your interest in Datum Storage Solutions. Your request has been received. A member of the Datum customer service team will respond as soon as possible.

If you have an urgent request, please call us toll-free at 800.FILING.1

[→ VISIT DATUMSTORAGE.COM](#)

YOUR DATUM SALES REP

Rick Martorano

Regional Sales Manager

Datum Storage Solutions
89 Church Rd.

Emigsville, PA 17318 US

rick.martorano@datumstorage.com

1-800-FILING-1



[CONTACT US](#)

for quote requests or product information

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