

RESOLUTION
of the
BOROUGH OF NEW PROVIDENCE
Resolution No. 2017-057

Council Meeting Date: 01-23-2017

Date Adopted: 01-23-2017

TITLE RESOLUTION ACCEPTING THE PROPOSAL OF MASER CONSULTING, P.A., FOR PROFESSIONAL ENGINEERING AND CONSTRUCTION ADMINISTRATION SERVICES REGARDING WASTEWATER TREATMENT PLANT GARAGE PROJECT

Councilperson Muñoz submitted the following resolution, which was duly seconded by Councilperson Galluccio.

WHEREAS, the Borough of New Providence acquired Professional Engineering and Professional Construction Administration Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19-44A-20.5; and

WHEREAS, Maser Consulting was awarded a contract with the Borough of New Providence via Resolution 2017-018 provide professional engineering services; and,

WHEREAS, Maser Consulting Services has submitted a proposal dated January 3, 2017 indicating they will provide professional engineering and professional construction administration services relating to the Wastewater Treatment Plant Garage Project, for an amount not to exceed \$8,500.00; and

WHEREAS, the fees assessed with this proposal are contained in said contract; and

WHEREAS, the maximum amount of the contract is not to exceed 8,500.00, and said funds are available from the following accounts:

C-04-55-973-310-404900

and have been certified by the Chief Financial Officer; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of New Providence that they hereby approve and authorize the professional services included in the Maser Consulting Services proposal dated January 3, 2017.

APPROVED, this 23rd day of January, 2017.

RECORD OF VOTE

	AYE	NAY	ABSENT	NOT VOTING
GALLUCCIO	X			
GENNARO			X	
KAPNER	X			
MADDEN	X			
MUÑOZ	X			
ROBINSON	X			
MORGAN			TO BREAK COUNCIL TIE VOTE	

I hereby certify that the above resolution was adopted at a meeting of the Borough Council held on the 23rd day of January, 2017

Wendi B. Barry, Borough Clerk



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

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January 3, 2017

VIA EMAIL

Doug Marvin, Borough Administrator
Borough of New Providence
360 Elkwood Avenue
New Providence, NJ 07974

Re: **Proposal for Professional Engineering Services
Construction Management & Inspection**
WWTP Proposed Garage
Borough of New Providence, Union County, NJ
MC Project No. NPT-570

Maser Consulting P.A. (Maser Consulting) is pleased to submit this proposal for professional engineering services associated with the proposed single story public works building, comprising 1,350 SF. It is our understanding that the project includes associated site features such as installation of Steel Post Guiderail, removal and installation of curbing, installation of underground utilities and parking lot modifications, as required.

The project has been awarded to CMS Construction in the amount of \$190,500.00, and a preconstruction meeting was held at Borough Hall on December 7, 2016. The anticipated completion date is scheduled for March 10, 2017.

Scope of Services

PHASE 1.0 CONSTRUCTION MANAGEMENT AND INSPECTION

Upon award of the contract by the Borough, Maser Consulting shall coordinate a pre-construction meeting to be held with the Contractor, Borough personnel and pertinent utility companies.

To ensure quality control, Maser Consulting will provide part-time observation of construction operations. Daily observation reports will be completed to monitor construction progress and as-built quantities. Maser Consulting will review and prepare contractor's payments, as well as change orders (if necessary). If unacceptable work or material is supplied by the contractor, immediate corrective action will be taken by Maser Consulting on behalf of the Borough. Prior to project acceptance, Maser Consulting will conduct an inspection of completed work and prepare a punch list of items found to be incomplete and/or substandard.

The fee for Construction Management and Inspection is based upon the site work portion of the project and part-time observation each day. In addition, the Construction Management and



Inspection fee includes time associated with coordinating the preconstruction meeting, reviewing shop drawings, addressing resident/business questions and preparing progress payments.

PHASE 1.0 CONSTRUCTION MANAGEMENT AND INSPECTION *\$8,500.00

***Cost not to exceed**

FEE PROPOSAL

Maser will perform the above-referenced services for a total cost not to exceed \$8,500.00.

Maser Consulting will invoice the project at the hourly rates established in our 2017 Borough Engineering contract.

PERMIT FEES

Fees for applications and permits are the obligation of, and are to be paid by, the Borough.

EXCLUSIONS

If any item listed herein, or otherwise not specifically mentioned within this agreement or the Borough Engineering Agreement, is deemed necessary, Maser Consulting may prepare an addendum to this agreement for your review, outlining the scope of additional services and associated professional fees regarding the extra work. All unanticipated additional work shall be in accordance with the Schedule of Hourly Rates for the number of hours performed. No extra work will be performed without authorization from the Borough.

If you find this proposal acceptable, please forward a copy of the Resolution of Approval for this proposal to this office. This will constitute approval of the proposed work.

Thank you for the opportunity to offer our services for the proposed Department of Public Works Building. We look forward to working with you on this and future projects. In the meantime, should you have any questions regarding this proposal, please feel free to contact me.

Very truly yours,

MASER CONSULTING P.A.

A handwritten signature in blue ink, appearing to read 'A. Hipolit', is written over the printed name.

Andrew R. Hipolit, P.E., P.P., C.M.E.
Borough Engineer

ARH/tva

cc: Wendi Barry, Borough Clerk (via email)
Keith Lynch, Director of Planning & Development (via email)
Jim Johnston, Public Works Manager (via email)