

**RESOLUTION**  
of the  
**BOROUGH OF NEW PROVIDENCE**  
Resolution No. 2019-192

Council Meeting Date: 08-12-2019

Date Adopted: 08-12-2019

TITLE: RESOLUTION AUTHORIZING THE APPLICATION FOR “KIDS RECREATION TRUST FUND” GRANT FOR THE BOROUGH OF NEW PROVIDENCE

Councilperson Geoffroy submitted the following resolution, which was duly seconded by Councilperson DeSarno.

WHEREAS, the Borough of New Providence, County of Union and State of New Jersey desires to apply for and obtain a grant from Union County for \$ 150,000.00 for tennis court reconstruction.

NOW THEREFORE BE IT RESOLVED that the Mayor and Borough Council of the Borough of New Providence does hereby authorize the filing of such a grant application and, upon receipt of the grant agreement from Union County, does further authorize the execution of the grant agreement; and also, upon receipt of the fully executed agreement from Union County, does further authorize the expenditure of funds, pursuant to the terms of said agreement between the Borough of New Providence and Union County.

BE IT FURTHER RESOLVED matching dollars for the grant will come from the following sources:

Borough Capital Improvement Account	\$150,000.00
Total Matching Funds	\$150,000.00

BE IT FURTHER RESOLVED the Borough Administrator and Borough Clerk be authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement and any other documents necessary in connection therewith.

APPROVED, this 12<sup>th</sup> day of August, 2019.

## RECORD OF VOTE

	AYE	NAY	ABSENT	NOT VOTING
CUMISKEY	X			
DESARNO	X			
GENNARO			X	
GEOFFROY	X			
MUÑOZ			X	
ROBINSON	X			
MORGAN			TO BREAK COUNCIL TIE VOTE	

I hereby certify that the above resolution was adopted at a meeting of the Borough Council held on the 12<sup>th</sup> day of August, 2019.

Wendi B. Barry, Borough Clerk



**"KIDS RECREATION TRUST FUND"  
2019  
Grant Application**



**A Service of the Union County  
Board of Chosen Freeholders**

Bette Jane Kowalski, Chair  
Alexander Mirabella, Vice Chairman  
Angel G. Estrada  
Angela R. Garretson  
Sergio Granados  
Christopher Hudak  
Kimberly Palmieri-Mouded  
Andrea Staten  
Rebecca Williams

June 13, 2019  
Phone (908) 558-2277  
Fax (908) 527-4704

***Your Trust Fund Dollars at Work for You!***

# Union County Open Space, Recreation & Historic Preservation Trust Fund

## 2019 Freeholder Standing Committee

Sergio Granados Chair  
Alexander Mirabella Freeholder Vice Chairman  
Angela Garretson  
Rebecca Williams

## Public Advisory Committee Members:

Richard Capac  
Maria Carvalho  
Michael DelSordi  
Charles Eke  
Arthur Kobitz  
Jim McManus  
Edward O'Malley  
Lisa Palin  
Janice Siegel  
Mike Yesenko

Sergio Granados Freeholder Standing Committee  
Edward T. Oatman, County Manager  
Ronald Zuber, Director, Parks and Recreation  
Joseph A. Graziano Sr., Director, Public Works and Facilities Management

## Administration

Edward T. Oatman, County Manager  
Victoria Durbin Drake, Trust Fund Administrator  
Edith Maree, Administrative Assistant  
Judith Biniaris, Coordinator  
Robert E. Barry, Esq., County Counsel  
Kevin Campbell, Esq., Trust Fund Counsel

# **Kids Recreation Trust Fund**

## **Grant Program 2019**

**Sponsored by the Union County Board of Chosen Freeholders**

### **Program Timelines & Grant Information:**

1. The municipality may apply for all or any of the two components of the Kids Recreation Trust Fund grant program.
2. The application period will be limited to 60 calendar days, commencing on **June 13, 2019 and concluding on August 23, 2019.**
3. The review and selection period will follow and award notification will occur within 3 months of the deadline submission. Grant projects accepted will receive verbal notification and a written grant commitment in the form of a letter from the Office of the Trust Fund.
4. Projects will be chosen based on need, scope and population served.
5. Part II of this grant program must be matched dollar for dollar by the municipality. All matching funds must be specifically related to the proposed project.
6. Matching dollar may come from various sources such as in-kind services, municipal budget, donor, State of New Jersey Green Acres grant or other federal and state aid. These sources must be listed on the original grant application to qualify as matching funds.
7. Grantees must adhere to the proposed project timelines. The grant period commences when the Office of the Trust Fund and the Union County Law Department executes the contracts. You will be notified of your specific date obligations.
8. All applications will be reviewed by the Union County Open Space, Recreation & Historic Preservation Trust Fund Public Advisory Committee, and are subject to final approval by the Freeholder Standing Committee in addition to a vote by the full body of the Union County Board of Chosen Freeholders.
9. Grantees shall have a period of 24 months from the time of the award of the grant to complete the grant project. This timeline may be extended at the sole discretion of the Trust Administrator where unforeseen/extenuating circumstances are shown.
10. No additional grant applications will be considered where a Grantee has failed to use grant monies awarded under a previous application.

