

RESOLUTION
of the
BOROUGH OF NEW PROVIDENCE
Resolution No. 2017-292

Council Meeting Date: 12-04-2017

Date Adopted: 12-04-2017

TITLE RESOLUTION ACCEPTING THE PROPOSAL OF MASER CONSULTING, P.A. FOR PROFESSIONAL ENGINEERING AND PROFESSIONAL ENVIRONMENTAL CONSULTING SERVICES REGARDING NJDEP AIR QUALITY PERMITTING

Councilperson Muñoz submitted the following resolution, which was duly seconded by Councilperson Madden.

WHEREAS, the Borough of New Providence acquired Professional Engineering and Professional Environmental Consulting Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19-44A-20.5; and

WHEREAS, Maser Consulting was awarded a contract with the Borough of New Providence via Resolution 2017-018 to provide professional engineering services; and

WHEREAS, Maser Consulting Services has submitted a proposal dated November 29, 2017 indicating they will provide professional engineering and professional environmental consulting services specific to applying for an air quality permit from the New Jersey Department of Environmental Protection Air Quality Permitting Program, for an amount not to exceed \$10,500.00; and

WHEREAS, the fees assessed with this proposal are contained in said contract; and

WHEREAS, the maximum amount of the proposal is not to exceed \$7,000.00, and said funds are available from the following accounts:

7-01-31-455-460-000000

and have been certified by the Chief Financial Officer; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of New Providence that they hereby approve and authorize the professional services included in the Maser Consulting Services proposal dated December 4, 2017.

APPROVED, this 4th day of December, 2017.

RECORD OF VOTE

	AYE	NAY	ABSENT	NOT VOTING
GALLUCCIO			X	
GENNARO	X			
KAPNER	X			
MADDEN	X			
MUÑOZ	X			
ROBINSON	X			
MORGAN			TO BREAK COUNCIL TIE VOTE	

I hereby certify that the above resolution was adopted at a meeting of the Borough Council held on the 4th day of December, 2017.

Wendi B. Barry, Borough Clerk



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

400 Valley Road, Suite 304
Mt. Arlington, NJ 07856
T: 973.398.3110
F: 973.398.3199
www.maserconsulting.com

December 4, 2017

VIA E-MAIL

Douglas R. Marvin, Borough Administrator
Borough of New Providence
360 Elkwood Avenue
New Providence, NJ 07974

Re: Proposal for Professional Environmental Services
NJDEP Air Quality Permitting for:
Mobile Emergency Diesel Generator for Shared Dispatch Center &
Municipal Complex Diesel Generators, 360 Elkwood Avenue
Borough of New Providence, Union County, New Jersey
MC Proposal Number's NPT-545P & 167P

Dear Mr. Marvin:

Maser Consulting P.A. (Maser Consulting) is pleased to provide this proposal for professional environmental services specific to applying for an air quality permit from the New Jersey Department of Environmental Protection (NJDEP) Air Quality Permitting Program. As per our discussions, we understand that an emergency diesel generator (EDG) has been purchased by the Borough, and an air permit from the New Jersey Department of Environmental Protection (NJDEP) is required for its operation.

The NJDEP Air Quality Permitting Program requires a permit for "significant sources" which include any piece of commercial fuel burning equipment rated at a heat input of 1 million BTU/hour or greater per N.J.A.C. 7:27-8.2(C). General permits are now available, including "Emergency Generator(s) Burning Distillate Fuels" (GP-005A).

Firm Experience and Qualifications

Maser Consulting's environmental services department has broad and extensive experience with environmental permitting and investigations. Maser Consulting has successfully completed NJDEP air permitting for several recent projects, including the new Grainger Northeast Distribution Center (including three EDGs and 38 rooftop heating units), the S&P Global North Campus facility (including an EDG, a dual fuel boiler, and two single fuel boilers), and a methane gas management system at a closed municipal solid waste landfill. Our professionals include environmental and chemical engineers, geologists, environmental and ecological scientists. These professionals are assigned to projects based on the requisite expertise.



Donald Bowman, P.E., C.H.M.M., will be the project manager and lead professional for this project. Don has been conducting site remediation, environmental compliance assessment and environmental permitting projects for over twenty years, and is a licensed Professional Engineer in New Jersey. Mr. Robert Zelle, P.G., LSRP, who has over 30 years of experience and is Director of the firm's environmental services department, will be the principal in charge.

