

**RESOLUTION**  
of the  
**BOROUGH OF NEW PROVIDENCE**  
Resolution No. 2018-073

Council Meeting Date: 02-26-2018

Adopted: 02-26-2018

TITLE: RESOLUTION OF SUPPORT FROM LOCAL GOVERNING BODY  
AUTHORIZING THE SUSTAINABLE JERSEY GRANT APPLICATION

Councilperson Muñoz submitted the following resolution, which was duly seconded by Councilperson Madden.

WHEREAS, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, the Borough of New Providence strives to save tax dollars, assure clean land, air and water, improve working and living environments; and

WHEREAS, the Borough of New Providence is participating in the Sustainable Jersey Program; and

WHEREAS, one of the purposes of the Sustainable Jersey Program is to provide resources to municipalities to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey Small Grants Program;

THEREFORE, the Mayor and the Council of the Borough of New Providence has determined that the Sustainability Committee should apply for the aforementioned Grant.

THEREFORE, BE IT RESOLVED, that the Mayor and Council of the State of New Jersey, authorize the submission of the aforementioned Sustainable Jersey Grant.

APPROVED, this 26<sup>th</sup> day of February, 2018.

RECORD OF VOTE

	AYE	NAY	ABSENT	NOT VOTING
GENNARO	X			
GEOFFROY	X			
KAPNER	X			
MADDEN	X			
MUÑOZ	X			
ROBINSON	X			
MORGAN			TO BREAK COUNCIL TIE VOTE	

I hereby certify that the above resolution was adopted at a meeting of the Borough Council held on the 26<sup>th</sup> day of February, 2018.

Wendi B. Barry, Borough Clerk



## Grant Application Proposed Project Action Plan

*Please use this form to outline the specific steps or tasks needed to complete the proposed project. It should begin with the key planning tasks and end with project evaluation and completion of the final grant report. Per the terms of the grant, the project needs to be completed within the grant performance period.*

Steps/Tasks that the Project Team will take to Complete the Proposed Grant Project	Team Member Responsible	Target Completion Date
<b>Planning Steps</b>		
1. Discussed Tower Garden Program and interest with NPHS Stem Teacher	Caryn Wolak	January '18 Completed
2. Confirm School Placement of Tower Garden with NPHS Stem Teacher	Caryn Wolak	March 2018
3. Order Tower Garden from Juice Plus	Caryn Wolak	April 2018
<b>Implementation Steps</b>		
1. Oversee the unpacking and set up of Tower Garden	Caryn Wolak	April 2018
2. Assist with the installation of the Tower Garden	Caryn Wolak	April 2018
3. Provide access to STEM curriculum to teachers	Caryn Wolak	April 2018
<b>Community Outreach Activities</b>		
1. Assist Stem Teacher with instruction to students	Caryn Wolak	April 2018
2. All activities will be held in the New Providence Schools	NP students/teachers	June 2018
3. Donate produce locally or use in other high school programs	NP Students	Ongoing
<b>Evaluation and Reporting Steps</b>		
1. Discuss with teachers how they implemented STEM program	Caryn Wolak	June 2018
2. Evaluate benefits of program and impact on the community	Caryn Wolak	December 2018
3.		



## Small Grants Program Budget Template



The sample budget template is available here in an editable form. It is provided for your convenience. You do not have to use this template to meet our requirements but you must include an itemized budget in your application. Simply insert rows in each section if you have additional line items. If the proposed project will be 100% funded by the grant, do not enter anything in the Other Funding Source column. If the grant funds will contribute to the completion of a project that will also be funded by other sources, please identify the amount of this funding in the Other Funding Source column. In addition, in the Budget Narrative please identify what the other funding sources are and if the funding has been secured.

**Caryn Wolak**

**A. SALARIES, WAGES, AND FRINGE BENEFITS**

Name	Title	Hours	Sustainable Jersey Grant Funded	Other Funding Sources (cash, incentives or in-kind)	Total Cost
					\$ -
					\$ -
<b>Total Municipal Salaries</b>			\$ -	\$ -	\$ -

**B. SUBCONTRACTORS/CONSULTANT COSTS**

Subcontractor/Consultant	Role in Project	Period of Performance	Sustainable Jersey Grant Funded	Other Funding Sources (cash, incentives or in-kind)	Total Cost
					\$ -
					\$ -
<b>Total Subcontractor/Consultant Cost</b>			\$ -	\$ -	\$ -

**C. ITEMIZED EQUIPMENT**

Item	Unit Cost	Quantity	Sustainable Jersey Grant Funded	Other Funding Sources (cash, incentives or in-kind)	Total Cost
Juice Plus Tower Garden	\$525	1			\$525
Tower Garden LED Light Kit	\$250	1			\$250
<b>Total Equipment Cost</b>			\$ -	\$ -	\$ 775.00

**D. ITEMIZED SUPPLIES**

Item	Unit Cost	Quantity	Sustainable Jersey Grant Funded	Other Funding Sources (cash, incentives or in-kind)	Total Cost
Tower Garden Dolly	69.95	1			\$ 69.95
Tower Garden Tomato Cage	60	1			\$ 60.00
<b>Total Cost of Supplies</b>			\$ -	\$ -	\$ 129.95

**E. OTHER ITEMIZED EXPENSES**

Item	Justification	Quantity	Sustainable Jersey Grant Funded	Other Funding Sources (cash, incentives or in-kind)	Total Cost
Tower Garden Mineral Blend	Vegetable nutrients	4			\$ 160.00
Net Pots	Additional Plants	1			\$ 99.00
Rock Wool Cubes	Additional Plants	1			\$ 199.00
Tax		1			\$ 90.30
Shipping Fee		1			\$ 182.30
			\$ -	\$ -	\$ 730.60

<b>TOTAL PROPOSED BUDGET</b>			\$ -	\$ -	\$ 1,635.55
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