## **Part II: *RECREATIONAL IMPROVEMENTS***

### **PROGRAM**

The Union County Board of Chosen Freeholders is allocating up to \$1,000,000.00 in matching grant dollars for the creation, enhancement, and/or replacement of recreational facilities in the municipality.

The Union County Open Space, Recreation and Historic Preservation Trust Fund Public Advisory Committee, and the Freeholder Standing Committee on Open Space, Recreation and Historic Preservation will review applications that follow the procedures below:

### **GUIDELINES:**

1. Request cannot exceed 50% of the total project cost.
2. Staff or volunteer salaries are not eligible.
3. All submissions must demonstrate how recreational opportunities will be increased, enhanced or expanded by this grant offering.

**While the office of the Trust Fund realizes that it may not be possible to complete your recreational project within the one year time line, a timeline should be included for each project, and BILLS MUST BE SUBMITTED IN A TIMELY MANNER.**

**KIDS RECREATION TRUST GRANT APPLICATION**  
**Recreational Grant Application Form 002**

Municipality: Borough of New Providence

Organization Name: Community Activities Department

Mailing Address: 360 Elkwood Ave., New Providence, NJ 07974

Project Contact: Bernadette Cuccaro, Community Activities Director

Project Contact's Telephone: 908-665-8258

Project Contact's Fax: 908-665-9272

Project Contact's E-mail address: bcuccaro@newprov.org

Federal I.D. Number: 22-6002132

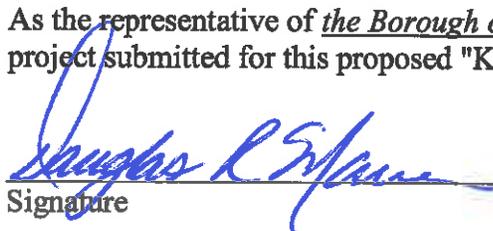
Fiscal/calendar year: 2019-2020

Finance Officer's Name & Phone: Gabriella Dos Santos, CFO

Architectural Rendering Enclosed? No

Engineering Firm Hired? No

As the representative of *the Borough of New Providence* (municipality), I hereby authorize the project submitted for this proposed "Kids Recreation Trust" Grant Program.

  
Signature

August 12, 2019

Date

Douglas R. Marvin, Borough Administrator

Name & Title (print)

Requested Grant Amount: \$150,000

Matching Dollar Amount \$150,000

Total Project Costs \$300,000

Project description and summary (you may attach additional pages):

**PROJECT: Municipal Tennis Courts**

**Overview**

*The municipal tennis court complex is located at 1400 Springfield Avenue adjacent to the New Providence Community Pool. The 8 lighted courts are utilized by the New Providence Recreation Department in providing youth tennis lessons and camps to more than 400 children, ages 3-14, annually as well as being the home courts for both the New Providence High School Girls and Boys Varsity and JV Tennis Teams. Additionally, the courts are used by the New Providence Tennis Association for adult leagues and are open for public use. Tennis participation in the Borough of New Providence has steadily increased over the last 10 years as shown by the attached chart.*

**Project and Goal**

*In 2009-2010, Courts 1-4 were milled and resurfaced; courts 5-8 had cracks sealed and the courts were repainted.*

*The Borough of New Providence is seeking funding to help offset the cost of reconstructing tennis courts 5-8. These courts have not been reconstructed in more than 20 years and are showing significant cracking and the surface is beginning to break down.*

