

**RESOLUTION**  
of the  
**BOROUGH OF NEW PROVIDENCE**  
Resolution No. 2016-209

Council Meeting Date: 06-13-2016

Date Adopted: 06-13-2016

TITLE: RESOLUTION AUTHORIZING AGREEMENT BETWEEN THE BOROUGH OF NEW PROVIDENCE AND SAGE ELDERCARE, INC., IN THE AMOUNT OF \$17,482.50

Councilperson Muñoz submitted the following resolution, which was duly seconded by Councilperson Galluccio.

BE IT RESOLVED by the Mayor and Council of the Borough of New Providence, in the County of Union and State of New Jersey, that they do hereby approve and authorize an agreement between SAGE ELDERCARE and the Borough of New Providence, in the form attached hereto, and they do further authorize and direct the Mayor and Borough Clerk to execute same on behalf of the Borough of New Providence.

APPROVED, this 13<sup>th</sup> day of June, 2016.

RECORD OF VOTE

	AYE	NAY	ABSENT	NOT VOTING
GALLUCCIO	X			
GENNARO	X			
KAPNER	X			
MADDEN			X	
MUÑOZ	X			
ROBINSON	X			
MORGAN			TO BREAK COUNCIL TIE VOTE	

I hereby certify that the above resolution was adopted at a meeting of the Borough Council held on the 13<sup>th</sup> day of June, 2016.

Wendi B. Barry, Borough Clerk

# **AGREEMENT**

## **THE BOROUGH OF NEW PROVIDENCE and SAGE ELDERCARE, INC.**

### **Background**

Please accept this Agreement between the Borough of New Providence ("New Providence") and SAGE Eldercare, Inc. ("SAGE") for the provision of Social Work Services by SAGE to meet the needs of older adults and their caregivers in New Providence.

### **Term**

This Agreement will be effective for one year beginning January 1, 2016 and ending on December 31, 2016.

### **Description of Services**

Services proposed under this Agreement, through SAGE's InfoCare Program, include providing interventions that identify need, coordinate services and help develop appropriate plans for aging adults, particularly those who are frail and isolated. Clinical assessments may also be provided by a SAGE registered nurse and other SAGE program staff will be consulted when needed.

The types of assistance that may be included are described by the following activities, though not limited to this list:

#### **SAGE InfoCare Program services**

The InfoCare Program at SAGE is staffed by a licensed clinical social worker. Its purpose is to assist older adults and their families navigate the resources available to support the aging population. Through phone, office, and in-home consultations their needs are assessed, and information, direction, and follow-up is provided to such services as:

- Meals on Wheels, Home Health Care, Adult Day Programs, etc.
- Range of living options for seniors, and guidance regarding what questions to ask to assist with making the best decision. For example, providing assistance and referrals to senior housing, shared housing, assisted living, retirement communities and nursing homes
- Transportation and medical transport options
- Elder law attorneys and county, state, and federal financial and legal programs for seniors
- Medical and psycho-social health screenings
- Organizations providing health insurance and medical bill payment counseling
- AARP Foundation Tax-Aide tax preparation assistance program for free professional tax preparation on-site at SAGE Eldercare

- Information about social activities, physical activity programs, and educational opportunities to encourage socialization and stimulation for seniors
- Connect older adults and caregivers to SAGE'S Caregiver, Bereavement, and Alzheimer's Association support groups
- Intervention with clients and their families to provide counsel and direction in an immediate crisis.

### **Township Services**

- SAGE social worker will collaborate with First Responders (police, first aid, fire department) to identify isolated older adults and connect them with appropriate services.
- SAGE social worker can offer educational programs in coordination with New Providence's Senior Center Coordinator. Other SAGE staff can also present when appropriate.
- Attendance at Township health fairs and other agreed upon appropriate social gatherings.

### **Disclosure of Protected Information**

New Providence and SAGE agree not to use or disclose Protected Health Information or any other protected information other than as permitted or required by this Agreement or as required by applicable law. New Providence and SAGE agree to use appropriate safeguards to prevent use or disclosure of the Protected Health Information and to mitigate, to the extent practicable, any harmful effect that is known of a use or disclosure of Protected Health Information.

### **Indemnity**

New Providence agrees to indemnify SAGE or its representatives for any third party claims or actions made against SAGE in connection with the provision of services under this Agreement, including the assumption of any defense to the claim or action and indemnify SAGE or its representatives for any fees, expenses, judgments, settlements or amount reasonably incurred. This indemnity will not apply to any claims made arising from service provided solely by SAGE. This indemnity will not apply to any criminal claims. The signers to this Agreement represent that they have authority to bind their respective entities.

### **Entire Agreement/Notice**

This Agreement includes the entire agreement between us. No part of this Agreement can be changed, modified, amended or supplemented, except in a written document signed by both of us which specifically states that the document is being signed for the purposes of this Agreement.

**Governing Law**

This Letter Agreement shall be interpreted in accordance with the laws of the State of New Jersey. In the event that any one or more provisions of the Agreement shall be found to be invalid, illegal or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions in this agreement shall not be affected or impaired.

**Payment**

New Providence agrees to provide a total payment of \$17,482.50 (budget attached). SAGE will submit a monthly invoice in the amount of \$1,456.86 to New Providence in return for the services stated in this Agreement. SAGE agrees to provide the services described in this Agreement and to prepare an annual report describing the qualitative and quantitative parameters of services provided under this contract.

\_\_\_\_\_  
(Borough of New Providence Representative)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(SAGE Eldercare Representative)

\_\_\_\_\_  
(Date)

SAGE Eldercare  
 New Providence Social Work Contract  
 Budget 2016

		CONTRACT	
		Contract Amount	Sage Inkind
SOCIAL WORKER 5 HRS PER WEEK		9,521.57	5,693.68
RN 2.5 HRS PER WEEK		5,199.02	
		<u>14,720.59</u>	
FRINGE BENEFITS			
FICA	7.65%	1,126.12	
SUI	0.90%	132.49	
WKCOMP	0.68%	100.10	
PENSION	2.00%	294.41	
HEALTH LIFE		<u>1,653.12</u>	
PARKING CONF/TRAVEL	SAGE	308.95	
		<u>1,962.07</u>	
	Total Cost :	<u>16,682.65</u>	
ADMINISTRATIVE COST 5% OF CONTRACT		799.85	
		<u><b>17,482.50</b></u>	<b>5,693.68</b>