

**RESOLUTION**  
of the  
**BOROUGH OF NEW PROVIDENCE**  
Resolution No. 2019-256

Council Meeting Date: 11-18-2019

Date Adopted: 11-18-2019

TITLE: RESOLUTION AUTHORIZING AGREEMENT BETWEEN THE BOROUGH OF NEW PROVIDENCE AND SAGE ELDERCARE, INC., FOR THE YEARS 2019 - 2020

Councilperson Cumiskey submitted the following resolution, which was duly seconded by Councilperson Geoffroy.

BE IT RESOLVED by the Mayor and Council of the Borough of New Providence, in the County of Union and State of New Jersey, that they do hereby approve and authorize an agreement between SAGE ELDERCARE and the Borough of New Providence, in the form attached hereto, and they do further authorize and direct the Mayor and Borough Clerk to execute same on behalf of the Borough of New Providence.

BE IT FURTHER RESOLVED, the maximum amount of the contract is not to exceed \$18,280.00 for 2019 and 18,555.00 for 2020, and said funds are available from account 9-01-28-371-281-000000 and will be appropriated in the 2020 municipal budget.

APPROVED, this 18th day of November, 2019.

RECORD OF VOTE

	AYE	NAY	ABSENT	NOT VOTING
CUMISKEY	X			
DESARNO	X			
GENNARO			X	
GEOFFROY	X			
MUÑOZ	X			
ROBINSON	X			
MORGAN			TO BREAK COUNCIL TIE VOTE	

I hereby certify that the above resolution was adopted at a meeting of the Borough Council held on the 18th day of November, 2019.

Wendi B. Barry, Borough Clerk



290 Broad Street • Summit, New Jersey 07901

October 1, 2019

Douglas Marvin  
Borough Administrator  
Borough of New Providence  
360 Elkwood Ave  
New Providence, NJ 07974

Dear Mr. Marvin:

SAGE Eldercare is pleased to submit the 2018 Annual Report on Social Work Services and the Agreement Proposal for Social Work Services for 2019 and 2020.

The objectives for this Agreement are to provide support, information, assistance and education to the Borough of New Providence older adults and their families who are confronting eldercare issues. In many cases, these older adults and their families are in need of immediate advice or an intervention. We provide clinical assessments, should urgent situations arise that require it. The attached Annual Report contains anecdotal examples of these needs and only highlights the nature of services SAGE Eldercare provides to New Providence's vulnerable seniors.

Please note that the budget amount requested for 2019 reflects the usual 1.5% increase and the budget amount requested for 2020 is 1.5% above the 2019 budget.

SAGE Eldercare is grateful for the opportunity to serve the older adults in the Borough of New Providence through this Social Service Agreement. If you have any questions or would like to discuss the Agreement, please contact me at 908.598.5500 or at [asullivan@sageeldercare.org](mailto:asullivan@sageeldercare.org). Please sign and return the two Agreements and a fully executed copy will be returned to you.

Sincerely,

Angela Sullivan  
Executive Director

## **AGREEMENT**

### **THE BOROUGH OF NEW PROVIDENCE and SAGE ELDERCARE, INC.**

#### **Background**

Please accept this Agreement between the Borough of New Providence (“New Providence”) and SAGE Eldercare, Inc. (“SAGE”) for the provision of Social Work Services by SAGE to meet the needs of older adults and their caregivers in New Providence.

#### **Term**

This Agreement will be effective for two years beginning January 1, 2019 and ending on December 31, 2020.

#### **Description of Services**

Services proposed under this Agreement, through SAGE’s InfoCare Program, include providing interventions that identify need, coordinate services and help develop appropriate plans for aging adults, particularly those who are frail and isolated. Clinical assessments may also be provided by a SAGE registered nurse and other SAGE program staff and will be consulted when needed.

The types of assistance that may be included are described by the following activities, though not limited to this list:

#### **SAGE InfoCare Program services**

The InfoCare Program at SAGE is staffed by a licensed clinical social worker. Its purpose is to assist older adults and their families navigate the resources available to support the aging population. Through phone, office and occasional in-home consultations their needs are assessed, and information, direction, and follow-up are provided to such services as:

- Meals on Wheels, home health care, adult day programs, Medicare counseling and other eldercare support services
- A range of living options for seniors, and guidance regarding what questions to ask to assist with making the best decision. For example, providing information about senior housing, shared housing, assisted living, retirement communities and nursing homes
- Information about transportation and medical transport options
- Information on elder law attorneys and county, state, and federal financial and legal programs for seniors
- Medical and psycho-social health screenings information
- Organizations providing health insurance and medical bill payment counseling
- Coordination with AARP Foundation Tax-Aide tax preparation assistance program for free professional tax preparation on-site at SAGE Eldercare
- Information about social activities, physical activity programs, and educational opportunities to encourage socialization and stimulation for seniors
- Connecting older adults and caregivers to SAGE’S Caregiver and Bereavement support groups
- Intervention with clients and their families to provide counsel and direction in an immediate crisis.

