

RESOLUTION
of the
BOROUGH OF NEW PROVIDENCE
Resolution No. 2018-212

Council Meeting Date: 08-13-2018

Date Adopted: 08-13-2018

TITLE: RESOLUTION APPROVING CORRECTIVE ACTION PLAN REQUIRED
AS PART OF THE ANNUAL AUDIT

Councilperson Muñoz submitted the following resolution, which was duly seconded by Councilperson Kapner.

WHEREAS, the Local Finance Board of the State of New Jersey has promulgated a regulation requiring that a Corrective Action Plan be prepared as part of the annual audit process; and

WHEREAS, Local Finance Notice 92-15 required that this plan be prepared by the Chief Financial Officer and approved by the Governing Body.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of New Providence, County of Union and State of New Jersey that they hereby approve the Corrective Action Plans for the year 2017, a requirement of the annual audit, prepared by the Chief Financial Officer and which is attached hereto and made part of this resolution.

APPROVED, this 13th day of August, 2018.

RECORD OF VOTE

	AYE	NAY	ABSENT	NOT VOTING
GENNARO	X			
GEOFFROY	X			
KAPNER	X			
MADDEN	X			
MUÑOZ	X			
ROBINSON	X			
MORGAN			TO BREAK COUNCIL TIE VOTE	

I hereby certify that the above resolution was adopted at a meeting of the Borough Council held on the 13th day of August, 2018.

Wendi B. Barry, Borough Clerk

BOROUGH OF
NEW PROVIDENCE
SETTLED IN 1720

Al Morgan, Mayor
Douglas R. Marvin, Administrator
Ronald J. Angelo, Interim CFO

Memo To: Wendi Barry
From: Ronald J. Angelo 
Date: July 3, 2018
Subject: Corrective Action Plan

Attached is the Corrective Action Plan that needs to be distributed to the Mayor and the Council when they act on the receipt and Certification of the Annual Audit resolution.

CORRECTIVE ACTION PLAN

To correct audit findings contained in the
Independent Auditors' Report
For the Year Ended December 31, 2017

July 3, 2018

Current Year Finding # 1

Description: "That all Construction Code Fee charges be entered into the computer billing system on a timely basis."

Analysis: When the revised Construction Code Fee schedule was approved, the fee for fire permits was not included in the update in the computer system.

Corrective Action: Update the Computer billing system.

Implementation Date: When informed of the problem, the Building Department immediately updated the Computer billing system for the fire permits fees.