

RESOLUTION
of the
BOROUGH OF NEW PROVIDENCE
Resolution No. 2016-283

Council Meeting Date: 09-12-2016

Date Adopted: 09-12-2016

TITLE: RESOLUTION AWARDDING CONTRACTS TO LMB LEARNING, LLC
AND ALPHABEST EDUCATION INC., FOR ENRICHMENT CLASSES

Councilperson Kapner submitted the following resolution, which was duly seconded by Councilperson Muñoz.

WHEREAS, proposals were received for the Community Activities Department Enrichment programs for children in grades 1 - 8; and

WHEREAS, three (3) proposals were received, a list of the names of the bidders attached hereto; and

WHEREAS, the Director of the Community Activities Department has recommended the proposals from LMB Learning LLC, dba Sylvan Learning and AlphaBest Education, be accepted and contracts awarded to same, subject to a review of proposal documents by the Borough Attorney.

NOW THEREFORE BE IT RESOLVED by the Mayor and Borough Council of the Borough of New Providence, County of Union and State of New Jersey, that they award contract to LMB Learning Center LLC, 240 Franklin Ave., Nutley, NJ 07110-3075 and AlphaEducation Inc., 11 Lookout Road, Randolph, N.J. 07869 for the Community Activities Department Enrichment programs for children grades 1 - 8, at the rates outlined in the attached..

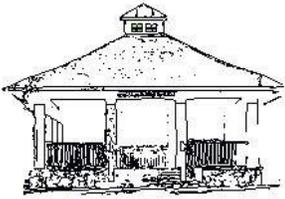
APPROVED, this 12th day of September, 2016.

RECORD OF VOTE

	AYE	NAY	ABSENT	NOT VOTING
GALLUCCIO	X			
GENNARO	X			
KAPNER	X			
MADDEN	X			
MUÑOZ	X			
ROBINSON	X			
MORGAN			TO BREAK COUNCIL TIE VOTE	

I hereby certify that the above resolution was adopted at a meeting of the Borough Council held on the 12th day of September, 2016.

Wendi B. Barry, Borough Clerk



BOROUGH OF
NEW PROVIDENCE
SETTLED IN 1720

Allen Morgan, Mayor

Wendi B. Barry, Borough Clerk

Douglas R. Marvin, Administrator

TO: Douglas Marvin, Borough Administrator
FROM: Bernadette Cuccaro, Director of Community Activities
DATE: September 7, 2016
RE: Enrichment Class Providers

I would like to recommend accepting the after school enrichment class and camps proposals from:

- Sylvan Learning
- AlphaBest Education

Both companies are able to provide STEM related after school programs, on site, at a reasonable cost, for children in grades 1-8. These classes will fill a need that the community has been asking for.

Thank you in advance for your consideration.

Respectfully submitted by,

Bernadette Cuccaro
Director of Community Activities



July 28, 2016

Office of the Borough Clerk
Municipal Building
360 Elkwood Avenue
New Providence, NJ 07974

AlphaBEST Education is pleased to submit this proposal to the Borough of New Providence for the provision of after school enrichment classes and camps for kids. In addition to the STEM workshops we are recommending in this proposal, AlphaBEST also provides enrichment in areas such as Drama, World Languages, Visual Arts, Sports & Fitness, and Chess. Our unique, full-service, enrichment offerings model provides a one-stop resource for quality enrichment programming.

AlphaBEST Education, founded in 2005, began with contracts in just two school districts serving approximately 50 schools. Currently AlphaBEST provides afterschool programs to approximately 14,000+ students at more than 260 schools in twelve states. AlphaBEST Education currently provides after school and summer enrichment programs to many schools (or districts) in the central and northern New Jersey area through our *Enrich and Grow Academy* brand. *Enrich and Grow Academy* has been serving the New Jersey area with high quality, innovative enrichment classes since 2007 and is headquartered in Florham Park, NJ. Dedicated leadership in NJ will lead the New Providence initiative, if selected.

AlphaBEST Education, Inc. is wholly owned by Kaplan Early Learning Company, Inc. (KELC). Both KELC and AlphaBEST Education are financially sound and have demonstrated fiscal responsibility. Our 10 years of operation and significant growth, have demonstrated our ability to manage large contracts, school district relationships and parent customer service.

Corporate Headquarters

Melissa Harper
5980 Kinney Road
Lewisville, NC 27023
336.293.9214
mharper@alphabest.org

Director of Enrichment Programs:

Dawn Hosni
Fountain Hills, AZ and
Florham Park, NJ Office
480.815.7014
dhosni@alphabest.org

We are happy to answer any questions that you might have after reviewing our proposal. Please also feel free to visit our website at www.alphabest.org.

Best Regards,

A handwritten signature in black ink that reads "Judy Nee".

Judy Nee
CEO
jnee@alphabest.org
Office: 561.741.4641
Cell: 561.779.7878

B. ORGANIZATION EXPERIENCE

QUALIFICATIONS OF ORGANIZATION AND STAFF - AlphaBEST Education has reviewed the requirements and scope of work detailed in the RFP. Our company, and its representatives, fully and completely understands the requirements and scope of work detailed within the RFP and has the ability to comply with all terms, requirements, and conditions of resultant contract.

AlphaBEST Education understands out-of-school time as an opportunity to extend learning, beyond and in support of the school day, through a platform of fun and engaging activities. We are a one-stop resource for our school district partners, offering a wide-range of enrichment programs. After school is the perfect environment to foster creativity, collaboration, and problem-solving skill building in children, preparing them to succeed in the classroom, and the future. Our programs are developed with this important responsibility in mind. Our Enrichment Workshops are designed to expand students' horizons and offer a world of talent exploration and skill discovery. With a vast selection of enrichment offerings, schools can easily customize options to meet students' needs and interests.



ORGANIZATION- AlphaBEST Education, founded in 2005, began with contracts in just two school districts serving approximately 50 schools. Currently AlphaBEST provides afterschool programs to approximately 14,000+ students at more than 260 schools in twelve (12) states, **including 35+ schools in central and northern New Jersey.** AlphaBEST Education, Inc. is wholly owned by Kaplan Early Learning Company, Inc. (KELC). Both KELC and AlphaBEST Education are financially sound and have demonstrated fiscal responsibility. Our 11 years of operation and significant growth, have demonstrated our

ability to manage large contracts, school district relationships and parent customer service. AlphaBEST has 1,400 employees.

