

RESOLUTION
of the
BOROUGH OF NEW PROVIDENCE
Resolution No. 2016-144

Council Meeting Date: 04-11-2016

Date Adopted: 04-11-2016

TITLE: RESOLUTION OF THE BOROUGH OF NEW PROVIDENCE, COUNTY OF UNION, STATE OF NEW JERSEY, AUTHORIZING A CONTRACT FOR JANITORIAL SERVICES WITH FIRST COMMUNITY DEVELOPMENT CORPORATION

Councilperson Galluccio submitted the following resolution, which was duly seconded by Councilperson Madden.

WHEREAS, the First Community Development Corporation is a non-profit organization, Sheltered Workshop, and as such is exempt from the Local Public Contracts Law; and

WHEREAS, First Community Development Corporation, has agreed to furnish all the labor and equipment necessary provide janitorial services at all municipally owned and operated buildings all in accordance with the terms and specifications set forth in the proposal date February 19, 2016, attached hereto and made part hereof, and for which no public bidding is required;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of New Providence, County of Union, State of New Jersey, that it hereby approve the award contract to First Community Development Corporation, 120 Artlington Avenue, Bloomfield, N.J. and authorizes the Mayor and Clerk to execute same of behalf of the Borough.

APPROVED, this 11th day of April, 2016.

RECORD OF VOTE

	AYE	NAY	ABSENT	NOT VOTING
GALLUCCIO	X			
GENNARO	X			
KAPNER	X			
MADDEN	X			
MUÑOZ			X	
ROBINSON	X			
MORGAN			TO BREAK COUNCIL TIE VOTE	

I hereby certify that the above resolution was adopted at a meeting of the Borough Council held on the 11th day of April, 2016.

Wendi B. Barry, Borough Clerk

**First Community Development Corporation of New Jersey Inc.
187 Cortlandt Street, Belleville, New Jersey 07109**

**Contract for Janitorial Services
For
Borough of New Providence
360 Elkwood Avenue, New Providence, NJ 07974**

THIS AGREEMENT, made on the ___ day of April, 2016

Between:

The Borough of New Providence a Municipal Corporation of the State of New Jersey, party of the first part, having its principal place of business at 360 Elkwood Avenue, New Providence New Jersey 07974; hereinafter referred to as the “The Borough”

And

First Community Development Corporation of New Jersey Inc. having its principal place of business at 187 Cortlandt Street, Belleville, New Jersey 07109, party of the second part, hereinafter referred to as the “Contractor.”

WITNESSETH

The Contractor agrees to and with the Borough, that within the time hereinafter specified and in accordance with the conditions hereinafter set forth, when directed and continuing uninterrupted until completed, to furnish all superintendence, plant, labor, other facilities and things necessary or proper for supplying Janitorial Services during the time and dates specified herein within the attached specifications.

1. Schedule: The contractor shall supply janitorial services five days per week, Monday through Friday (except holidays) between the hours of 1:00 PM and 8:00 PM. All employees must pass a background check through our police department before they are allowed to begin work.
2. Contract period: The contract period shall be from January 1, 2016 through December 31, 2016. Both parties can terminate this contract with a 60 written notice.
3. Location: The contractor will supply janitorial services at the following Borough sites – Municipal Building, Police Department, and Board of Education building. Janitorial services will be performed in specifications set forth in Attachment A.
4. The Contractor will furnish all cleaning equipment including janitorial carts, mops, buckets, etc. Borough will supply all products with the exception of cleaning solution.
5. Contractor will perform annual (once per year) floor stripping, waxing, and carpet cleaning at this site. Date to be determined.
6. Payment shall be in accordance with the Janitorial Contract Proposal submitted dated February 19, 2016, specifically \$2,408.75 per month for the periods January 1, 2016 through December 31, 2016 for the municipal building and \$341.25 per month for the Board of Education building for the same time period, and further upon the submission of a duly authenticated invoice showing the service performed and the payment required in accordance with the proposal, said payment to be made after approval of the invoice submitted by the contractor and approved by the Borough or authorized agent within thirty days.
7. Shall the Borough or authorized representative request additional Janitorial work, it is agreed by both parties that this work will be billed hourly at the rate of \$20.00 per hour.

IN WITNESS WHEREOF, the party of the first part has caused these presents to be signed by an authorized representative of the Borough. Accordingly, the party of the second part has caused these presents to be signed by its President & CEO.

Approved

Borough of New Providence

Print Name

Signature

Date

Approved

First Community Development
Corporation of New Jersey, Inc.

Print Name

Signature

Date