



# COUNTY OF UNION

## DEPARTMENT OF ECONOMIC DEVELOPMENT

Amy C. Wagner, Deputy County Manager/Director

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**TO:** All CDBG Sub-Recipients  
**FROM:** Amy C. Wagner, Deputy County Manager/Director,  
Department of Economic Development  
**DATE:** October 3, 2018  
**RE:** CDBG Workshop

acw

The CDBG Workshop will be held:

**Date:** Friday, October 19, 2018  
**Time:** 9:30 AM – 11:30 PM  
**Place:** Cranford Community Center  
220 Walnut Avenue  
Cranford, NJ

Every October the Union County Community Development staff hosts a workshop to disseminate annual contracts and provide you with any relevant updates to the CDBG program. This workshop serves as the only opportunity we have to gather with all of our sub-grantees. We appreciate that you all have very busy schedules and we work hard to keep the agenda as concise as possible to be respectful of your time. It is our hope that *persons responsible for processing your agency's grant make every effort to attend* this important and informative workshop.

In addition to receiving your Program Year 2019 – 2020 contract, Union County Community Development staff will provide you with information on recent changes in the procedures required for reimbursement. They will also be available to answer any questions you may have.

We look forward to seeing you on October 19 at the Cranford Community Center.

Coffee and refreshments will be served.

AW/gm

### BUREAU OF COMMUNITY DEVELOPMENT

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