

RESOLUTION
of the
BOROUGH OF NEW PROVIDENCE
Resolution No. 2020-092

Council Meeting Date: 03-09-2020

Date Adopted: 03-09-2020

TITLE RESOLUTION ACCEPTING THE PROPOSAL OF MASER CONSULTING, P.A. FOR PROFESSIONAL ENGINEERING AND CONSTRUCTION SERVICES REGARDING UNION AVENUE AND KLINE BOULEVARD INTERSECTION IMPROVEMENT PROJECT

Councilperson Cumiskey submitted the following resolution, which was duly seconded by Councilperson DeSarno.

WHEREAS, the Borough of New Providence acquired Professional Engineering Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19-44A-20.5; and

WHEREAS, Maser Consulting was awarded a contract with the Borough of New Providence via Resolution 2020-021 to provide professional engineering services; and

WHEREAS, Maser Consulting Services has submitted a proposal dated March 3, 2020 indicating they will provide professional engineering and construction administration services relating to the project known as Union Avenue And Kline Boulevard Intersection Improvement, for an amount not to exceed \$12,500.00; and

WHEREAS, the fees assessed with this proposal are contained in said contract; and

WHEREAS, the maximum amount of the contract is not to exceed \$12,500.00, and said funds are available from the following accounts:

C-04-55-978-290-400000	\$ 12,500.00
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and have been certified by the Chief Financial Officer; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of New Providence that they hereby approve and authorize the professional services included in the Maser Consulting Services proposal dated March 3, 2020.

APPROVED, this 9th day of March, 2020.

RECORD OF VOTE

	AYE	NAY	ABSENT	NOT VOTING
CUMISKEY	X			
DESARNO	X			
GEOFFROY	X			
MATSIKLOUDIS	X			
MUÑOZ	X			
ROBINSON	X			
MORGAN			TO BREAK COUNCIL TIE VOTE	

I hereby certify that the above resolution was adopted at a meeting of the Borough Council held on the 9th day of March, 2020.

Wendi B. Barry, Borough Clerk



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

400 Valley Road, Suite 304
Mount Arlington, NJ 07856
T: 973.398.3110
F: 973.398.3199
www.maserconsulting.com

March 3, 2020

VIA EMAIL

Mr. Douglas R. Marvin, Administrator
Borough of New Providence
360 Elkwood Lane
New Providence, New Jersey 07974
dmarvin@newprov.org

Re: Union Avenue and Kline Boulevard Intersection Improvements
Proposal for Professional Engineering Services – Construction Administration
Borough of New Providence
Union County, New Jersey
MC Project No. NPT-001P

Dear Mr. Marvin:

Maser Consulting P.A. (Maser Consulting) is pleased to present the following proposal to provide construction administration services for the Union Avenue and Kline Boulevard intersection improvements. The current alignment of this intersection poses safety concerns due to the curvature of Union Avenue and the angle of which Kline Boulevard intersects, forming the third leg.

As you are aware, this project was recently awarded for construction to Reivax Contracting Corp. in the amount of \$127,139.00.

The proposed Scope of Services below outlines the work Maser Consulting anticipates completing.

SCOPE OF SERVICES

TASK 1.0 - CONSTRUCTION ADMINISTRATION:

Maser Consulting shall provide the following services prior to and throughout construction of the project:

- Schedule and attend pre-construction meeting;
- Review and recommend approval of Contractor's applications for payments;
- Review and recommend approval of Contractor's change orders, if any; and
- Prepare final punch list.



Maser Consulting shall provide part-time construction management services on an as-needed basis, depending on the complexity of construction for any given day. We will utilize an on-site Field Manager for the duration of the project in order to provide consistency throughout construction.

From experience with similar-sized projects, Maser Consulting estimates that the duration of construction should be approximately six (6) weeks from the start of work. In addition, Maser Consulting anticipates that there will be six (6) weeks of part-time construction administration services for the Contractor to complete the contracted work and punch list items. Please note that this project is weather-dependent. Should inclement weather occur, the construction schedule may be altered. Should any additional work be awarded for construction, the construction administration portion of the contract shall be amended to reflect the additional effort of inspection services.

Daily inspection reports will be retained by Maser Consulting regarding the project. Maser Consulting shall review and prepare Contractor's payments as well as change orders. If unacceptable work or material is supplied by the Contractor, immediate corrective action shall be taken by Maser Consulting on behalf of the Borough.

Prior to completion, a final punch list shall be created by the Inspector and completion deadlines shall be scheduled for all open items. Upon completion of the punch list items, a final site inspection shall be scheduled with the Contractor and the Borough in order to close out the project. Maser Consulting will prepare the paperwork for final inspection and final payment for the Contractor. Should additional construction administration services be required, Maser Consulting shall coordinate with the Borough and inform the appropriate personnel of the status of construction. Maser Consulting will prepare the paperwork for payments for the Contractor.

Task 1.0 Not to Exceed **\$12,500.00**

FEE AGREEMENT:

For your convenience, we have broken down the total estimated cost of the project into the categories identified within the Scope of Services.

TASK 1.0 - CONSTRUCTION ADMINISTRATION	<u>\$12,500.00</u>
Total Not to Exceed	\$12,500.00

Maser will perform the above-referenced services for a **total cost not to exceed \$12,500.00.**

PERMIT FEES

Fees for applications and permits are the obligation of, and are to be paid by, the Borough.



EXCLUSIONS

If any item listed herein, or otherwise not specifically mentioned within this Agreement or the Borough Engineering Agreement, is deemed necessary, Maser Consulting may prepare an addendum to this Agreement for your review, outlining the scope of additional services and associated professional fees regarding the extra work. All unanticipated additional work shall be in accordance with the Schedule of Hourly Rates for the number of hours performed. No extra work will be performed without authorization from the Borough.

If you find this Proposal acceptable, please forward a copy of the Resolution of Approval for this Proposal to this office. This will constitute approval of the proposed work.

Thank you for the opportunity to offer our services for the proposed Union Avenue and Kline Boulevard Intersection Improvements. We look forward to working with you on this and future projects. In the meantime, should you have any questions regarding this Proposal, please feel free to contact me.

Very truly yours,

MASER CONSULTING P.A.

A handwritten signature in blue ink, appearing to read 'K. Boyer', is written over the printed name.

Kevin Boyer, P.E., C.F.M.
Project Manager / Senior Associate

KB/ljb