This proposal is divided into two sections as follows:

- Section I – Scope of Services
- Section II – Client Contract Authorization

The following scope of services has been separated into tasks so that it may be more easily reviewed. The order in which the phases are presented generally follows the sequence in which the project will be accomplished; however, depending on the project, the various authorized services contained in this proposal may be performed in a sequence as deemed appropriate by Maser Consulting to meet project schedules.

SECTION I – SCOPE OF SERVICES

Based on our conversations and information noted above, we propose to complete the following:

TASK 1.0 NJDEP AIR QUALITY GENERAL PERMIT APPLICATION

Maser Consulting will obtain (if necessary) a current NJDEP Facility ID number for this Borough facility and then submit an application to NJDEP for an air quality general permit for the subject EDG. Prior to submission of the air quality permit application, the Borough shall provide necessary shop drawings, equipment specifications, installation date(s), operating scenarios, and facility contact information for the equipment to be used to Maser Consulting. This proposal does not include services required for amending the air quality permit application or the air permit in the event that alternative equipment is obtained by the Borough subsequent to submission of the initial permit application. The Borough must establish a “myNewJersey” account (<https://my.state.nj.us/>) in order to electronically certify the permit application. Not included in the lump sum fee is the permit fee of \$820 which the Borough shall submit to NJDEP for this general permit.

Task 1.0B Lump Sum Fee Not to Exceed (\$3,500/permit x 2) \$ 7,000.00

TASK 2.0 ADDITIONAL SERVICES

Services accomplished under this phase will be billed hourly in accordance with the Schedule of Hourly Rates in effect at the time the service is accomplished and will include revisions or extra services requested by the various review agencies and/or the client that differ from the original scope of service, or revisions required as conditions of approval and are not an error or omission on the part of Maser Consulting. Additional services will not be advanced without providing



notice to you of the need for additional services and obtaining your approval of the additional scope of services and fees.

Task 2.0 Fees

Hourly

SCHEDULE OF FEES

For your convenience, we have broken down the total estimated cost of the project into the categories identified within the scope of services.

TASK 1.0	NJDEP AIR QUALITY GENERAL PERMIT APPLIC.	\$7,000.00
TASK 2.0	ADDITIONAL SERVICES	HOURLY

Maser Consulting will invoice this project at the hourly rates established in our 2017 Rate Schedule with the Borough.

PROJECT SCHEDULE

Maser Consulting anticipates completing Task 1.0 within one month of authorization by the Borough.

ADDITIONAL SERVICES

If additional services beyond the scope presented herein are required and authorized, then such work shall be provided. Additional services may include, but are not limited to, preparation of permit applications, reproduction costs for plans, additional specifications, reports, etc. Additional services may also include special studies not indicated herein as well as revisions and/or supplemental work, if required after review of the prepared documents by the Borough and review agencies.

EXCLUSIONS

If any item listed herein, or otherwise not specifically mentioned within this agreement or the Borough Engineering Agreement, is deemed necessary, Maser Consulting may prepare an addendum to this agreement for your review, outlining the scope of additional services and associated professional fees regarding the extra work. All unanticipated additional work shall be in accordance with the Schedule of Hourly Rates for the number of hours performed. No extra work will be performed without authorization from the Borough.

SECTION II – CLIENT CONTRACT AUTHORIZATION

If you find this proposal acceptable, please forward a copy of the Resolution of Approval for this proposal to this office. This will constitute approval of the proposed services.



Mr. Douglas R. Marvin, Administrator
MC Proposal Nos. NPT-545P & 167P
December 4, 2017
Page 4 of 4

We appreciate the opportunity of submitting this proposal and look forward to performing these services for you.

Very truly yours,

MASER CONSULTING P.A.

A handwritten signature in blue ink, appearing to read 'A. Hipolit', is positioned above the typed name.

Andrew R. Hipolit, P.E., P.P., C.M.E.
Borough Engineer

ARH/kh

cc: Donald Bowman, Maser Consulting
Kelsey Howard, Maser Consulting

P:\NPT\NPT-545\Correspondence\OUT\171204__arh_marvin_NPT-545_NPT-167 - NJDEP permit proposal.docx