MANAGEMENT OF ORGANIZATION -



Judy Nee, CEO of AlphaBEST Education, will be available to the Borough of New Providence leadership and will provide overall vision and design/direction to programs. With over 20 years' experience in the afterschool field, Ms. Nee most recently served as **President and CEO of the National AfterSchool Association**, where she was considered a leading expert in afterschool care and extended learning programs. In addition, Ms. Nee serves as the **Chair of the Coalition for Science After School, a consultant to the Noyce Foundation, and a Board Member of the Florida Afterschool Network and the National AfterSchool Association.**

Ms. Nee brings to AlphaBEST Education the most recent research and best practices in after school programming, as well as access to leading experts and organizations in the field.



*Melissa Harper is the Chief Financial Officer and Chief Operating Officer at AlphaBEST Education, Inc. Melissa is responsible for AlphaBEST's corporate operations, finance, human resources and multi-media. She is a **Certified Public Accountant** with over **20 years' experience in the education industry**, working as Controller for an international provider of products and services in the field of early care and education. She also has overseen the development and management of 60+ quality early learning facilities, i.e. Head Start and Corporate Child Care Centers. Melissa has been part of the **AlphaBEST leadership team since 2005** and has a Bachelor of Science in Accounting from the **University of North Carolina at Charlotte**.*

***Dawn Hosni is AlphaBEST Education's Director of Enrichment**, overseeing our Florham Park, NJ base of operations. Dawn has 12 years of experience in the out-of-school time profession, working with school district administrators, principals, teachers, community education leaders, and community funders to provide meaningful hands-on learning opportunities to K-8 students during summer and after school. Dawn's responsibilities include the operational management of our local enrichment provider teams, as well as part of the team that develops and sources content that is current, meaningful, and aligned to desired education outcomes.*

Resumes are provided.

STAFF-Teaching certificates, transcripts, course completion certificates, résumés and employment applications are used to assess a candidate's experience and level of expertise to appropriately deliver all components of the AlphaBEST Education program.

Applicants are required to complete an authorization form allowing AlphaBEST Education to conduct a pre-employment screening. **Insight – National Employment Screening Service** (A FirstPoint Resources Company) performs the criminal and social security verification.

AlphaBEST Education, Inc. will use the completed Insight form and perform a social security trace. The social security trace will indicate all addresses where the applicant has resided to ensure a criminal background investigation is completed in all states. An investigation through the national sex offender registry (www.nsopr.gov) will also be completed. If this is clear, a criminal background investigation will be performed on a multi-state database through FirstPoint Resources. A criminal background check will also be performed in the specific state(s) where applicant has resided. Once hired by AlphaBEST Education, the applicant will submit to a state and federal background check.

MEMEBERSHIPS AND AFFILIATIONS- AlphaBEST Education maintains memberships and affiliations with the **National AfterSchool Association**, the **Afterschool Alliance**, the **Education Industry Association**, the **Coalition for Science Afterschool** and others to remain current on afterschool research and policies, especially regarding education, parent involvement and community involvement practices.

DESCRIPTION AND SCOPE OF WORK

The following is a sample of AlphaBEST Education's STEM Workshops:

<p>Go Green: Recycled Racers</p> <p>Grades 1-5</p>	<p>Students recycle items that would ordinarily be discarded by turning them into toys, sculptures, and household objects. Students will use recycled materials to engineer their own toy cars, then compete in a Recycled Racer Rally. Developed by the Boston Museum of Science, this workshop emphasis the Engineering Design Process throughout the activities, encouraging creative-problem-solving and innovation.</p>
<p>Build-it with LEGO®</p> <p>Grades K-2</p>	<p>Children are challenged to build a bridge to reunite two best friends stranded by a river between them, express a scene from their favorite adventure story, experiment with balance, weights, & measure, design their perfect house and other community structures, design and play a new strategy game, and more. Hands on expression of ideas is at the core of this engaging, fun program!</p>
<p>Storytelling with LEGO®</p> <p>Grades K-2</p>	<p>Using LEGO bricks and characters, children will be challenged through creative story prompts to design and engineer their imaginary world. Each activity is designed to offer choice, allowing students to build, model, and share their ideas, thoughts, and stories.</p>
<p>STEM Maker Lab: Ocean Rescue</p> <p>Grades 1-5</p>	<p>Children learn about the extreme build-up of trash in the North Pacific Central Ocean Gyre. Faced with ocean research challenges that will require creative-thinking skills, problem solving, and teamwork, children make a model of a gyre and play a food web game, collect and test the pH of ocean water, create their own egg-marines that must not sink or float, and design a "robotic arm" for a Remotely Operated Vehicle (ROV). Before heading back to shore to share their findings, children design Trash Island fantasy clean-up machine prototypes.</p>
<p>Chemistry Crime Mysteries</p> <p>Grades 3-5</p>	<p>Join our squad of Science Sleuths as they investigate a series of suspicious crimes based on chemistry experiments. Each mission begins with a silly crime scene and ends with our Science Sleuths creating a chemical reaction in the lab. Real science + ridiculous crimes = Lots of learning and laughs.</p>
<p>BeeBot Robot Discovery</p> <p>Grade K-2</p>	<p>Young computer scientists are introduced to basic programming through an engaging, hands-on experience. Using the award-winning Bee-Bot floor robot, children are presented with challenges and program their Bee with</p>

	directional language. Children collaborate, solve problems, and think critically.
Animation Discovery Grades 2-8	Video production fun using stop-motion animation! Using technology and award-winning software, learn to bring inanimate objects to life, just like they do in the movies! Children are only limited by their own imaginations
Digital Art Discovery Grades 2-8	Bring doodles to life using Animation-ish® software developed by FableVision. Your team will work together to create animated images, web logos, and so much more. Digital Art Discovery links art, digital animation and creativity to real-world projects.
Engineering Discovery: Mechanisms & Machines Grades 2-4	Future engineers build LEGO® machines, models and robotic creatures while conducting real-world science experiments with motion, force, and energy. Models are brought to life with the addition of motors, gears, generators, and even sustainable energy, like the wind!
Lego® Robotics Grades 4-8	Create working models of amazing machines and creatures, like a floatplane simulator, a hungry alligator, or a pair of singing parrots. You will build models featuring working pulleys, gears, motors, and bring them to life by using basic programming code.
Dash & Dot Grades K-2 and 3-5	Robot friends, Dash and Dot, excite students as they program them to move, wink, flash lights, and make fun noises. Dash can even be programmed to launch a ball across the room, or play the xylophone! Students are introduced to computer programming as they control Dash's movements using simple apps, or the Blockly programming tool.
Ozobot Grades 3-6	Ozobots robots are so tiny but powerful! Students love how they follow colored lines, spin, flash lights, dance. Math and science concepts are explored as students control Ozobot movements by drawing colored lines on paper, using simple apps or with OzoBlockly, a programming language that snaps together like puzzle pieces

AlphaBEST Education is uniquely qualified to offer a large variety of STEM programming to students in grades 1-8. We partner with experts in the field to provide research-based, hands-on and engaging content.