**Township Services**

- SAGE social worker will collaborate with First Responders (police, first aid, fire department) to support isolated older adults and connect them with appropriate services.
- SAGE social worker can offer educational programs in coordination with New Providence’s Senior Center Coordinator. Other SAGE staff can also present when appropriate.
- Attendance at Township health fairs and other agreed upon appropriate social gatherings.

**Disclosure of Protected Information**

New Providence and SAGE agree not to use or disclose Protected Health Information or any other protected information other than as permitted or required by this Agreement or as required by applicable law. New Providence and SAGE agree to use appropriate safeguards to prevent use or disclosure of the Protected Health Information and to mitigate, to the extent practicable, any harmful effect that is known of a use or disclosure of Protected Health Information.

**Indemnity**

New Providence agrees to indemnify SAGE or its representatives for any third party claims or actions made against SAGE in connection with the provision of services under this Agreement, including the assumption of any defense to the claim or action and indemnify SAGE or its representatives for any fees, expenses, judgments, settlements or amount reasonably incurred. This indemnity will not apply to any claims made arising from service provided solely by SAGE. This indemnity will not apply to any criminal claims. The signers to this Agreement represent that they have authority to bind their respective entities.

**Entire Agreement/Notice**

This Agreement includes the entire agreement between us. No part of this Agreement can be changed, modified, amended or supplemented, except in a written document signed by both of us which specifically states that the document is being signed for the purposes of this Agreement.

**Governing Law**

This Letter Agreement shall be interpreted in accordance with the laws of the State of New Jersey. In the event that any one or more provisions of the Agreement shall be found to be invalid, illegal or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions in this agreement shall not be affected or impaired.

**Payment**

New Providence agrees to provide a total payment of \$18,280 (2019 budget attached) for 2019 and SAGE will submit a monthly invoice in the amount of \$1,523.33 to New Providence in return for the services stated in this Agreement. New Providence agrees to provide a total payment of \$18,555 (2020 budget attached) for 2020 and SAGE will submit a monthly invoice in the amount of \$1,546.25. SAGE agrees to provide the services described in this Agreement and to prepare an annual report describing the qualitative and quantitative parameters of services provided under this contract.

\_\_\_\_\_  
(Borough of New Providence Representative)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(SAGE Eldercare Representative)

\_\_\_\_\_  
(Date)

**SAGE ELDERCARE**

**NEW PROVIDENCE SOCIAL WORK CONTRACT**

**BUDGET 2019**

		<b>Contract Amount</b>	<b>SAGE In-kind</b>
<b>I. PERSONNEL</b>			
SOCIAL WORKER		9,956	5,954
5 HRS PER WEEK			
RN 2.5 HRS PER WEEK		5,436	
<b><u>TOTAL SALARIES :</u></b>		<b><u>15,392</u></b>	<b><u>5,954</u></b>
<b>II. FRINGE BENEFITS</b>			
FICA	7.65%	1,178	
SUI	0.90%	139	
WKCOMP	0.68%	105	
PENSION	2.00%	308	
HEALTH LIFE			
<b><u>TOTAL FRINGE BENEFITS :</u></b>		<b><u>1,729</u></b>	
<b>III. OTHER COST</b>			
PARKING	SAGE		
CONF/TRAVEL		323	
<b>TOTAL OTHER COST</b>		<b>323</b>	
<b><u>TOTAL DIRECT COST</u></b>		<b><u>17,444</u></b>	
ADMINISTRATIVE COST			
5% OF CONTRACT		836	
<b>TOTAL PROGRAM COST</b>		<b><u>18,280</u></b>	<b><u>5,954</u></b>

**SAGE Eldercare**

**New Providence Social Work Contract**

**Budget 2020**

		<b>Contract Amount</b>	<b>SAGE In-kind</b>
<b>I. PERSONNEL</b>			
SOCIAL WORKER		10,105	6,045
5 HRS PER WEEK			
RN 2.5 HRS PER WEEK		5,518	
<b><u>TOTAL SALARIES :</u></b>		<b><u>15,623</u></b>	<b><u>6,045</u></b>
<b>II. FRINGE BENEFITS</b>			
FICA	7.65%	1,195	
SUI	0.90%	141	
WKCOMP	0.68%	106	
PENSION	2.00%	312	
HEALTH			
LIFE			
<b><u>TOTAL FRINGE BENEFITS :</u></b>		<b><u>1,755</u></b>	
<b>III. OTHER COST</b>			
PARKING	SAGE		
CONF/TRAVEL		328	
<b>TOTAL OTHER COST</b>		<b>328</b>	
<b><u>TOTAL DIRECT COST</u></b>		<b><u>17,705</u></b>	
ADMINISTRATIVE COST			
5% OF CONTRACT		850	
<b>TOTAL PROGRAM COST</b>		<b><u>18,555</u></b>	<b><u>6,045</u></b>