*The intention is to complete this project by Spring/Summer 2020.*

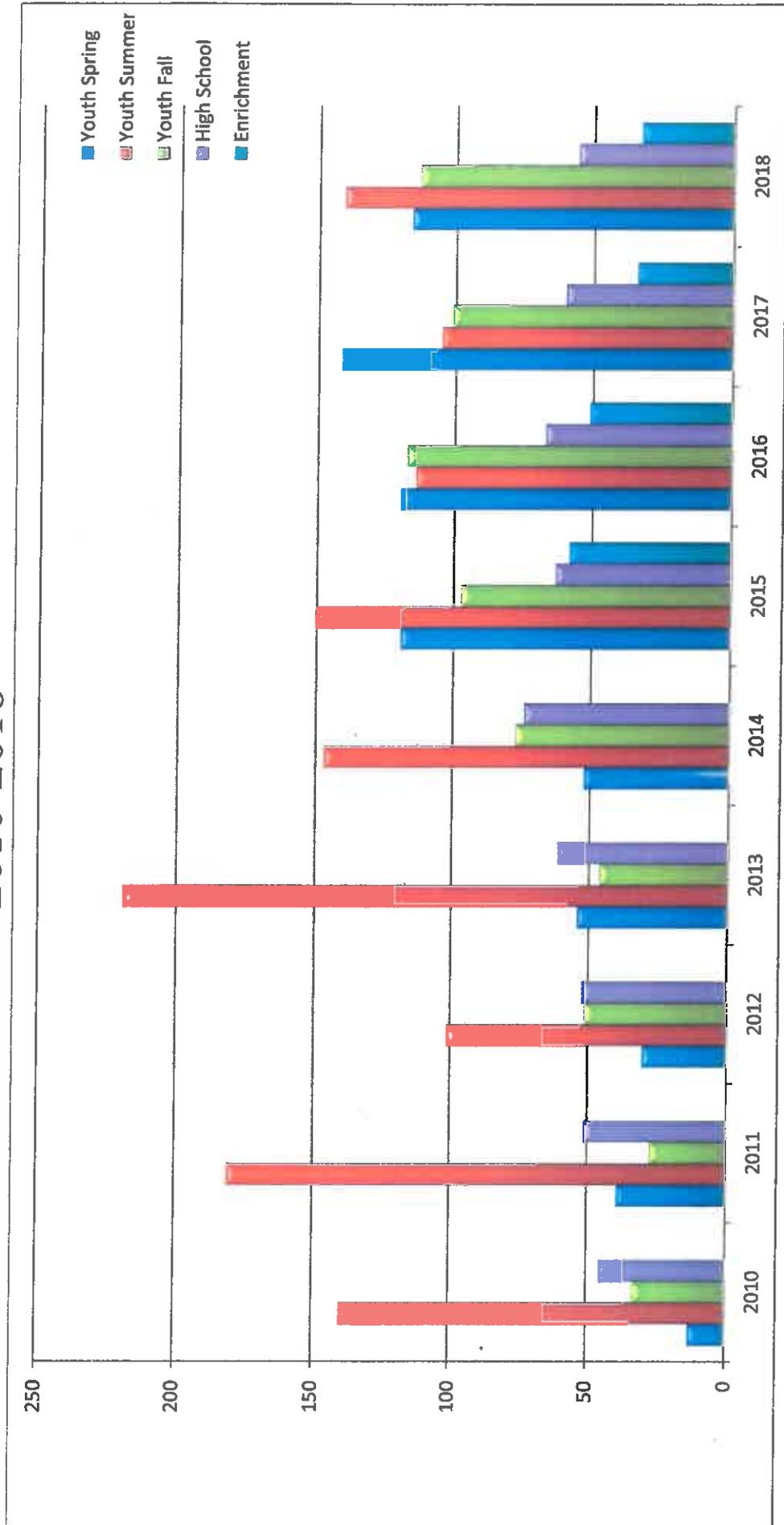
**Cost Estimates**

*The Borough engineer has estimated the replacement of these 4 courts to be about \$300,000.*

**Conclusion**

*Over the past few years, the Borough of New Providence has successfully improved recreational facilities, in particular those used by children. The Kids Recreation Trust Fund has been helpful in supporting and funding many of those changes. We feel strongly that a \$150,000 grant would facilitate our goals of supporting the growing needs of the recreational sport community as well as enable us to continue to work on completing goals from our 2007 Recreational Master Plan.*

# Municipal Tennis Court Usage 2010-2018



# **Kids Recreation Trust Fund**

## **Grant Program 2019**

### Grant Application Checklist:

*The following items should accompany the application:*

A resolution authorized by the governing body and the mayor, approving the grant application and commitment of matching dollars for the proposed project.

A completed grant application form(s) enclosed in this packet.

One original and two (2) copies of all submitted materials.

A letter of financial commitment from the Chief Financial Officer, or equivalent, indicating that matching funds are available for said project prior to grant dollars being awarded.

## Conditions of Award

1. All recipients of grant dollars will be required to post signage indicating "Kids Recreation Trust Fund" Grant Program, A Service of the Union County Board of Chosen Freeholders. "Your Trust Fund Dollars at Work for You!" Signage will be designed and installed by Union County's Bureau of Traffic and Maintenance.
2. Joint applications must be fully executed between each party for a stipulated time frame designated in the grant application and approved by the Public Advisory Committee as well as the Freeholder Standing Committee. Copies of the agreement between parties must be provided to the Trust Fund Administrator upon awarding of grant dollars.
3. All recipients will be subject to monitoring visits by the Office of the Trust Fund staff.
4. All grant recipients shall be required to enter into an agreement prepared by the Union County Law Department. Said agreement shall provide that all funding provided through this grant shall be dedicated to the creation, enhancement and/or replacement of recreational opportunities, and must be consistent with New Jersey Department of Environmental Protection, Green Acres program rules and regulations as well as local and state building codes and ordinances.

Should it be determined by the County that the funds granted pursuant to this agreement are not being so dedicated by the applicant, and then in that event, the County will require reimbursement of all amounts so granted. This provision applies to any present or future violations.

**Submission:**

**Victoria DurbinDrake, Trust Fund Administrator  
Office of the Trust Fund  
"Kids Recreation Trust Fund"  
Union County Administration Building  
Elizabethtown Plaza, 6<sup>th</sup> Floor  
Elizabeth, New Jersey 07207**

**Please Return No Later than August 23, 2019**