Hands-on engineering workshops, written by the Museum of Science in Boston, follow the Design Engineering Process, giving students the opportunity to creatively problem-solve, working in teams. Coding and Robotics programming, utilizing award-winning products such as *Dash and Dot* and *Ozobot*, provide an engaging and fun way to introduce children to this topic. LEGO Education lesson plans are the foundation for several of our workshops and children have fun exploring chemistry through mystery scenarios, where crimes are being solved through forensics.

AlphaBEST is able to support weekly classes during school, after school, during school breaks, and summer. We have a full staff of qualified, background checked, instructors currently serving the area.



D. SIMILAR SERVICES AND REFERENCES

We encourage the Borough of New Providence to contact our School District partners to inquire about their satisfaction with AlphaBEST Education services.

New Jersey Enrichment - School Contact Information				
NAME	ADDRESS	CONTACT	E-MAIL	CONTACT PHONE
ALEXANDER HAMILTON SCHOOL	24 Mills Street Morristown, NJ 07960	Dorothy Thomas	Dorothy.Thomas@msdk12.net	973-714-6179
BRIARWOOD	151B Briarwood Road, Florham Park, NJ 07932	Sherri Glaab	sherri.glaab@fpks.org	
BROOKLAKE	235 Brooklake Road, Florham Park, NJ 07932	Steve Caponegro	steve.caponegro@fpks.org	
COLLINS	67 Martin Road Livingston, NJ 07039	Maria Zielke	mariazielke@ymail.com	
GILL ST. BERNARD'S	St. Bernard's Road Gladstone, NJ 07934	Beth Hansen	bhansen@gsbschool.org	
GOLDA OCH	122 Gregory Avenue, West Orange, NJ 07052	Jul McCormick- Anesh	JMcCormick- Anesh@goldaochacademy.org	973-232-8749 973-602-7552
GOTTESMAN RTW ACADEMY	146 Dover Chester Road, Randolph, NJ 07869	Lori Seigerman	LSeigerman@grtwacademy.org	
HEWITT - ELEANOR G. HEWITT INTERMEDIATE SCHOOL	266 Sloatsburg, Ringwood, NJ 07456		donderon@ringwoodschoools.org bardzells@ringwoodschoools.org	
JCC TENAFLY (Kaplen JCC on the Palisades)	411 East Clinton Avenue, Tenafly, NJ 07670	Elissa Yurowitz	eyurowitz@jccott.org	201-408-1436
JEWISH EDUCATIONAL CENTER	330 Elmora Elizabeth, NJ 07208	Bracha Schechter	fbp16@aol.com	215-668-7517
KIEL	115 Kiel Avenue, Kinnelon, NJ 07405	Linda Russell,	linruslkep@yahoo.com	
KINGS ROAD	215 Kings Road Madison, NJ 07940		guzewicza@madisonpublicschools.org	
LAFAYETTE SCHOOL	221 Lafayette Avenue Chatham, NJ 07928	Cecille West	cecillewest@yahoo.com	201-704-5350

PARKVIEW SCHOOL	80 Violet Terrace Milltown, NJ 08850	Lynn Barrerra	JFERLAZZO@milltownps.org lynnabarrera@gmail.com	
Roberge School (K-5) River Vale, NJ	617 Westwood Avenue River Vale, NJ 07675			914-260-6517
ST. ANN SCHOOL	29 Second Avenue, Raritan, NJ		mklersey@stannparish.com kalbright@stannparish.com	
St Rose of Lima		Andie Campanella Henrich	andie.campanella@gmail.com	
SOUTH MOUNTAIN	2 Southern Slope Drive, Millburn, NJ 07041	Gretchen Brewer	gretchenbrewer75@gmail.com	503-545-9543
STONYBROOK	118 Boonton Avenue, Kinnelon, NJ 07405	Linda Russell,	linruskep@yahoo.com	
SUSSEX AVENUE	125 Sussex Avenue Morristown, NJ 07960	Dorothy Thomas	Dorothy.Thomas@msdk12.net	973-714-6179
THOMAS JEFFERSON	101 James Street Morristown, NJ 07960	Dorothy Thomas	Dorothy.Thomas@msdk12.net	973-714-6179
TOREY J. SABATINI	Glenwild Circle Madison, NJ 07940		postm@madisonpublicschools.org; empsonj@madisonpublicschools.org	
UNITY CHARTER SCHOOL	1 Evergreen Pl Morris Twp, NJ 07960	Angela Bergen	angela.bergen@unitycharterschool.org	
WASHINGTON AVENUE	102 Washington Avenue Chatham, NJ 07928	Jamie Callahan	jls509@me.com	
WASHINGTON ELEMENTARY SCHOOL	153 Winthrop Road Edison, NJ 08817		diane.westover@edison.k12.nj.us	
WATCHUNG SCHOOL	14 Garden Street, Montclair, NJ, 07042	Meghan Spielberg	asewatchung@gmail.com	201-618-8565
WOODBROOK ELEMENTARY	15 Robin Road, Edison, NJ 08820		Nicole.Cirillo@edison.k12.nj.us;	
Woodside (K-5) River Vale	801 Rivervale Road River Vale, NJ 07675	Debra, Karen; Lynn (VP)	debfeiler1@gmail.com lynnabarrera@gmail.com	Debra - 201- 410-4550 Lynn - 914- 260-6517
WYOMING ELEMENTARY SCHOOL	55 Myrtle Avenue Millburn, NJ 07041	Kathleen Nave Fiore	fiorekathleen3@gmail.com	917-697-9826

YAVNEH ACADEMY	155 North Fairview Avenue, Paramus, NJ 07652	Chaim Sussman	chaim.sussman@yavnehacademy.org	Chaim - 201- 655-3262
YESHIVAT HE'ATID	139 South Washington Avenue, Bergenfield, NJ 07621	Maria Rozentul	mariarozentul@gmail.com	Maria - 551- 795-5497

