

**County of Union  
Community Development Block Grant  
Program Year 45**

**September 1, 2019 to August 31, 2020**

**Proposal  
Submission  
Application**



**Application Deadline**

**December 7, 2018**

**9:30AM**

**Please submit One (1) Original and Four (4) Copies**

**County of Union  
Department of Economic Development  
Division of Community Services  
Administration Building, 3<sup>rd</sup> Floor  
Elizabeth, New Jersey 07207**

## **Disclaimer**

**By using this fill-able word document you agree not to modify any text within the actual application. You also agree that if the application is altered or modified, it may disqualify the application.**

## **Document Instructions**

**All boxes with a light gray background are fill-able. You can adjust the font size within the boxes if needed. Fields with just a bottom line are fields that are required to be handwritten in.**

## **Submission Instructions**

**Please return one original (1) and four (4) copies of your completed applications to:**

**County of Union  
Department of Economic Development  
Division of Community Services  
Administration Building, 3<sup>rd</sup> Floor  
10 Elizabethtown Plaza  
Elizabeth, New Jersey 07207  
Attn: Grace Minas**

**COUNTY OF UNION  
COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION  
FISCAL PROGRAM YEAR 2019 – 2020 (YEAR 45)**

**I - Project Name**

Project Name

Project Address  Amount Requested \$

Census Tract(s)  Block Group(s)

Contact Person  Title

E-mail Address

Phone Number  Fax Number

**II – Name of Applicant**

Name of Applicant  DUNS #

Applicant Address

Contact Person:

Email Address:

Phone Number  Fax Number

**III - Person Preparing Drawdowns**

Contact Person:

Address:

Email Address:

Phone Number  Fax Number

**IV - Person Preparing Progress Reports / Final Reports**

Contact Person

Applicant Address

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Email Address:

Phone Number

Fax Number

## V. CDBG Eligibility

### National Objective

*Check one*

- Benefit Low/Mod Income Persons
- Prevent/Eliminate Slums or Blight
- Urgent need

### Type of Project

*Check One*

- Facility/Public Improvement**  
Complete page 9 + 10
- Housing**  
Complete page 11 + 12
- Social Services**  
Complete page 13
- Administrative & Planning**  
Attach separate description  
**\*\*NOTE: All applicants must complete pages 14-17.**

### Activity Category

*Check One*

- Acquisition
- Public Facilities & Improvements
- Social Services
- ADA Improvements
- Housing Rehabilitation
- Planning & Administration

### Certification of Eligibility

- Number of Persons benefiting from the project
- Number of Low/Mod Income Persons Benefitting from Project (per HUD Sections 8 Income Limits)
- Percentage of Low/Mod Income Persons Benefitting from Project (Must be at least 51% of total)

### Data Source

*Check one*

- Low/ Mod Job Creation
- Limited Clientele
- Census Tract
- Section 8

## VI. Performance Measures

### A. Objective of Project

1. Identify which objective will be addressed by the activity proposed in this application.  
*Choose only one objective:*

	<b>Suitable Living Environment</b> - This objective relates to activities that are designed to benefit communities, families, or individuals by addressing issues in their living environment.
	<b>Decent Affordable Housing</b> - This objective focuses on housing programs where the purpose of the program is to meet individual family or community needs and not programs where housing is an element of a larger effort.
	<b>Creating Economic Opportunities</b> - This objective applies to the types of activities related to economic commercial revitalization or job creation.

### B. Expected Outcome of Project

2. Identify which outcome category best reflects what you are seeking to achieve (the results) in funding this particular activity.

*Choose only one outcome:*

	<b>Availability / Accessibility</b> - This outcome category applies to activities that make services, infrastructure, housing, or shelter available or accessible to low and moderate income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the affordable basics of daily living available and accessible to low and moderate income people.
	<b>Affordability</b> - This outcome category applies to activities that provide affordability in a variety of ways in the lives of low and moderate income people. It can include the creation of maintenances of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care.
	<b>Sustainability: Promoting Livable or Viable Communities</b> - This outcome applies to projects where the activity or activities are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefits to persons of low and moderate income, or by removing or eliminating slums or blighted areas through multiple activities or services that sustain communities or neighborhoods.

## VII. Budget Information/Project Funding

**Complete budget pages**

### VIII. Prior CD Funds Received

CD / Year 44 \$

CD / Year 43 \$

CD / Year 42 \$

### VIII. Certification

I hereby certify that all information included in this application is correct to the best of my knowledge.

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SIGNED

AGENCY

Date the application has been discussed at a local public meeting

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MAYOR'S SIGNATURE

DATE

**\*Please Note: Certain types of proposals can be combined. For example, if requesting funding for a senior social service program and a senior bus program, one application can be submitted. Also, if an application is for performing several improvements to a senior center, it is okay to one application that includes all the activities rather than submitting separate applications.**

**\*IMPORTANT: ALL APPLICANTS MUST SUBMIT THEIR DUNS NUMBER. NON-PROFITS MUST INCLUDE THEIR 501 (C )(3) DOCUMENTATION, A LISTING OF THE MEMBERS OF THEIR BOARD OF DIRECTORS OR EQUIVALENT, AND A COPY OF THEIR LAST AUDIT.**

# Social Services

1. **Project Description:** Describe very specifically what you would want to use CD funds for below. (i.e. pay salary of senior bus driver; pay salaries of after school instructors; purchase food to provide free meals to seniors; pay fees/salaries for classes for seniors; etc.) (DO NOT SAY "See Attached")

2. **Specific Anticipated Accomplishments:** (i.e. number of clients to be served, classes to be held, etc.)