Public School District	Contact Information
ARIZONA SCHOOL DISTRICT (Enrichment)	
Glendale Elementary School District #40 5535 N. 67 th Avenue Glendale, AZ 85301 Date Contract Started:	Leslee Miele, Director of Effective Schools Phone Number: 623-237-7103 E-mail Address: lmiele@gesd40.org March 2016-TBD
VIRGINIA SCHOOL DISTRICTS (Before and After School Care and Enrichment)	
Prince William County Public Schools 14715 Bristow Road Manassas, VA 20112 Date Contract Started:	Glynis Taylor, SACC Program Supervisor Phone Number: 703-791-7245, Fax: 703-791-7309 E-mail Address: taylorga@pwcs.edu August 2015- 3,350 students currently enrolled
Manassas City Public Schools 8700 Centreville Rd. Suite 400 Manassas, VA 20110 Date Contract Started:	Jeff Abt, Executive Director Student & Admin. Support Phone Number: 571-377-6087/Fax Number: 703-257-8801 Email Address: jabt@mcpstva.org August 2015- 65 students currently enrolled
TEXAS SCHOOL DISTRICTS (After School Care and Enrichment)	
Aubrey Independent School District 415 Tisdell Lane Aubrey, TX 76227 Date Contract Started:	Deborah Sanders, Superintendent Phone Number: 940-668-0060/Fax Number: 940-365-2627 E-mail Address: dsanders@aubreyisd.net August 2007 – 100 students currently enrolled
Frisco Independent School District 5515 Ohio Drive Frisco, TX 75035 Date Contract Started:	Sally Turner, Special Projects Facilitator Phone Number: 469-633-6971/Fax: 469-633-6050 E-mail Address: Turners@friscoisd.org August 2005 – 3,555 students currently enrolled
Lake Dallas Independent School District 104 Swisher Road Lake Dallas, TX 75065 Date Contract Started:	Liesl Payne, ESL/Bilingual and GT Coordinator Phone Number: 940-497-1472/Fax Number: 940-497-3737 Email Address: lpayne@ldisd.net August 2014 – 154 students currently enrolled
Little Elm Independent School District 1900 Walker Lane Little Elm, TX 75068 Date Contract Started:	Linda Engle, Assistant Superintendent Business and Operations Phone Number: 972-292-1847/ Fax Number: 972-292-2409 E-mail Address: lengle@leisd.ws August 2011 – 415 students currently enrolled
Prosper Independent School District 705 E. 7 th Street Prosper, TX 75078 Date Contract Started:	Holly Ferguson, Executive Director Curriculum & Instruction Phone Number: 469-219-2020/Fax number: 972-347-9247 E-mail Address: HJFerguson@prosper-isd.net June 2014 -375 students currently enrolled
Wylie Independent School District P.O. Box 490 Wylie, TX 75098 Date Contract Started:	Mike Lipe, Director of Fine Arts Phone Number: 972-429-3026 /Fax Number: 972-941-6026 E-mail Address: mike.lipe@wylieisd.net September 2008 – 758 students currently enrolled
MASSACHUSETTS SCHOOL DISTRICTS (Enrichment)	
Needham Public Schools 1330 Highland Ave. Needham, MA 02492	Amy Goldman, NCE Program Director Phone Number: 781-455-0400 x214 Email Address: amy_goldman@needham.k12.ma.us

Public School District	Contact Information
Date Started:	October 2013 - 78 students currently enrolled
Scituate Public Schools 606 Chief Justice Cushing Hwy. Scituate, MA 02066	John McCarthy, Superintendent Phone Number: 781-545-8759 Email Address: jmccarthy@scit.org
Date Started:	October 2015 - 149 students currently enrolled
FLORIDA SCHOOL DISTRICT (Enrichment)	
Brevard Public Schools 2700 Judge Fran Jamieson Way Viera, FL 32940	Tammy Cheek, Afterschool Specialist Phone Number: 321-633-1000 x 501 Email Address: Cheek.Tamara@brevardschools.org
Date Started:	October 2014 - 46 students currently enrolled
MARYLAND SCHOOL DISTRICTS (Before and After School Care and Enrichment)	
Charles County Department of Community Services 200 Baltimore Street La Plata, MD 20646	Eileen Minnick, Director of Community Services Phone Number: 301-934-0100, ext. 5135/Fax: 301-934-0121 E-Mail Address: MinnickE@charlescounty.org
Date Contract Started:	August 2005 - 1,082 students currently enrolled
Queen Anne's County Schools 202 Chesterfield Avenue Centreville, MD 21617	Amy Cummins, OST Coordinator Phone: 410-758-2403 ext. 173/Fax: 410-758-8200 E-Mail Address: amy.cummins@qacps.org
Date Contract Started:	August 2012 - 154 students currently enrolled
Prince George's County Schools 14201 School Lane Upper Marlboro, MD 20772	Brenda Neal, Program Supervisor Phone: 301-636-8412/Fax: 301-636-8418 E-Mail Address: Brenda.neal@pgcps.org
Date Contract Started:	August 2012 - 308 students currently enrolled
MISSISSIPPI SCHOOL DISTRICT (After School Care and Enrichment)	
River Oaks Elementary School 14111 Three Rivers Road Gulfport, MS 39503	Dr. Shelly Simmons, Principal of River Oaks Elementary Phone Number: 228-831-1660 /Fax Number: 228-831-9181 E-mail Address: ssimmons@harrison.k12.ms.us
Date Contract Started:	January 2006 - 419 students currently enrolled
NORTH CAROLINA SCHOOL DISTRICTS (Before and After School Care and Enrichment)	
Winston Salem/Forsyth County Schools and River Mill Academy 1631 Southwest School Drive Clemmons, NC 27012	Matthew Dixson, Principal of Southwest Elementary School Phone Number: 336-712-4422 /Fax Number: 336-712-4425 E-mail address: mwdixson@wsfcs.k12.nc.us
Date Contract Started (varies by school):	January 2008 - 292 students currently enrolled
SOUTH CAROLINA SCHOOL DISTRICTS (After School Care and Enrichment)	
Lexington School District One 100 Tarrar Springs Road Lexington, SC 29072	Name and Title: Tracy Lucas, Director of Procurement Phone Number: 803-821-1176, Fax: 803-821-1189 E-mail Address: Tlucas@lexington1.net
Date Contract Started:	August 2013 - 274 students currently enrolled
RHODE ISLAND SCHOOL DISTRICT (Before and After School Care and Enrichment)	
Cumberland School Department 2602 Mendon Road Cumberland, RI 02864	Name and Title: Robert Mitchell, Superintendent Phone Number: 401-658-1600, Fax: 401-658-4620 E-mail Address: robert.mitchell@cumberlandschools.org
Date Contract Started:	August 2013 - 267 students currently enrolled
WEST VIRGINIA SCHOOL DISTRICT (Before and After School Care and Enrichment)	
Jefferson County Schools 110 Mordington Avenue Charles Town, WV 25414	Marty Soltis, Coordinator of Career, Technical, & Adult Education Phone Number: 304-728-9248/ Fax Number: 304-725-1936 E-mail Address: msoltis@access.k12.wv.us
Date Contract Started:	August 2011 - 254 students currently enrolled



E. RELATIVES OF THE PRINCIPAL(S)

The principals of AlphaBEST Education do not have any immediate relatives who are Borough employees or elected officials of the Borough.



COST PROPOSAL

STEM CLASSES	Cost per Hour of Instruction (Per Participant)		
	2016	2017	2018
Grades 1-8	\$12 to \$15	\$12 to \$15	\$12 to \$15



AGREEMENT AND FORMS

- Proposal Checklist
- Non-Collusion Affidavit properly notarized
- Owners Disclosure Statement, properly notarized, listing the names of all persons owning ten (10%) or more of the proposing entity.
- Business Registration Certificate
- Disclosure Statement
- Affirmative Action Statement

PROPOSAL CHECKLIST

THIS CHECKLIST MUST BE COMPLETED, INITIALED, SIGNED AND SUBMITTED WITH YOUR PROPOSAL. A PROPOSAL SUBMITTED WITHOUT THE FOLLOWING DOCUMENTS IS CAUSE FOR REFUSAL.

INITIAL BELOW

- | | | |
|----|--|-------------------|
| A. | An original and five signed copies of your complete proposal | <u> MH </u> |
| B. | Non-Collusion Affidavit properly notarized | <u> MH </u> |
| C. | Owners Disclosure Statement, properly notarized, listing the names of all persons owning ten (10%) percent or more of the proposing entity | <u> MH </u> |
| D. | Authorized signatures on all forms | <u> MH </u> |
| E. | Business Registration Certificate(s) | <u> MH </u> |
| F. | Disclosure Statement | <u> MH </u> |
| G. | Affirmative Action Statement | <u> </u> |

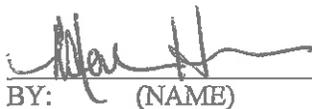
Note: N.J.S.A 52:32-44 provides that the BOROUGH shall not enter into a contract for goods or services unless the other party to the contract provides a copy of its business registration certificate and the business registration certificate of any subcontractors at the time that it submits its proposal. The contracting party must also collect the state use tax where applicable.

**THE UNDERSIGNED HEREBY ACKNOWLEDGES
THE ABOVE LISTED REQUIREMENTS**

NAME OF RESPONDENT:

Melissa Harper, AlphaBEST Education, Inc.

Person, Firm or Corporation


BY: _____
(NAME)

CFO/COO

(TITLE)

NON-COLLUSION AFFIDAVIT

STATE OF NEW JERSEY)
) ss:
COUNTY OF _____)

I, Melissa Harper of the City of Lewisville in the County of Forsyth and the State of North Carolina of full age, being duly sworn according to the law on my oath depose and say that:

I am CFO/COO of the firm of AlphaBEST Education, Inc., the respondent submitting the Proposal, and that I executed the said Proposal with full authority so to do; and that said respondent has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the Proposal; and that all statements contained in said Proposal and in this Affidavit are true and correct, and made with full knowledge that the State of New Jersey relies upon the truth of the statements contained in said Proposal and in the statements contained in this Affidavit in awarding any contract for the named services.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by

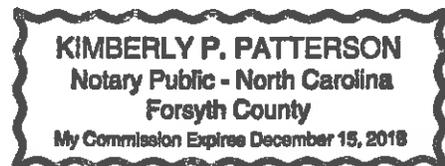
 _____ (N.J.S.A. 52:34-15)

Melissa Harper

(Also type or print name of Affiant under signature)

Subscribed and sworn to before me this 28th
day of July, 2016.

Kimberly P. Patterson
A Notary Public of North Carolina
County of Forsyth
My Commission Expires: December 15, 2018



OWNER DISCLOSURE INFORMATION

Set forth below are the names and addresses of all owners of 10% or more of the proposing business entity.

Name: Hal Kaplan

Name: Matthew Marceron

Address: 1310 Lewisville-Clemmons Road
Lewisville, NC 27023

Address: 1310 Lewisville-Clemmons Road
Lewisville, NC 27023

Name: _____

Name: _____

Address: _____

Address: _____

Name: _____

Name: _____

Address: _____

Address: _____

Name: _____

Name: _____

Address: _____

Address: _____

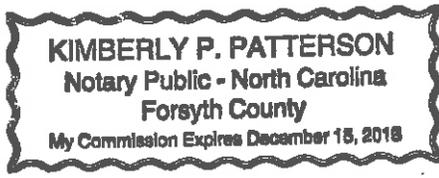
AlphaBEST Education, Inc.
NAME OF BUSINESS ENTITY


SIGNATURE

_____ TITLE

Kimberly P. Patterson
Notary Public of North Carolina

My Commission Expires: December 15, 2018



05/14/14

Taxpayer Identification# 202-042-559/000

Dear Business Representative:

Congratulations! You are now registered with the New Jersey Division of Revenue.

Use the Taxpayer Identification Number listed above on all correspondence with the Divisions of Revenue and Taxation, as well as with the Department of Labor (if the business is subject to unemployment withholdings). Your tax returns and payments will be filed under this number, and you will be able to access information about your account by referencing it.

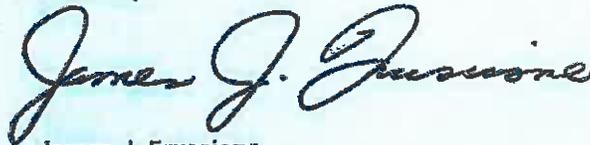
Additionally, please note that State law requires all contractors and subcontractors with Public agencies to provide proof of their registration with the Division of Revenue. The law also amended Section 92 of the Casino Control Act, which deals with the casino service industry.

We have attached a Proof of Registration Certificate for your use. To comply with the law, if you are currently under contract or entering into a contract with a State agency, you must provide a copy of the certificate to the contracting agency.

If you have any questions or require more information, feel free to call our Registration Hotline at (809)292-9282.

I wish you continued success in your business endeavors.

Sincerely,



James J. Fruscione
Director
New Jersey Division of Revenue

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY/
DIVISION OF REVENUE
PO BOX 252
TRENTON, N.J. 08646-0252

TAXPAYER NAME:
ALPHABEST EDUCATION, INC.