3. a. Type of Service       **New**       **Continued**       **Increased**       **Decreased**

b. Project Level of unduplicated clients	<input type="text"/>	<b>Month</b>	<input type="text"/>	<b>Year</b>
c. This CD level of service unduplicated clients	<input type="text"/>	<b>Month</b>	<input type="text"/>	<b>Year</b>

4. **Sub-grantee Organization and Social Service capability** (Give a brief history of your organization, a brief description of previous efforts in similar activity, and a description of the organization's capability in undertaking the proposed activity). Explain how your project would function should CD funding cease.

5. **Document how all Community Development funds will be spent within the 12 month contract period.**

**\*IMPORTANT: ALL APPLICANTS MUST SUBMIT THEIR DUNS NUMBER. NON-PROFITS MUST INCLUDE THEIR 501 (C )(3) DOCUMENTATION, A LISTING OF THE MEMBERS OF THEIR BOARD OF DIRECTORS OR EQUIVALENT, AND A COPY OF THEIR LAST AUDIT.**

# Budget Information & Project Funding

Total Cost of Project \$

Grant Amount Requested \$

Percentage Total

Total of Other Funding

## Other Agencies Applied to for Funds

Name	Amount	Status (Check)
	\$	Pending
		Approved
		Declined
	\$	Pending
		Approved
		Declined
	\$	Pending
		Approved
		Declined
	\$	Pending
		Approved
		Declined
	\$	Pending
		Approved
		Declined
	\$	Pending
		Approved
		Declined
	\$	Pending
		Approved
		Declined
	\$	Pending
		Approved
		Declined
	\$	Pending
		Approved
		Declined



## Proposed Budget

Budget Category	Amount	Description
Project Cost	\$	
Project Salary	\$	
Project Fringe	\$	
Architect / Engineer	\$	
Consultant	\$	
	\$	<b>Total Budget Request</b>

## Matching Funds

Budget Category	Community Development Share	Agency / Municipal Share	Other Federal & State Funds	Other Source Share	Total Program Budget
Project Cost	\$	\$	\$	\$	\$
Project Salary	\$	\$	\$	\$	\$
Project Fringe	\$	\$	\$	\$	\$
Architect / Engineer	\$	\$	\$	\$	\$
Consultant	\$	\$	\$	\$	\$
Total	\$	\$	\$	\$	\$



# **Listing of Applicable Statutes and Regulations by Area of Compliance**

## **Historic Properties**

- National Historic Preservation Act of 1966, Section 106 (16 U.S.C. 470f)
- Preservation of Historic and Archaeological Data Act of 1974 (16 U.S.C. 469-469c)
- Executive Order 11593, Protection and Enhancement of Cultural Environment

## **Floodplain**

- Flood Disaster Protection Act of 1973 (42 U.S.C. 4001 et. seq.) and Implementary Regulations
- Title 24, Chapter X, Subchapter B, Nation Flood Insurance Program (44 CFR 59-79)
- Executive Order 11988 and HUD Procedure for Floodplain Management (24 CFR Part 55) (When Issued)

## **Wetlands**

- Executive Order 11990, Protection of Wetlands and Applicable State Legislation or Regulations. Also 24 CFR Part 55 (When Issued)

## **Noise**

- HUD Regulations (24 CFR Part 51, Subpart B)

## **Air Quality\***

- Clean Air Act of 1970 as Amended (42 U.S.C. 7401- 7742)
- EPA Regulation 40 CFR Part 50, and Partially)
- 40 CFR Part 51, 52, 61.

## **Man-Made Hazards**

- HUD Regulation (24 CFR Part 51, Subpart C)
- HUD Notice 79-33) Indefinite Notice, September 10, 1979.
- HUD Regulation 24 (CFR part 51 Subpart D)

## **Water Quality\***

- Federal Water Pollution Control Act, as Amended (33 U.S.C.1251-1376)
- Safe Drinking Water Act of 1974 (42 U.S.C. 300f-300j-10) as Amended
- U.S. Environmental Protection Agency (EPA) Implementing
- Regulations 40 CFR Parts 100-149

## **Solid Waste Disposal\***

- Solid Waste Disposal Act as Amended by the Resource
- Conservation and Recovery Act of 1976 (42 U.S.C. 6901-6987)
- U.S. Environmental Protection Agency (EPA) Implementing
- Regulations 40 CFR Parts 240-265

## **Coastal Areas**

- Coastal Zone Management Act of 1972 as Amended (16 U.S.C.1451-1464)
- Coastal Barrier Resources Act of 1982 (16 U.S.C. 3501 et. seq.)

## **Endangered Species**

- Endangered Species Act of 1973 as Amended (16 U.S.C. 1531-1543)

## **Farmlands Protection**

- Farmlands Protection Policy Act of 1981 (U.S.C. 4201 et. seq.) Implementing Regulations 7 CFR Part 658

## **Wild and Scenic Rivers**

- Wild and Scenic Rivers Act of 1968 as Amended (16 U.S.C.1271 et. seq.)

***\* Environmental laws that have permit, license or other forms of compliance usually implemented through a State agency are also listed here.***

***End of Application***