ADDRESS:
11 LOOKOUT ROAD
RANDOLPH NJ 07869
EFFECTIVE DATE:

02/10/14

TRADE NAME:

SEQUENCE NUMBER:
1851671

ISSUANCE DATE:
05/14/14



Director
New Jersey Division of Revenue

FORM-BRC
(04-06), D2058-40V

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

DISCLOSURE STATEMENT
(To be submitted with Proposal)

- (a) Is or was anyone in your firm or company a member of the BOROUGH governing body within the last calendar year or a member of his/her immediate family? If yes, then provide the name of the individual below and his/her relationship.

Yes _____ No X

Name	Position	Relationship
------	----------	--------------

- (b) Has any principal/partner of your firm been convicted of an indictable offense? If yes, then please provide further explanation and copies of any relative documents.

Yes _____ No X

Name	Position	Relationship
------	----------	--------------

- (c) Has any individual who would provide service under this contract ever been sanctioned by the appropriate licensing board?

Yes _____ No X

Name	Position	Term
------	----------	------

Reason for censure:

- (d) Has any member of your firm ever been barred from doing business with any state, BOROUGH or municipal government? If yes, then please provide further written explanation including date and copies of relevant documentation.

Yes _____ No X

Name	State, County or Municipality	Date
------	-------------------------------	------

Has your firm sued the BOROUGH OF NEW PROVIDENCE in the past five (5) years? If yes, then please identify the matter/case and provide further written explanation including date and copies of relevant documents.

Yes _____ No X

Name	Date
------	------

By Melissa Harper Title 7/28/16
Melissa Harper



MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. N.J.A.C. 17:27

GOODS, PROFESSIONAL AND GENERAL SERVICE CONTRACTS

During the performance of this contract, AlphaBEST Education agrees as follows:

AlphaBEST Education, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. Except with respect to affectional or sexual orientation, the AlphaBEST Education will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The AlphaBEST Education agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

AlphaBEST Education, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the AlphaBEST Education, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex.

AlphaBEST Education, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the AlphaBEST Education's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

AlphaBEST Education, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

AlphaBEST Education agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27-5.2, or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

AlphaBEST Education agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices. AlphaBEST

Education agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the AlphaBEST Education agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

AlphaBEST Education shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

- Letter of Federal Affirmative Action Plan
- Approval Certificate of Employee Information Report
- Employee Information Report Form AA302

AlphaBEST Education shall furnish such reports or other documents to the Div. of Contract Compliance & EEO as may be requested by the Division from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Div. of Contract Compliance & EEO for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.

DAWN HOSNI

15318 E. Golden Eagle Blvd. • Fountain Hills, AZ 85268 •

QUALIFICATIONS SUMMARY

11 years of experience in K-12 program delivery and development and teacher professional development. Prior experience in consumer products businesses to include finance, marketing, distribution and business development.

PROFESSIONAL EXPERIENCE

AlphaBEST Education

Director of Enrichment

Sept, 2015 – Present

Oversee enrichment programs division of company
Develop and resource unique programming for afterschool time

INVENT NOW – North Canton, OH

V.P, K-12 Partnerships

2004 – August, 2015

Managed customer relationships with 1,000+ school districts
Oversaw operations of out-of-school time STEM programs for 100K students, annually
Developed processes and procedures to support 6K seasonal staff, annually
Worked with school districts to provide teacher professional development in STEM

Hosni Associates

Owner

1995 - 2000

Provided full service consulting to area small businesses – financial to marketing

Education

B.S., Accounting
Adelphi Univeristy
Garden City, NY

Melissa Harper

5980 Kinney Road, Lewisville, NC 27023

mharper@alphabest.org

Experience

Chief Financial Officer/Chief Operating Officer

AlphaBEST Education, Inc. – Lewisville, NC

- Oversee the financial operations of the corporation to include financial performance evaluation, bank relationship management, cash flow management, and payables/receivables management
- Budget preparation and analysis incorporating consistent site level communication and feedback
- Financial proposal preparation for business development

Controller

Guidecraft, Inc. – Englewood, NJ

- Oversee the daily financial operations of an \$15m import distributor
- Responsible for monthly bank reconciliation and financial statement preparation for purposes of review with Corporate president and stockholders
- Responsible for engagement and process of third party audit to provide assurances in Guidecraft's annual financial statements
- Oversee and conduct physical inventory of \$2.5m

Manager

KQC Investors, LLC – Lewisville, NC

- Oversee the development and management of 60+ quality early learning facilities
- Maintain 40+ long-term contractual agreements with child care providers to include lease income, mortgages, property taxes, insurance and construction contracts
- Acted as a liaison between lenders, contractors, and lessees during development/construction phase
- Responsible for monthly financial performance preparation, analysis, and review with members

Assistant Controller

Kaplan Early Learning Company, Inc. – Lewisville, NC

- Trained, supervised, and advised a staff of five within the accounting/accounts payable department
- Financial statement preparation and analysis of all balance sheet and expense accounts
- Budget preparation and reporting to all departments
- Cash flow management to include monitoring of an \$7m operating line
- Responsible for reporting sales tax on \$75m in revenue among 37 states
- Monthly calculation and disbursement of sales commission to national sales team

Education

Certified Public Accountant – North Carolina

Bachelor of Science in Accounting – University of North Carolina at Charlotte

Judy Nee

8487 155th Place North, Palm Beach Gardens, FL 33418 561-741-4641
jnee@alphabest.org

Strengths Visionary leader and strategic thinker in education and afterschool programming.

- Experience**
- AlphaBEST Education, Inc. Lewisville, NC 2011-present
Chief Executive Officer
- Provide leadership for all organizational operations, including service delivery, curriculum and business/finance.
 - Create and execute vision for organization and programming.
 - Redesign branding and lead marketing efforts to school districts and communities.
 - Identify and develop high level partnerships with leading national experts in education and development.
 - Represent AlphaBEST and the after school education field nationally.
- National AfterSchool Association Washington, DC 2007 -2010
President and CEO
- Led development and execution of 5-year strategic plan
 - Established organizational headquarters in Washington, DC
 - Grew national convention position, attendance and revenue annually
 - Established partnerships with leading educational organizations
 - Renegotiated membership structure and affiliate agreements
 - Served as national and international spokesperson for afterschool field
- Prime Time West Palm Beach, FL 2006-2007
Executive Director
- Led the turn-around of a \$4M afterschool intermediary organization
 - Revised strategic direction and engaged constituents in the process
 - Established innovative programs to increase organizational value
 - Implemented annual advocacy programs and networking events
- Kids in New Directions West Palm Beach, FL 2002-2006
Executive Director
- Designed innovative academic achievement program for at risk youth
 - Tripled program size and budget after 1 year from \$400K to \$1.2M
 - Recognized as national model for afterschool education
 - Developed nationally distributed curriculum and training

Florida Atlantic University Boca Raton, FL 2000-2002

Director, Center for Youth Programs

- Founded center for professional development of youth professionals
- Established model for state professional certification
- Collaborated with community college to develop courses/degree

Palm Beach County School District Palm Beach, FL 1990-2000

Program Coordinator

- Coordinated Prevention and Safe Schools Center programming
- Designed afterschool program models for at-risk students
- Developed grant proposals and directed special projects

Education

B.A., Psychology, University of Connecticut 1983

M.A., Community Psychology, University of New Haven 1986

Ph. D. Candidate, Educational Leadership, Barry University

Teaching

Palm Beach State College, Adjunct Faculty

Leadership

National AfterSchool Association, Board of Directors

Coalition for Science After School, Executive Committee

Next Generation Youth Work Coalition, Leadership Committee

After School Assistance Providers Collaborative, Member

University of Pittsburgh, Human Development Program, Advisor

Keynote Presentations

Queensland Out of School Hours Network Conference, Australia

School Age Childcare Collaborative Conference, Dublin, Ireland

South Africa Afterschool Symposium, Cape Town, South Africa (satellite)

National AfterSchool Association Convention

Best Out of School Time (BOOST) Conference, Palm Springs, CA

Florida Afterschool Alliance Conference, Orlando, FL

Prince George's County Out of School Time Conference, MD

Publications

National AfterSchool Association Workforce Study (Contributor)

National AfterSchool Association Code of Ethics (Editor)

Competencies for Palm Beach County Afterschool Professionals

Competencies for Afterschool Educators (Contributor)

PROPOSAL CHECKLIST

THIS CHECKLIST MUST BE COMPLETED, INITIALED, SIGNED AND SUBMITTED WITH YOUR PROPOSAL. A PROPOSAL SUBMITTED WITHOUT THE FOLLOWING DOCUMENTS IS CAUSE FOR REFUSAL.

INITIAL BELOW

- | | | |
|----|--|-----------|
| A. | An original and five signed copies of your complete proposal | <u>BS</u> |
| B. | Non-Collusion Affidavit properly notarized | <u>BS</u> |
| C. | Owners Disclosure Statement, properly notarized, listing the names of all persons owning ten (10%) percent or more of the proposing entity | <u>BS</u> |
| D. | Authorized signatures on all forms | <u>BS</u> |
| E. | Business Registration Certificate(s) | <u>BS</u> |
| F. | Disclosure Statement | <u>BS</u> |
| G. | Affirmative Action Statement | <u>BS</u> |

Note: N.J.S.A 52:32-44 provides that the BOROUGH shall not enter into a contract for goods or services unless the other party to the contract provides a copy of its business registration certificate and the business registration certificate of any subcontractors at the time that it submits its proposal. The contracting party must also collect the state use tax where applicable.

**THE UNDERSIGNED HEREBY ACKNOWLEDGES
THE ABOVE LISTED REQUIREMENTS**

NAME OF RESPONDENT:

Bill Boher, LMB Learning LLC d/b/a Sylva Learning
Person, Firm or Corporation

Bill Boher Owner
BY: (NAME) (TITLE)

CODING FOR KIDS

**Presented by Sylvan Learning Center of Nutley and
Cranford**

SUBMITTED TO: BOROUGH OF NEW PROVIDENCE

**SUBMITTED BY: Bill Bohan
LMB LEARNING, LLC d/b/a SYLVAN LEARNING
OF NUTLEY and CRANFORD**

SUBMITTED ON: August 1, 2016

A. Respondent

Bill Bohan

LMB Learning, LLC d/b/a Sylvan Learning Center of Nutley

240 Franklin Avenue

Nutley, NJ 07110

And

Sylvan Learning Center of Cranford

123 N Union Ave

Cranford, NJ 07016

B. (i) LMB Learning, llc d/b/a Sylvan Learning Center of Nutley opened in 2005 operating under the Sylvan Learning franchise system. The Cranford center opened 9n 2000. Traditionally, Sylvan has provided tutoring in Math, Reading, Writing and Study Skills and college prep (SAT and ACT) both in-center and off-site. LMB has provided Supplementary Educational Services (SES) in-school after school programs from 2008-2016 under the No Child Left Behind Act (NCLB).

Sylvan is now providing the most advanced and innovative approach to supplemental education in the industry. By expanding to enrichment through our STEM based product line and assisting students from ages 4.5-college, Sylvan has been leading the way in personalized instruction for over three decades. Sylvan's sizable program mix and modular curriculum allow centers to deliver services through parent pay an institutional contract opportunities.

Sylvan STEM was introduced to Sylvan Learning Centers in 2014 and has been an exciting, well-received offering in our Nutley and Cranford centers since 2015. The feedback from other Centers in our franchise system is overwhelmingly positive and we are excited to bring our STEM classes to the Borough of New Providence (see Attachment 1).

Coding for Kids is one of our STEM courses that teaches computer programming skills through interactive and exciting projects.

(ii) Coding for Kids is designed to inspire learning and imagination through hands-on, engaging activities while integrating common STEM concepts and technology. This specific program encourages innovation, creativity and critical

thinking for students in grades 1-8. Students work with Sylvan's advanced technology platform that's intuitive and easy to use.

(iii) Instructors are employed by LMB Learning, Inc. All instructors are trained at the center and are required to complete certification training in each specific STEM program (ej. coding, robotics, math, engineering). Components of Sylvan training include, but are not limited to, small group management and the delivery of the Sylvan STEM curriculum and educational materials (notebooks, Tynker technology). Before receiving certification, teachers are required "shadow" a previously certified instructor for a minimum of three hours and teach a minimum of three instructional hours. Instructors are "tech-savvy" and are trained to facilitate group based learning for grades 1-8. In addition, instructors are enthusiastic, flexible and highly motivated teachers.

Current STEM Certified Instructors:

Bill Bohlen, Owner/Director, STEM instructor
Erin Mathers, Director of Education, STEM instructor
Michael Owalski, Lead STEM instructor
Sarah Sadowski, Lead Sylvan Math teacher, STEM instructor
Kim Baron, STEM instructor
Samantha Fotti, STEM instructor
Shelley Grobe, Director, STEM Instructor

C. Coding for Kids teaches students basic coding and programming, game design skills, problem solving, logic and physics. All Sylvan STEM programs are designed to prepare students for jobs, analytical skills and creativity to use in their classrooms, outside their classrooms, and later in life. Like all Sylvan programs, our STEM content aligns with school curriculum including Common Core standards. Sylvan delivers this program to your students on the days and times that are convenient for your school. Coding for Kids is customized to accommodate 1-30 hours of instruction "blocks" depending on the needs of the district. A 9-hour class, for example, is broken into 2-5 mini-sessions. Students work at his or her own pace with the support and encouragement of their Sylvan-certified instructor. Every class has a specific objective and outcome. Coding for Kids can be held either in-center or off-site. Sylvan Learning Center provides all proprietary and non-proprietary materials including the usage of student notebooks.

During our course:

- * Students learn how to create characters, animations, sounds and special effects using Sylvan's Tynker Technology
- * Students develop "mini-stories" and build skills to design video games
- * Students experiment and troubleshoot programming projects. These projects develop important problem solving, logic and computer skills.
- * Students engage in highly visual and intuitive activities
- * Students collaborate with other students to challenge and learn
- * Students present their individual or group projects to the class
- * Students learn other valuable skills; storytelling, physics, project planning, computational thinking, collaboration and teamwork.

D. References:

- * Sylvan Learning Center of Cranford
Shelly Grobe, Center Director
123 North Union Avenue
Cranford, NJ 07016
908-709-0202
- * Sylvan Learning Center of Nutley
Erin Mathers, Director of Education
170 Franklin Avenue
Nutley, NJ 07110
973-667-4580

E. Borough Employees - Immediate Relative/s: None

4. COST PROPOSAL: Please see attached

4 COST PROPOSAL

Coding for Kids	Cost Per Hour of Instruction (Per Participant)		
	2016	2017	2018
Grades 3-8	\$16	\$16	\$16

Each student will use a notebook computer during class.



Background & Business Value

I think everybody in this country should learn how to program a computer because it teaches you how to think.

Steve Jobs, The Lost Interview



Sylvan Coding

- ▶ We use visual building blocks to easily help students grasp concepts and gain confidence with coding





And... It's More Than Coding

STUDENTS LEARN OTHER VALUABLE SKILLS

- ▶ Storytelling
- ▶ Physics
- ▶ Project planning
- ▶ Computational thinking
- ▶ Modeling of real situations
- ▶ Developing algorithmic and design thinking abilities
- ▶ Debugging and problem solving
- ▶ Collaboration and teamwork



STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY
DIVISION OF REVENUE
PO BOX 252
TRENTON, N J 08646-0252

TAXPAYER NAME:
LMB LEARNING CENTER L.L.C.

ADDRESS:
**240 FRANKLIN AVE
NUTLEY NJ 07110-3075**

EFFECTIVE DATE:
09/12/06

TRADE NAME:
SYLVAN LEARNING CENTER

SEQUENCE NUMBER:
1264038

ISSUANCE DATE:
03/04/13


Director
New Jersey Division of Revenue

FORM-BRC

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

NON-COLLUSION AFFIDAVIT

STATE OF NEW JERSEY)
) ss:
COUNTY OF Bergen)

I, William Boher of the City of Old Tappan in the County of Bergen and the State of New Jersey of full age, being duly sworn according to the law on my oath depose and say that:

I am William Boher of the firm of LM&S Learning LLC DBA Solwin the respondent submitting the Proposal, and that I executed the said Proposal with full authority so to do; and that said respondent has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the Proposal; and that all statements contained in said Proposal and in this Affidavit are true and correct, and made with full knowledge that the State of New Jersey relies upon the truth of the statements contained in said Proposal and in the statements contained in this Affidavit in awarding any contract for the named services.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by

William Boher (N.J.S.A. 52:34-15)

William Boher
(Also type or print name of Affiant under signature)

Subscribed and sworn to before me this 1st
day of August, 2016.

Adila Mustaf
A Notary Public of New Jersey

My Commission Expires: March 25, 2018



OWNER DISCLOSURE INFORMATION

Set forth below are the names and addresses of all owners of 10% or more of the proposing business entity.

Name: Loraine Bohan

Name: William Bohan

Address: 168 Birchwood Rd
Old Tappan, NJ 07675

Address: 168 Birchwood Rd
Old Tappan, NJ 07675

Name: _____

Name: _____

Address: _____

Address: _____

Name: _____

Name: _____

Address: _____

Address: _____

Name: _____

Name: _____

Address: _____

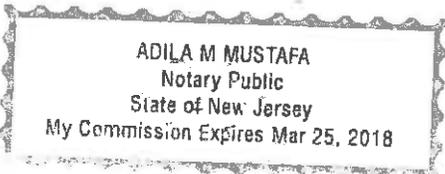
Address: _____

LMB Learning LLC d/b/a Sylvan Learning
NAME OF BUSINESS ENTITY

Loraine Bohan
SIGNATURE

Owner
TITLE

Adila Mustafa
Notary Public of New Jersey
County of Bergen
My Commission Expires: March 25, 2018.



DISCLOSURE STATEMENT
(To be submitted with Proposal)

- (a) Is or was anyone in your firm or company a member of the BOROUGH governing body within the last calendar year or a member of his/her immediate family? If yes, then provide the name of the individual below and his/her relationship.

Yes _____ No X

Name Position Relationship

- (b) Has any principal/partner of your firm been convicted of an indictable offense? If yes, then please provide further explanation and copies of any relative documents.

Yes _____ No X

Name Position Relationship

- (c) Has any individual who would provide service under this contract ever been sanctioned by the appropriate licensing board?

Yes _____ No X

Name Position Term
Reason for censure:

- (d) Has any member of your firm ever been barred from doing business with any state, BOROUGH or municipal government? If yes, then please provide further written explanation including date and copies of relevant documentation.

Yes _____ No X

Name State, County or Date

Municipality Has your firm sued the BOROUGH OF NEW PROVIDENCE in the past five (5) years? If yes, then please identify the matter/case and provide further written explanation including date and copies of relevant documents.

Yes _____ No X

Name Date

By B. [Signature] Title Owner

(REVISED 9/05)

EXHIBIT A

**MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE
N.J.S.A. 10:5-31 et seq. N.J.A.C. 17:27**

GOODS, PROFESSIONAL AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. Except with respect to affectional or sexual orientation, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

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The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27-5.2, or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex, and that it will discontinue the

use of any recruitment agency which engages in direct or indirect discriminatory practices. The contractor or subcontractor agrees to revise any of its testing procedures, *if necessary*, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan
Approval Certificate of Employee Information Report
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